

Georgia Town Administrator

From: Georgia Road Foreman
Sent: Thursday, December 7, 2023 9:53 AM
To: Georgia Town Administrator
Subject: Fwd: New Laptop and Printer Budget Information

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From: Matthew Bouchard <matthew@bouchardservices.com>
Sent: Tuesday, August 15, 2023 8:37 PM
To: Georgia Road Foreman <roadforeman@townofgeorgia.com>
Subject: New Laptop and Printer Budget Information

Good Evening Todd,

As discussed, the following would be my recommendation and estimated budgeting for replacement of your existing laptop (9 Years old in October 2023). I would say your laptop is already 3-4 years past its useful life and is absolutely in need of replacement. I have used this setup in other municipal offices and they find it very conducive to moving between office and remote work as needed. This setup is designed to allow you a "desktop" like workstation when in the office through the use of a dock and monitors, but also allow you to easily take your laptop to work remotely. A single cord connection is all that is need to connect/disconnect from the office. Typically, the users are coming from a desktop situation and already have existing monitors that we re-use, so in your case, not having monitors already, that would be an added cost.

I also think you could benefit from a business class multifunction laser printer in your office to replace the existing consumer grade inkjet printer. I have included that at the bottom, separate from the computer budget.

All pricing is an estimate only and a formal quote would be required for exact pricing/hardware availability options at time of purchase.

Estimated Replacement for Workstation

1 x Dell Latitude 5540 15.6" Laptop w/ Windows 11 Pro, 13th Gen Intel Core i5 Processor, 16GB RAM, 256GB SSD and 4-Year Next Business Day ProSupport Plus (Includes Accidental Damage) Warranty - \$1650

2 x Dell P2422H 24" LCD Monitors w/ 3 Year Advanced Exchange Warranty and Soundbar - \$530

1 x Dell WD19S 180W Dock w/ 3-Year Advanced Exchange Warranty - \$300

1 x Dell Wired Keyboard/Mouse (for permanent attachment to the office dock when working in the office) - \$40

1 x Dell Wireless Mobile Mouse MS2330W (for use when working mobile) - \$30

1 x Case Logic 15" Laptop Briefcase (for use when working mobile) - \$45

1 x Estimated Labor - \$300

Total Estimated Replacement for Workstation (Hardware/Labor) - \$2895