



# GEORGIA VERMONT

## Selectboard Regular Meeting

Monday, April 27, 2026 at 6:00 PM

Chris Letourneau Meeting Room and via Zoom

## Minutes

### Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

### 1. CALL TO ORDER 6:00PM

#### SELECTBOARD PRESENT

Chair Kellie Bosenberg, Judith Nasca, Carl Rosenquist

#### SELECTBOARD ABSENT

Vice Chair Brian Dunsmore, Tammy Hardy

#### STAFF PRESENT

Keith Baker, Doug Bergstrom, Todd Cadieux, Kollene Caspers, Lori Hobart

#### GUESTS PRESENT

Nora Brown, NRCP; Alexander Bebel

### 2. PLEDGE OF ALLEGIANCE

### 3. CHAIR UPDATE

### 4. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- Chair Bosenberg requested the addition of Courier Grant for Georgia Public Library (8L)
- Chair Bosenberg requested the addition of Executive for Grievance (13C)
- Chair Bosenberg requested the addition of D. Correspondence LURB

### 5. SELECTBOARD MINUTES AND WARRANTS

- A. Approval of Selectboard Regular Meeting Minutes for April 13, 2026  
Motion to approve the minutes as written.

- 38 Motion made by C. Rosenquist, Seconded by J. Nasca  
39 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist  
40 B. Approval of Selectboard Special Meeting Minutes for April 22, 2026  
41 Motion to approve minutes with change to names of Selectboard present.  
42 Motion made by C. Rosenquist, Seconded by J. Nasca  
43 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist  
44 C. Approval of Payroll Warrant  
45 Motion to approve the payroll warrant.  
46 Motion made by J. Nasca, Seconded by C. Rosenquist  
47 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist  
48 D. Approval of Warrant #2618  
49 Motion to approve Warrant #2618 in the amount of \$65,117.43  
50 Motion made by J. Nasca, Seconded by C. Rosenquist  
51 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist  
52

53 **6. PUBLIC COMMENT (For items not on agenda)**

54 All participants must clearly state their names. Appropriate actions will be considered once the  
55 Selectboard has reviewed the information provided and necessary subsequent research.

- 56 • Chief Baker would like to acknowledge the date, 10-year anniversary of Steve Lapierre's  
57 passing and the end to his service to the Town of Georgia.

58  
59 **7. CORRESPONDENCE**

- 60 A. Sheriff's Monthly Activity Report (March 2026)  
61 • Fairfax has an officer down, so there may not be as much coverage in the community.  
62 B. Sheriff Reelection Announcement  
63 • Sheriff Grismore is not running for reelection in November. The new Sheriff elected in does  
64 not have to honor the contract with the Town of Georgia, which will expire in July.  
65 C. Green Mountain Power Certificate of Public Good Notice  
66 D. LURB (Land Use Review Board) Meeting- May 19, 1:00PM City Hall St. Albans. This  
67 meeting includes Village Designation status for the Town of Georgia.  
68

69 **8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

- 70 A. Fire Department Equipment Purchase - Action to Approve  
71 • The capital replacement purchase for rescue jacks was approved in the 2026 Town budget.  
72 • Chief Baker would like Selectboard approval for the purchase of the equipment at  
73 \$26,547.89 plus approximately \$679 in shipping fees.  
74 • Chair Bosenberg stated Chief Baker does not need Selectboard approval because the  
75 equipment is already a budgeted item.  
76 B. Georgia Conservation Commission Member Appointment, Kristin Newton - Action to Approve  
77 Motion to approve Kristin Newton for the Georgia Conservation Commission to complete Jen  
78 Kale's term to 2030.  
79 Motion made by C. Rosenquist, Seconded by J. Nasca  
80 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist  
81 C. Georgia Conservation Commission Subgrant, Georgia Silver Lake Rd Floodplain and Wetland  
82 Restoration - Action to Approve and Sign  
83 • Nora Brown from Northwest Regional Planning Commission (NRPC) was present to  
84 explain the grant and the need for the new culvert at Silver Lake.  
85 • There is no requirement for matching funds from the Town of Georgia.

- 86           • The Town of Georgia would be the subgrant holder, but the NRPC will administer the state  
87           grant.
- 88           Motion to approve the proposed GCC Subgrant with NRPC for the Georgia Silver Lake Road  
89           Floodplain and Wetland Restoration.
- 90           Motion made by C. Rosenquist, Seconded by J. Nasca  
91           Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist
- 92       D. Stormwater Reporting for Sherwood Forrest
- 93           • Communication came from the engineering firm following up with a stormwater permit  
94           renewal. D. Bergstrom will inform the engineering firm that the renewal is still on hold as  
95           recommended by the Town's attorney.
- 96       E. Fee Waivers for Town of Georgia Facilities Use - Discussion
- 97           • D. Bergstrom explained the Facilities Use Policy and interest from charitable organizations  
98           to waive the facilities use fee.
- 99           • The Selectboard discussed fee waivers, keeping deposits in case there is excessive trash and  
100          cleanup, and notifications to Town Departments when the space is rented.
- 101          • Groups will be encouraged to take photos of the rented space after events for deposit return.
- 102          • This was a discussion only, no changes were made to the policy.
- 103          • L. Hobart recommended half-price facilities rentals for Town staff as part of the employee  
104          benefits package.
- 105       F. Waiver of Facilities Use Fees for Georgia Boy Scout Troop 42
- 106          Motion to approve waiving the facilities use fees for Georgia Beach for Georgia Boy Scout  
107          Pack 842.
- 108          Motion made by C. Rosenquist, Seconded by J. Nasca  
109          Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist
- 110       G. Waiver of Facilities Use Fees for Northwest Career and Technical Center St. Albans
- 111          Motion to approve waiver of facilities use fees for Northwest Career and Technical Center St.  
112          Albans.
- 113          Motion made by C. Rosenquist, Seconded by J. Nasca  
114          Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist
- 115       H. Discussion on Requested Light and Noise Ordinance
- 116          • D. Bergstrom explained an ongoing noise and light complaint between a Georgia resident  
117          and her neighbor. The Georgia resident has requested the Selectboard create an ordinance  
118          for noise and light nuisance, as this would be grounds for recourse for law enforcement.
- 119          • According to the Town's attorney, this would be a difficult ordinance to enforce.
- 120          • Chief Baker explained this is an example of a neighborly dispute. How would a light and  
121          noise ordinance effect the Fire Department in their normal course of business.
- 122          • Chair Bosenberg said if this is an ordinance that is difficult to enforce, the Town should not  
123          pursue a noise and light ordinance.
- 124          • D. Bergstrom will reach out to the resident with information above.
- 125       I. Injury Reporting, Medical Treatment & Incident Review Policy - Review
- 126          • K. Caspers read through the suggested changes to the policy from the Planning  
127          Commission. The Selectboard offered additional edits, with Chief Baker and T. Cadieux  
128          offering additional suggestions.
- 129          • K. Caspers will make the proposed changes to the policy and send to the Town's  
130          Department Heads for review and additional edits.
- 131       J. Property Disposal Policy - Review

- 132 • The Selectboard offered updates and clarifications. This policy update is necessary for T.  
133 Cadieux to dispose of Town property currently available.
- 134 • K. Caspers will make the proposed changes to the policy and send to the Department Heads  
135 for review and additional edits.
- 136 K. 911 Ordinance - Review
- 137 • D. Bergstrom introduced the ordinance and explained the reasoning for updating the  
138 ordinance, including E911 numbering and the importance to emergency vehicles and public  
139 safety.
- 140 • D. Bergstrom will make the edits as suggested by the Selectboard and will be sent to the  
141 Town attorney for review.
- 142 L. Courier Grant for Georgia Public Library
- 143 • The Georgia Public Library is seeking approval for the Library Director to sign the \$683.83  
144 courier grant.
- 145 • D. Bergstrom will communicate the Selectboard's approval to the Library Director, and to  
146 keep the Town informed on the grant administration.
- 147

## 148 9. UNFINISHED BUSINESS

- 149 A. Library MOU Update – Currently on hold on the advice of the Town attorney.
- 150 B. GPL Building Revitalization Committee Update – The meeting on April 21<sup>st</sup> did not occur. The  
151 Committee needs to define the scope of the project, the minimum ADA compliance, something  
152 in between, or what was proposed for the HUD grant. The Committee will meet soon to discuss  
153 these options. The engineers want to meet again in May.
- 154 C. Bridge #28 (Bridge on Mill River Road) – The Selectboard reviewed the budget for bridge  
155 work provided by the engineer and T. Cadieux. T. Cadieux can make the purchases for the  
156 bridgework so long as it is within the budget. He will work with the Town Administrator and  
157 Treasurer on proposed purchases.
- 158 D. Bridge #8 (Bridge on Georgia Shore Road between The Pines and Mill River Road) – No  
159 updates.
- 160

## 161 10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES 162 REPORTS

- 163 A. Public Works/Highway
- 164 • T. Cadieux gave an update on the Town garage roof leak. The roofing company came out  
165 and said there are issues with the engineering of the building. Suggestions to fix the problem  
166 to use silicone to repair the joints at no cost to Town.
- 167 • The same person from last year is interested in returning to the Georgia Beach caretaker  
168 position. Currently there are no other applications. The ad for the position expires May 6th.  
169 Motion to approve T. Cadieux rehire the Georgia Beach caretaker from last year.
- 170 Motion made by C. Rosenquist, Seconded by J. Nasca
- 171 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist
- 172 • T. Cadieux touched base with the contractor to begin work at the Town Beach. Work on the  
173 bathrooms and pavilion will start soon, with the plumber starting shortly thereafter.
- 174 B. Town Administrator
- 175 • Update on Job Postings and Resumes for Town of Georgia Available Positions - Nine  
176 applications for the TA position have come in to date. The ad for the position will run until  
177 May 8th at 4pm.

- 178 • The last TA position opening had a subcommittee to review resumes, and the board will  
179 interview the top candidates. Chair Bosenberg volunteered Vice Chair Dunsmore for the  
180 subcommittee, with C. Rosenquist volunteering for the committee as well.  
181 • T. Cadieux asked how to proceed with hiring the new roads crew member. The Selectboard  
182 instructed him to work with D. Bergstrom to select a candidate before coming to the  
183 Selectboard for hiring approval.

184 C. Treasurer

- 185 • L. Hobart introduced 1Q26 Financial Notes and answered Selectboard questions.  
186 • L. Hobart explained the potential for Town investments, \$500,000 in one month CD at 3.5%  
187 interest. After the one-month changes to the investment can be made.  
188 • She also recommended pursuing more ACH payments instead of sending checks to alleviate  
189 the potential for fraud.

190 Motion to authorize Town Treasurer to sign for the CD.

191 Motion made by C. Rosenquist, Seconded by J. Nasca

192 C. Rosenquist and J. Nasca withdrew their motions so the Town's Investment Policy can be  
193 reviewed before acting.

- 194 • Changes need to be made for members authorized to sign checks from Town bank accounts.  
195 L. Hobart will need to remove the old TA and Selectboard members who are no longer on  
196 the Board; as well as include new Selectboard members and staff.  
197 • A Finance Committee was established to work with the Town Treasurer in preparation for  
198 the change from calendar to fiscal year. Chair Bosenberg and J. Nasca, together with former  
199 Selectboard Chair Kris Senna, who has volunteered to help.

200 Motion to remove Stacy Katon, Kris Senna and Paul Jansen as signatories for the checking  
201 accounts; and to add in their place D. Bergstrom, Chair Bosenberg and J. Nasca as signatories  
202 to the Town accounts.

203 Motion made by C. Rosenquist, Seconded by J. Nasca

204 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist

- 205 • Treasurer Procedures – L. Hobart introduced a Treasurer Procedures manual she created for  
206 the position.  
207

208 **11. OTHER**

209  
210 **12. PLAN NEXT MEETING AGENDA**

211 A. May 11, 2026  
212

213 **13. PROPOSED EXECUTIVE SESSION (pursuant to 1 V.S.A sec 313 - requires two-thirds vote)**

214 A. Personnel

215 B. Contracts – Assessor

216 C. Grievance

217 Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel,  
218 Contracts – Assessor and Grievance, which premature disclosure or discussion may be  
219 detrimental to the board in itself and/or individuals involved.

220 Motion to enter into Executive Session at 8:11pm.

221 Motion made by C. Rosenquist, Seconded by J. Nasca

222 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist  
223

224 Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel,  
225 Contracts – Assessor and Grievance with D. Bergstrom, Chief Baker and T. Cadieux under the  
226 provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes.  
227 Motion to invite D. Bergstrom, Chief Baker and T. Cadieux to Executive Session.  
228 Motion made by C. Rosenquist, Seconded by J. Nasca  
229 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist  
230

231 Motion to exit from Executive Session at 9:40pm.  
232 Motion made by C. Rosenquist, Seconded by J. Nasca  
233 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist  
234

235 **Action taken out of Executive Session**

236 Motion to approve preparing a letter for separation with Fire Department employee.  
237 Motion made by C. Rosenquist, Seconded by J. Nasca  
238 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist  
239

240 **14. ADJOURN 9:43PM**

241 Motion to adjourn the meeting at 9:43PM  
242 Motion made by C. Rosenquist, Seconded by J. Nasca  
243 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist  
244

245 **TABLED ITEMS:**

246  
247 **Agendas are posted to the Town website, four designated places within the Town of Georgia**  
248 **(Town Clerk’s Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to**  
249 **the local media.**

250 **Minutes and meeting videos are posted on the Town of Georgia website.**

251 **Signed: Douglas Bergstrom, Interim Town Administrator**

252 **Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**