



# GEORGIA

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## VERMONT

TOWN OF GEORGIA

REQUEST FOR PROPOSALS (RFP)

Seasonal Services for Boat Docks

Issue Date: August 25, 2025

Proposal Due Date: Sept 8, 2025 by 4:00 PM

### 1. Introduction

The Town of Georgia, Vermont is requesting proposals from qualified firms or individuals to provide Seasonal Services for Boat Docks at Georgia Beach.

The Town invites interested and qualified parties to submit proposals in accordance with the requirements outlined in this RFP.

The Town is seeking a qualified contractor/vendor to provide seasonal services for the installation, maintenance, and removal of boat docks at Georgia Beach. The successful contractor will be responsible for:

1. **Seasonal Installation:** Properly installing all boat docks at the start of the boating season, ensuring they are safe, secure, and fully operational.
2. **Seasonal Removal:** Removing all boat docks at the conclusion of the boating season, storing them in a manner that preserves their condition.
3. **Annual Maintenance:** Conducting routine and preventative maintenance to extend the service life of the docks and ensure compliance with all safety standards.
4. **Water Level Monitoring & Adjustments:** Regularly monitoring water levels and making necessary adjustments to maintain safe and accessible dock usage throughout the season.

All work must be performed in accordance with applicable local, state, and federal regulations, and in coordination with designated Town staff.

A complete scope of work and deliverables is included in Attachment A of this RFP.

### 3. Proposal Submission Requirements

All proposals must include the following components:

Cover letter with contact information

Qualifications and relevant experience

Detailed scope of work and timeline

Cost proposal and fee schedule

References from similar projects (minimum of 2)

Proof of insurance and applicable licenses

#### 4. Submission Instructions

Proposals must be received by September 8, 2025 by 4:00pm.

Submit proposals to:

Town of Georgia

Attn: Town Administrator

47 Town Common Rd, N.

St. Albans, VT 05478

Or by email to: [administrator@townofgeorgia.com](mailto:administrator@townofgeorgia.com)

All proposals must be clearly marked:

"RFP –Seasonal Services-Boat Docks

#### 5. Timeline Spring 2026

RFP Issued: August 11, 2025

Pre-Proposal Meeting (if applicable): [Insert Date/Time/Location]

Proposal Due Date: September 8, 2025 by 4:00pm

Anticipated Project Start: Spring 2026

#### 6. Evaluation Criteria

Proposals will be evaluated based on the following:

Experience and qualifications of the proposer

Cost and value

7. Reservation of Rights

The Town of Georgia reserves the right to:

Reject any or all proposals

Accept any proposal deemed to be in the best interest of the Town

Waive minor informalities in proposals

Negotiate with the selected proposer

8. Contact for Questions

All inquiries regarding this RFP must be submitted to:

Paul Jansen

Selectboard Member

[pjansen@townofgeorgia.com](mailto:pjansen@townofgeorgia.com)

(802)309-3355