

Town Administrator Update

Date: June 18, 2026

Prepared by Doug Bergstrom

Reporting Period: June 4, 2026 – June 18, 2026

1. General Update

- Received approval for the Regional Plan from the LURB board, giving Georgia two Village Designations
- Environmental court dismissed the Ken Mink case against the Town of Georgia.
- Finalized new dental plans with VLCT and NE Delta Dental
- Renewed the COBRA policy with CsOne
- Scheduled beach camera installation with Philo for July
- Completed walk-through with WorkSafe of all town buildings. Received list of changes which were minor. Have until August to complete.
- Completed the acceptance for the Better Roads Grant.
- Completed the Emergency LEMP plan
- Started onboarding process with new Highway Employee
- Attended a Government Finance (GFOA) seminar with Lori
- Met with GCC regarding Silver Lake Issue – the GCC agreed to place signage near the top of the trail. Will look into signage for the parking area.
- Working to get additional damage to the fire truck covered under the initial accident claim
- Met with CivicPlus (town website and meeting management software); received a new proposal and was able to negotiate the pricing down since the change is not initiated by the town but due to a change in their systems. The new package will offer many benefits for both staff and the public, with numerous positive upgrades. The project timeline will start in 4 weeks as they build the site's shell, then take an additional 3-4 months to build out and update the final site.
- Met with Sheriff Grismore to discuss new contract and issues in the town.
- Attended NRPC administrator/manager luncheon
- Attended state administrator/manager online meeting
- Posted public notice for street naming ordinance.

4. Planning & Zoning

- Met with CivicPlus to discuss issues with the property management system and general fixes to the online permitting to make it easier for certain applications
- Issued a zoning violation on Decker Road
- Issued a junk ordinance violation

- DRB met for the continuance of the Black Walnut project. Meeting continued until August 4th to allow time for the applicant to present a plan for how they want to move forward with the commercial requirement or use of the municipal park in lieu of the commercial requirement.
- Kollene will be on vacation the week of June 22

5. Public Works

- Met with project WorkSafe about Fire Station, Town Office, Historical Museum, Beach, and Library. Everything went well. Received the changes and will be working on them.
- Went over Paving with Doug. SD Ireland was low bidder; everything matches what we asked for except end price. Any way to use school reimbursement for additional paving?
- Trying to finish up our Worksafe issues for the Highway garage.
- Issues with the beach gate. Working on fix
- Working on Detour signs for Bridge 28.
- Contacting vendors about bridge work to make sure they are ready
- Working with Tyler on road cuts and layout for work starting July 6th
- Discussion about Bridge 8 with Tyler. Possibility of smaller bridge (shorter span) depending on waterway data.
- Grading and chloride. Skunk Hill is taking a lot of extra traffic due to the paving of 104A.
- Working on New Hire paperwork and getting stuff set up for an easy start. Start date of June 29th.
- Working on septic issues at the beach. Making sure bathrooms are clean and stocked
- Cleaning up brush blocking signs and missing damaged signs and posts.

6. Library

- Resignation of the Library Director on June 12th.
- Met with two glass companies to get information and preliminary quotes on building a glass vestibule at the library, which will allow for ADA compliance. Waiting on additional information from the contractor on the roof and foundation to complete the project estimate.
- Working with Trustee to replace the copier lease

7. Ongoing Projects

- NEW – CHIP policy
- Ethics Ordinance
- VOSHA / WorkSafe updating
- Reserve fund policy
- Personnel files and Paychex
- VLCT Salary survey

- Water issue with GIDC and Village Core possible grant opportunities