



**MEETING TYPE  
STAFF REPORT**

<b>Agenda Date:</b> November 13, 2023	<b>Eric Buckman, City Manager:</b>
<b>Department:</b> Treasurer	<b>Department Head Name:</b> Vicki Schroeder
<b>Presenter:</b> Vicki Schroeder	<b>Kim Berry, City Clerk:</b>

**This form and any background material must be approved by the City Manager, then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.**

**AGENDA ITEM TITLE:** CVTRS Program

**BACKGROUND:** The City, Village and Township Revenue Sharing Program is the statutory portion of revenue sharing that has certain qualifying requirements attached to it. The citizen’s guide and performance dashboard are no longer required. Attached are the projected budget report and Debt Service Reports, which are still required and due by December 7<sup>th</sup>.

**FISCAL EFFECT:** \$132,387

**SUPPORTING DOCUMENTATION:** CVTRS Certification Form, projected general fund budget, debt service reports.

**RECOMMENDATION:** Approve the City Manager to sign the CVTRS Certification Form and submit to the State Department of Treasury.