

Monthly Director's Report to the Board of Trustees

Library Director: M. Grange

Board Meeting Date: October 21, 2026

Library Updates

Collection Updates:

- As we have prepared the library for the walls being painted and the floors being sealed and waxed, we have started deleting items that are not circulating or have not circulated since 2019. From September 1st to current, 1630 items have been deleted. We have over 3,000 items that have not been taken out since 2019 that still need to be reviewed for weeding.

Programs:

- Sarah's Crafternoon Pumpkin painting event was a smashing success. Using Eventbrite increased our ability to anticipate and purchase the appropriate number of pumpkins.
- Sarah has rolled out a seasonal bingo event with help from Robin Bressette.

Personnel:

- Our two new Junior Library Assistants have started. They are good workers and quick learners.

Facilities:

- Our walls have been painted in the main library, and it looks calm and super clean.
- The book shelves all have feet on them to allow clearance for appliance dollies to move them around for our floors to be stripped and waxed, and for changing our shelves orientation.
- 2/3 of the floors (community room and 2/3 of the main library space) have been completed. Public Works and Brian Dunsmore have placed shelving back on the cured floors, and the public works crew will be back 10/28 to finish that project up.

Technology:

- Mindy has completed Hoopla training
- Sarah and Autumn will complete backup training on Monday October 26.
- We plan to offer training for usage out to Alba and the BOT.
- Hoopla's Go Live date is 11/2/2026.

Library Statistics

Monthly Service Statistics [September 17, 2026 - Current]

Patron Category	Material Types	#
ADULT		1017
CHILD		212
CHILD11		62
AMECARD		55
STAFF		15

1372

Programming & Community Engagement

Program Type	Number Offered
Adult Programs	11
Adult Program Attendees -Adult	47
Adult Program Attendees – Youth	0
Youth Programs	21
Youth Program Attendees – Adult	45
Youth Program Attendees – Youth	62
Special Events	3 Events; Pumpkin Painting, wall painting, floor wax

Upcoming Programs & Special Events

Date	Program/Event	Status
10/29	Library Reopens	Planned

Collection Management Activity

Monthly Director's Report to the Board of Trustees

Library Director: M. Grange

Board Meeting Date: October 21, 2026

Reports unable to be pulled due to the website being down.

Collection Projects - Continued from Prior Month

- Juvenile Emerging Reader Collection Review in progress.
- Juvenile Nonfiction Review (To be started in late September)
- Y/A Collection Review and Weeding in progress.

Volunteers

Activity	Number
Active Volunteers:	4
Volunteer Hours:	60

Volunteer Highlights: (Low Light) Bev no longer is volunteering for Storytime.

Collection Needs or Recommendations:

- We will be amping up replacing old and outdated Non-fic for juvenile and adults.
 - More books are being released as we approach year end, so our purchasing will increase to utilize the budgets.
-

Financial Report Summary

- The 2025-2026 Courier Grant information to the VT DOL was due 10/31. It has been submitted and is considered complete.
 - Next year's grant will be \$704.34, per VT DOL and does not need to be reapplied for this year. They will automatically pay a 12th of that amount directly to Priority Express.

Upcoming Significant Expenses

- Paint Walls (Community Room and Break Room)
 - Seal and Wax Floors
 - Circulation Desk
 - ADA Plans
 - Public Works
 - Garage Door
 - ADA entrance
 - Parking Lot
 - Baseboard
-

Facilities & Operations Planning

Building

- Repairs needed (Sink in back room, wall & floor prepping for work)

Technology

- Move to a new website hosted by town in Fall 2026 planned.
-

Staffing & Volunteer Planning

Staffing

- Staff Reviews
 - Staff reviews should be performed prior to the conclusion of creating our proposed budgets. 2 staff are scheduled for 10/22, and remaining staff member is scheduled for 10/26.
 - Mindy has completed her self eval.
-

Community Partnerships & Outreach

Organizations/Partners Engaged: NA

Policy & Governance Updates

Policy Items

See Committee comments later in meeting

Monthly Director's Report to the Board of Trustees

Library Director: M. Grange

Board Meeting Date: October 21, 2026

Risk Management & Compliance

- NA

Community Feedback

Positive Feedback:

- We had more of an interest in pumpkin painting than expected!

Negative Feedback:

- Staff is anxious to complete the library refresh
-

Concerns or Suggestions

Library Operations Goals for Next Month

1. Complete Library Refresh
 2. Survive Mindy going on vacation 11/4-11/18
 3. Weed books to make room for new purchases
-

Items for Board Discussion

1. Purchases
 1. Rugs for Adult area, children's area, and teen area
 2. Electric fireplace
 3. Circulation desk
 4. Mindy's purchases on 10/20
 5. Children's area half height bookshelves
 6. Book mending toaster
-