



# GEORGIA VERMONT

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## Selectboard Regular Meeting Monday, June 24, 2024, at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

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### Zoom Details:

8 <https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWVadz09>

9 Meeting ID: 616 584 3896 | Passcode: 5243524

10 Dial by your Location: 1 929 205 6099 (New York)

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### 1. CALL TO ORDER- at 6:01pm

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#### SELECTBOARD PRESENT

15 Brian Dunsmore  
16 Paul Jansen  
17 Devon Thomas  
18 Carl Rosenquist  
19 Kristina Senna

20  
21

#### STAFF PRESENT

22 Cheryl Letourneau  
23 Lorie Hobart

24  
25

#### PUBLIC PRESENT

26 Ken Minck via Zoom  
27 Lonnie Poland  
28 Michael Wheeler & Kathy Jochim from Fairfax Rescue  
29

30

### 1. PLEDGE OF ALLEGIANCE

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### 2. CHAIR UPDATE

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### 3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- 35
  - Move Board Business A, Fairfax Rescue, to the top of the meeting.
  -

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### 4. SELECTBOARD MINUTES AND WARRANTS

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39 A. Approval of Selectboard Regular Meeting Minutes for 06.10.2024  
40 Motion to approve minutes with minor changes.  
41 Motion made by Senna, Seconded by Dunsmore.  
42 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna  
43

44 B. Approval of Warrant #19  
45 Motion to Approve Warrant #19.  
46 Motion made by Senna, Seconded by Dunsmore.  
47 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna  
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49 **5. PUBLIC COMMENT (For items not on agenda)**

50 All participants must clearly state their names. Appropriate actions will be considered once the  
51 Selectboard has reviewed the information provided and necessary subsequent research.  
52

- 53 • D. Thomas questioned the Selectboard on behalf of a Georgia resident, when will the docks  
54 be installed? P. Jansen explained Todd Cadieux has been trying to find engineers to install  
55 the docks. If the docks are in the way, it might be possible to store them behind the salt shed  
56 until ready for use. Action item for T. Cadieux.
- 57 • The boulders will be installed July 8-18th. A list of other work at the beach during that time  
58 was requested, including the dumpster and removal of any picnic tables that may be in  
59 standing water.
- 60 • Lonnie Poland, who is running for State Representative, introduced herself.
- 61 • Ken Minck discussed Bridge 8 on Georgia Shore Road, may need major repair, a beam has  
62 lost its thickness. It was recommended the bridge should be evaluated for repair. C.  
63 Letourneau will reach out to Tyler about Bridge 8, NWRP for bridges on eight & ten.  
64

65 **6. CORRESPONDENCE**

- 66 • Correspondence from Alysia Catalfamo regarding summer maintenance and mowing of  
67 Russel Greene and Silver Lake trails. The person who used to do the maintenance for these  
68 trails is no longer able, a new plan must be put into place. Such as a Conservation  
69 Commission member getting paid to do the maintenance. D. Thomas will research regarding  
70 a commission member getting paid to do the maintenance.  
71

72 **7. UNFINISHED BUSINESS**

- 73 A. Job Descriptions.
- 74
- 75 B. Bovat Rd
- 76
- 77 C. Sherwood Forest & Nottingham Dr 3 Acre Rule
- 78
- 79 D. Ethics Policy
- 80
- 81 E. Enforcement Policy for Ordnances
- 82
- 83 F. Personnel Policy
- 84
- 85
- 86

87 **8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

88

89 A. Fairfax Rescue - Meet the board and discuss membership.

- 90 • Michael Wheeler from Fairfax rescue spoke about the new ambulance arriving at the end of
- 91 July at the latest. They are fully staffed in time for the contract to begin on July 1, 2024.
- 92 There will be three units, full capability to participate in calls. Fairfax Station is fully staffed
- 93 Monday through Friday, weekends are staffed by individuals in St. Albans, Georgia, and
- 94 Milton.
- 95 • Thursday, June 27th, Kathy will meet with Keith and Chelsea at the Georgia Fire
- 96 Department to discuss services and working together. Call Kathy to discuss training options
- 97 for Town employees.
- 98 • Kathy- spoke on subscription mailing in July, sign-ups will be in August.
- 99 • C. Letourneau will send M. Wheeler email addresses of the Selectboard members.

100

101 B. Purchasing Policy - Action to Approve with Corrections

102 Motion to approve purchasing policy.

103 Motion made by Senna, Seconded by Dunsmore.

104 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

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106 C. Grant Policy - Approval of policy

107 Motion to approve Grant Policy.

108 Amended to make changes as discussed.

109 Motion made by Senna, Seconded by Dunsmore.

110 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

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112 D. Benches at the Beach- Cheryl will order the same style and size benches as what is at the beach

113 currently.

114

115 E. Junk Ordinance procedure - Action to approve. P. Jansen made a motion to approve the Junk

116 Ordinance Procedure with changes. Seconded by D. Thomas, Voting Yea: Senna, Jansen,

117 Rosenquist and Thomas. Voting Nay: Dunsmore

118

119 F. New Highway Truck attachments - Action for approval to get on the list for the plow

120 attachments. Motion to approve Todd to get on the list for attachments.

121

122 G. Falls Trail Gully - Action sign the license Agreement. The SB requested this be brought back to

123 the meeting on July 8<sup>th</sup> once all parties involved have looked at the documents and the

124 corrections have been made by NWRP.

125

126 **9. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES'**

127 **REPORTS**

128

129 A. Town Administrator -

130 Library Furnace update – C. Letourneau received a call on June 15<sup>th</sup> regarding the furnace

131 room being flooded at the library. C. Letourneau and her boys cleaned up the mess and

132 contacted 802 Mechanical to stop by the library. It was determined it was not the furnace but

133 the pressure switch on the well. C. Letourneau called Todd on Monday and he called Chevalier

134 to fix the problem.

135 One percent sales tax – C. Letourneau will bring more information to the board on July 8<sup>th</sup> to  
136 see if this will benefit the town.  
137 Physical Fitness Grant- C. Letourneau submitted this grant and will wait for a response.  
138 Hazard Mitigation Grant – C. Letourneau has submitted the preapplication for this grant.  
139 Beach Coverage while Bob is on vacation – We needed coverage for the beach when Bob is on  
140 vacation and there is a shortage of help in the Highway department due to vacations. We asked  
141 B. Baker to cover the shifts when the town needs assistance. He accepted and will cover the  
142 vacation schedule.

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144 B. Treasurer

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146 C. Buildings

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148 D. Budget and Finance

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150 E. Personnel

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152 F. Public Works/Grounds/Recreation

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154 G. Committees at the direction of the chair

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156 **10. OTHER**

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158 **11. PLAN NEXT MEETING AGENDA**

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160 A. 07.08.2024

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162 **12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

163 8:00 Motion to enter executive session by D. Thomas, seconded by K. Senna. All in Favor  
164 Motion to enter executive session with TA Cheryl Letourneau by D. Thomas, seconded by K.  
165 Senna. All in Favor

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167 A. Police Coverage - MPD and Sheriff's Office and VSP

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169 B. Beach Repair Estimates

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171 C. Comcast Contracts

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173 D. American Tower - overpayment

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175 E. Personnel – Hwy

176  
177 8:50 Motion to exit executive session by K. Senna, seconded by P. Jansen, AIF

178  
179 **Motions out of Executive session:**

180 Motion to hire Lesley Combs for the beach contract after a meeting with P. Jansen and B.  
181 Dunsmore and references by K. Senna, seconded by B. Dunsmore. All in favor.

182

183 Motion to Contract with Franklin County Sheriffs Department for up to \$20,000 through December 31,  
184 2024. Voting Yea: Senna, Dunsmore, Jansen, Rosenquist Abstained: Thomas  
185 Motion to allow K. Senna to approve the comcast contract by B. Dunsmore, seconded by P Jansen. All  
186 in favor.

187  
188 Motion to adjourn at 8:55 by K. Senna, seconded by D. Thomas. All in favor.

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190 **Signed: Cheryl Letourneau, Town Administrator**  
191 **Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**  
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DRAFT