MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

Finance Division

Drinking Water State Revolving Fund, Clean Water State Revolving Fund, and Strategic Water Quality Initiatives Fund Request for Disbursement of Funds

As required under authority of Parts 52, 53, and 54 of NREPA, 1994 PA 451, as amended.

General Information

You must complete the information on pages 1 and 2 for each request for disbursement of funds that is submitted to the State Revolving Funds (SRF). A separate form is required for each assigned SRF project number. Detailed instructions can be found at the end of this document. Email this completed request along with cost supporting documentation (invoices) to your EGLE project manager.

SRF Project Number: 5866-01 Request #: 2 Request Type: ☑ Partial ☐ Final

Period Covered by Request (M/D/Y): 9/6/2025 to 5/29/2026 Loan Amount: 6065000

Loan Recipient's Name: City of Gladstone Recipient's EIN: ____

Address: 1100 Delta Avenue, Gladstone, MI 49837 Phone Number: 906-428-2311

Recipient's Bank Name: Baybank

Address: 104 S. 10th Street, Gladstone MI 49837 Phone Number: 906-428-4040

Account Name: Checking ABA #: 091102894 Account #: 10027971

Special Instructions: ____

You must complete the information above along with page 2 for your request to be processed.

FOR EGLE USE ONLY

Amount this request from funding sources:

SRF loan (including BIL supplemental): ____

BIL EC: ____ BIL LSLR: ____ Booker LSLR: ____

ARP: ____ DWI: ____ L & I: ____

Request Approved by EGLE Project Manager: ____ Date: ____

Budget Items (all amounts to the penny)	Amount Incurred this Period	Amount Incurred to Date
1. Asset Management Program/Fiscal Sustainability Costs		
2. Planning Costs		15000
3. Rate Methodology Development Costs		
4. Design Engineering Costs	5283.07	351992
5. Legal/Financial Service Fees		45112.50
6. Administrative Costs		
7. Bond Counsel Fees		31500
8. Bond Advertisement Costs		4241.30
9. Bid Advertisement Costs		75
10. Capitalized Interest		
11. Land Acquisition/Relocation Costs		
12. Land Purchase Costs		
13. Construction Engineering Costs	20425.00	20425.00
14. Construction Costs (Bid Contracts)	333525.48	333525.48
15. Construction Costs (Force Account)		
16. Equipment Costs		
17. Other Project Costs		
18. Adjustments Due to Other Funding		
19. Reimbursement from SRF-associated grant (ARP-SRF, DWI, L&I, etc.)		
20. Total Amounts Incurred	359233.55	801871.28
21. Amount Previously Disbursed		442637.73
22. Amount Requested for Loan Disbursement		359233.55

I certify that I am an authorized representative of the recipient and am authorized to make the following certifications on behalf of the recipient: (i) there is no pending litigation or event which will materially and adversely affect the project, the prospects for its completion, or the recipient's ability to make timely repayments on the obligation issued in connection with this project; (ii) the representations, warranties and covenants contained in the supplemental agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the supplemental agreement and the application for assistance for this project; and (iv) the amount requested for disbursement represents the loan amount due, which has not previously been requested.

If this request for disbursement is for a FY 2025 or later DWSRF Bipartisan Infrastructure Law (BIL) Lead Service Line Replacement (LSLR)-financed project, I certify that the submitted BIL LSLR costs are for service lines that are lead or galvanized service lines downstream of **known** lead.

Authorized Representative Name: Rob Spreitzer Title: City Manager

Authorized Representative Signature: Robert Spreitzer Date: 8/17/2026

Instructions for Completing the Request for Disbursement of Funds

- Provide the SRF project number that was assigned by EGLE.
- Identify the number of this disbursement request.
- Check whether this is a partial or the final disbursement request. All requests are partial, except for the final request.
- Identify the calendar period covered by this disbursement request. This should align with the period costs were incurred and period of work completed for which reimbursement is sought.
- Enter the loan amount as shown in the Order of Approval. Do not include grant dollars.
- Enter the loan recipient's (bond issuer) name, address, telephone number, and federal employer identification number (EIN). This information must match data on file with EGLE. If changes have occurred, please inform your EGLE project manager when submitting the request.
- Enter the loan recipient's bank's name, address, telephone number, ABA routing number, the account name and number, and any special instructions for the wire transfer to that account. This information must match data on file with EGLE. If changes have occurred, please inform your EGLE project manager when submitting the request.
- For each budget item, enter the amount requested for the period covered this request in the approved amount incurred this period column. Then enter the cumulative amount to date from project inception in the approved amount incurred to date column including previous reimbursed costs plus the amount requested this period. Entries in this section must be left to the penny and not rounded. If costs have been incurred for a budget item that was not shown in the EGLE Order of Approval, please inform your EGLE project manager when submitting the request.
    1. Enter the costs invoiced and/or paid for services directly associated with municipality's Asset Management Program and/or Fiscal Sustainability Costs. Include salaries of municipal employees, if applicable.
    2. Enter the costs invoiced and/or paid for planning (do not include costs of tangible assets such as pilot facilities and test wells).
    3. Enter the costs invoiced and/or paid for services directly associated with the development and enactment of the municipality's rate methodology and any related ordinances.
    4. Enter the costs invoiced and/or paid for project design work required prior to actual construction.
    5. Enter the costs invoiced and/or paid for legal or financial services <u>except</u> costs associated with the issuance of bonds related to this project. Treasury filing fees should be included on this line.
    6. Enter the costs incurred for salaries and indirect costs of the water supplier or municipal employees involved in the project administration.
    7. Enter the costs invoiced and/or paid for bond counsel services associated with the issuance of bonds related to this project.
    8. Enter the costs invoiced and/or paid to publish legal notices related to the sale of bonds related to this project.
    9. Enter the costs invoiced and/or paid to publish advertisements for bids for the project construction contracts.
    10. Enter the amount of capitalized interest invoiced and/or paid for this request period covered.

11. Enter the costs invoiced and/or paid for services related to compliance with the federal Uniform Relocation Assistance and Real Property Acquisition Policies Act (49 CFR Part 24).
12. Enter the costs invoiced and/or paid for the purchase of property which was deemed eligible.
13. Enter the costs invoiced and/or paid for project construction engineering services.
14. Enter the costs invoiced and/or paid under the project construction contracts. If construction costs are included in your request, a completed form EQP1455 Davis-Bacon Act Compliance Certification must also be included.
15. Enter the costs incurred for salaries and indirect costs of the water supplier or municipal employees involved in the project construction labor ($50,000 limit).
16. Enter the costs invoiced and/or paid for equipment purchased as part of this project.
17. Enter other costs invoiced and/or paid for miscellaneous items that were approved by EGLE for inclusion in this project. If new items have been procured, please inform your EGLE project manager when submitting the request.
18. Enter adjustment which arises from reimbursements by other funding sources outside of EGLE SRF grants (USDA-RD, other grant, etc.) or the use of cash on hand. This number must be entered as a negative number for the request. Ex. -140000.
19. Enter adjustment which arises from reimbursements of American Rescue Plan – State Revolving Fund (ARP-SRF) grant funds, Drinking Water Infrastructure (DWI) grant funds, or another SRF-associated grant. Costs will be shown as a deduct for the SRF loan but will be reimbursed through the grant. This number must be entered as a negative number for the request. Ex. -140000.
21. Enter the total amount of funds previously paid (Total Cumulative Amount Incurred to Date on the previous disbursement request).
    - The form will automatically add the amounts listed in both columns 1 and 2. These totals will be shown on line 20. Upon entering the amount on line 21, the amount requested for disbursement will automatically show on line 22.

Additional Information

- Requests for Disbursement of Funds for loan dollars are processed weekly on Wednesdays. Ensure timely submittal to your EGLE project manager for processing the following week.
- Up to two Requests for Disbursement of Funds can be processed each calendar month for each loan. Please note that you must submit the first loan disbursement request within 90 days of loan closing and continue submitting disbursement requests no less than quarterly throughout the project until the initiation of operations (I/O) date.
- Any questions or issues using the form can be directed to your EGLE project manager.
