



TOWN ADMINISTRATOR REPORT

Operational update for the Town of Georgia

Prepared: September 24, 2026

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Reporting period: September 14 – September 24, 2026

General Administration

- Continued updating and digitizing employee records.
- Working on cell tower contract.
- New website is in review for content migration and updating.
- Completed two FOIA requests.
- Work on multiple grant applications with deadlines approaching.
- Multiple meetings with developer regarding existing project with the DRB.
- Library installation of new network, removing old systems, updating conference room with Bouchard home services.
- Installation of camera at Russel Green.
- Updated Facilities Use Policy.
- Developed a new employee newsletter to update staff, first one will be going out next week.



Planning & Zoning

Planning

- Since the last Selectboard meeting, there have been three building permits issued, three Certificates of Occupancy and seven certificates of compliance for house closings.
- There are two administrative two-lot subdivisions currently in the approval process.
- We have spoken with many community members who have come in to gather information on building permits, subdividing property, seasonal conversions on camps, and have mediated two neighbor disputes.
- We have investigated two properties for zoning violations and have referred two to ANR. A letter went out to Dollar General for landscaping maintenance.
- To date there have been 8 building permits issued for new single-family dwellings in Georgia and 4 building permits issued for ADUs, for a total of 12 new dwellings.
- The Planning Commission will meet on Tuesday, October 13, 2026 to discuss changes and updates to the Development Regulations.

DRB

- The next meeting is on October 6, 2026 for a three-lot minor subdivision.
- DRB projects that will be coming in the next few months include a four-lot subdivision on Cadieux Road, a ten-lot subdivision of the Rhodeside Acres mobile home park, and the final plat approval for RenoVermont's three-lot minor subdivision at Ethan Allen Highway and I-89.
- Long term DRB Projects:
- Cline Road LLC, 32-lot subdivision, Preliminary Plat Approval expires 6/2/26.
- 17 Black Walnut, LLC, 18-lot subdivision, Preliminary Plat Approval expires 8/18/26.

TRAINING

- Kollene and Curtis attended the Fall Planning and Zoning Forum through VLCT in Montpelier on September 16th. Kollene and Curtis participated in CloudPermit update training on September 24th and Curtis completed his introductory E911 training on September 24th.

Public Works

- Mill River open with Jersey barriers in place. Guard rails possibly next week.
- Finishing up grant with NRPC due end of September.
- Replace culvert on Georgia Shore Road.
- SD Ireland completed paving projects in town.
- Ongoing cleaning of waterfront area at beach.
- Maine for Hotbox, dock trade
- Salt shed upgrades
- Starting culvert replacements
- Shoulder roads after paving
- Roadside mowing completed
- Trash on Reynolds Road removed

Library

- We had many IT updates in the past two weeks, including rewiring, and removing patron computers off of the staff network for better security.
- We have a new OWL camera installed in the community room.
- Painting has begun in the library, and the new colors look lovely.
- Offers have been made to 2 Junior Library Assistant candidates, one has accepted, the other is pending.
- Our book sale by donation is completed.

Fire Department

- 13 medical calls
- 8 fire calls
- 1 mutual aid to Fairfax for working on a commercial structure fire.

Ongoing Projects

- **Personnel files and Paychex:** Digitization, records management, and payroll follow-up remain in progress.
- **GIDC and Village Core water issue:** Reviewing potential grant opportunities.
- **Library ADA entrance and parking lot:** Project planning remains underway.
- **CPR & De-escalation:** Training for employees in town.

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