



# GEORGIA VERMONT

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## DRB MEETING Tuesday, June 04, 2024 at 7:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

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### Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmпиVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

### 1. CALL TO ORDER - 7:00 PM

#### DRB BOARD PRESENT

Chair Suzanna Brown  
Vice Chair Charles Cross  
James Powell  
Gilles Rainville  
Glenn Sjoblom  
Lisa Faure  
Jared Waite

#### DRB BOARD ABSENT

Greg Drew  
Chris Caspers (alternate)

#### GUESTS PRESENT:

John Leddy, Northwest Vermont Solid Waste

#### STAFF PRESENT:

Doug Bergstrom, Zoning Administrator  
Kollene Caspers, Zoning Clerk

### 2. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

### 3. PUBLIC HEARINGS

A. Site Plan for 3 Additions (SP-002-24) Northwest Vermont Solid Waste Management

John Leddy for NW Solid Waste Management, Site Plan for three (3) additions

- Explained the three different changes to the property-

1. Drive-thru recycle
  2. Bins for drop off
  3. Interior storage space for recyclables, to replace existing trailers on the property.
- Northwest corner of building will include the shed roof for trash compactors and containers indoors to contain recyclables through windows, so they will be covered.
  - Final structure on Southwest corner of building will include storage area for paints, cleaners, etc. The structure will be fire resistant in case of spills; the first floor will be storage. The second floor will be used for office space and a break room for staff who are working in the recycling center.
  - All traffic will exit on the South side of the building. The gate will remain on the North side, and a new gate will be placed on the South side. Parking will be on the left side of the building.
  - Northwest Vermont Solid Waste is part of the office park's wastewater plans. No changes should be made, but the Act 250 has requested additional information from applicants, as well as the electrical plan.
  - Dark, highlighted grey areas are the new structures, concrete work, and covered areas; and the lightest grey areas are existing paving and some new pavement/ parking spaces on the east side for additional parking.
  - The dumpsters will be located on the side and will be sunken in/ below grade (4-foot grade change) so it will be easier for people to unload metals and furniture recycling. Safety railing will be included along the edge so there is an open drop.
  - Stormwater run-off may be more controlled, as there will be storm draining for runoff to go instead of pooling.
  - DRB questions regarding the maps and shaded areas: Does the project cut through the river corridor? The map legend explains buffer, one is the setback and one is the river corridor. J. Leddy will get confirmation on the lines.
  - Peak days, largest number of employees will be 10, lowest day is 5 employees. There are 22 parking spaces, which is fine for light industrial. They currently have 10 parking spots and wanted more parking to accommodate board meetings and visitors to the facility.
  - “Re-use hut” hasn't been around since COVID, they are starting to bring it back with a few tables. With new added storage space there will be more room for re-use ability.
  - DRB has questions about the buffer, whether it is State “river corridor” or wetlands buffer designation. Clarification regarding what the Town's buffer and what is required.
  - Examination of the Ruggiano plans, the lines indicate the original building envelope.

(G. Sjoblom left the meeting at 7:30 PM)

- D. Bergstrom is attempting to find the original data on the Act 250 database, the most recent Act 250 paperwork is an amendment from the original construction.
- In the 2007 Site Plans, the setback plans are within the building envelope.
- DRB will need additional information from Cross Engineering but can approve the plans tonight if the changes are made and submitted prior to the next DRB meeting.

- The DRB may approve the project with changes based upon the map provided, which appears to show building in the open space easement. If changes are made to correct the information on the provided map, a site plan amendment can be made at a further time.

Motion to close the hearing at 8:16 p.m.

Motion made by Rainville, Seconded by Vice Chair Cross.

Voting Yea: Chair Brown, Vice Chair Cross, Waite, Powell, Rainville, Faure

#### **4. APPROVAL OF MINUTES**

##### **A. DRB Meeting Minutes May 21, 2024**

Motion to approve minutes with minor change.

Motion made by Rainville, Seconded by Vice Chair Cross.

Voting Yea: Chair Brown, Vice Chair Cross, Waite, Powell, Rainville, Faure

#### **5. OTHER BUSINESS**

##### **A. Sign Nye/Vester (SK-001-24) Decision Letter**

Nye/Vester decision letter signed with no changes.

#### **6. PLAN NEXT MEETING AGENDA**

##### **A. July 2, 2024**

- June 18th DRB Meeting is cancelled due to no applications submitted and the warning deadline has passed.
- July 2nd DRB meeting will include 1.) Site Plan review for Permitted Use in AR-2 (Preschool with Yurt) and 2.) Setback waiver for pool in an AR-1/PUD, as there was no setback reduction addressed in the 2011 decision letter.

#### **7. DELIBERATIONS**

Motion to enter into deliberative session at 8:22 pm

Motion made by Vice Chair Cross, Seconded by Powell.

Voting Yea: Chair Brown, Vice Chair Cross, Waite, Powell, Rainville, Faure

Motion to exit deliberative session at 8:50 pm

Motion made by Rainville, Seconded by Powell.

Voting Yea: Chair Brown, Vice Chair Cross, Waite, Powell, Rainville, Faure

#### **8. ADJOURN**

Motion to adjourn at 8:55 pm

Motion made by Powell, Seconded by Waite.

Voting Yea: Chair Brown, Vice Chair Cross, Waite, Powell, Rainville, Faure

**Posted to the Town website.**

**Signed: Kollene Caspers, Zoning Clerk, DRB Clerk**

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