



**Board:**  
**Agenda**  
**Date:**  
**Presenter:**

Downtown Development Authority  
May 20, 2025  
Patricia West

## Staff Report

### Agenda Item Title:

Election of DDA Board Chair & Vice Chair

### Background:

According to the Gladstone DDA By-Laws and Rules of Procedure, the election of all officers shall occur at the DDA's first regular meeting after May 10th each year. All terms of office shall be for two years with eligibility for reelection.

- Nomination of members for an office shall be by a current member of the DDA during the meeting when elections are held.
- All nominations shall be seconded by another member of the DDA to be considered a valid nomination.
- All elections shall be conducted by a roll call vote. If there is only one nominee for an office, that nominee shall be assumed to be unanimously elected.
- To be elected to an office, a nominee must receive a majority of the votes of the full DDA.

The last election of officers was conducted on June 20, 2023 and our current officers are below.

- Jay Bostwick, Chairperson
- Kyle Closs, Vice-Chairperson/Secretary

### Fiscal Effect:

None

### Supporting Documentation:

DDA By-Laws & Rules of Procedure (Officer information can be found beginning on page 3)

### Recommendation:

Nominate and elect a DDA Chairperson and Vice-Chairperson/Secretary