GEORGIA VERMONT

Selectboard Regular Meeting

Monday, June 08, 2026 at 6:00 PM

Chris Letourneau Meeting Room and via Zoom

Minutes

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. CALL TO ORDER 6:00PM

SELECTBOARD PRESENT
Chair Kellie Bosenberg, Vice Chair Brian Dunsmore, Judith Nasca, Carl Rosenquist, Tammy Hardy

STAFF PRESENT
Doug Bergstrom, Todd Cadieux, Kollene Caspers, Lori Hobart, Cheryl Letourneau (via Zoom)

PUBLIC PRESENT
Michael Chase, Terry Cleveland, David Davio, Heather Dunsmore, Natasha Halverson (via Zoom), Julia Harvey, Candice Holbrook, Justin Holmes, Cindy & Dave Lang, James Lynch, Dick McAvenia, Matt McNall, and Beth Wulfson.

2. PLEDGE OF ALLEGIANCE

3. CHAIR UPDATE
Chair Bosenberg formally welcomed Doug Bergstrom into the role of Town Administrator. She also stated the Selectboard has posted for a new Zoning Administrator. She further noted that the new Town docks have been installed at Georgia Beach.

4. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- L. Hobart requested the addition of Warrant #2623 in the amount of $2,003.75 (5E).
- D. Bergstrom requested adding Bridge work (8J), Assessor (8K) and Beach Camera (8L). D. Bergstrom later in-meeting requested the addition of Signing Authority (8M).
- Chair Bosenberg requested to move 8F, Roadway Paving Bids, up to 8A.

5. SELECTBOARD MINUTES AND WARRANTS

A. Approval of Selectboard Regular Meeting Minutes for May 25, 2026.
Motion to approve the minutes as written.
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

B. Approval of Payroll Warrant
Motion to approve the Payroll Warrant.
Motion made by C. Rosenquist, Seconded by J. Nasca

- The Selectboard addressed the Town Administrator's salary, which is within the $75,000-$90,000 range and the Selectboard is adding a $2,000 bonus given he is currently serving two roles as town administrator and zoning administrator.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

C. Approval of Warrant #2621
Approval of Warrant #2621 in the amount of $109,877.37
Motion made by C. Rosenquist, Seconded by J. Nasca

- L. Hobart explained Warrant #2623 was added because Green Mountain Power overstated the amount on the warrant by $2,000.
- T. Cadieux and L. Hobart were present to answer questions on the warrant.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

D. Approval of Warrant #2622
Approval of Warrant #2622 in the amount of $5,660.00
Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

- L. Hobart answered questions on the warrant, which is for Georgia Beach renovations and from the building maintenance budget.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

E. Approval of Warrant #2623 in the amount of $2,373.77 for Green Mountain Power.
Motion made by J. Nasca, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

6. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.
Julia Harvey was present to introduce herself as a candidate for the Georgia Public Library Board of Trustees and to answer Selectboard and public questions.

- Matt McNall spoke on Silver Lake Woods and the hiking trails which lead up to his property. The majority of people respect the property line, but others have trespassed, starting fires on his property and removing rocks from the dam. Chair Bosenberg recommended the Conservation Commission work with him for posting signs and regulations.
- James Lynch from Berkshire, Vermont introduced himself as a Republican running to be the next sheriff of Franklin County. He has 30 years of county law enforcement, 24 of those years at Franklin County. His goals as the next sheriff include quality law enforcement and security services to the Towns and organizations within Franklin County, establishing meaningful relationships and adding staff to the department.

7. CORRESPONDENCE - None

8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

A. Roadway Paving Bids - Sealed Bids Process

- D. Bergstrom gave three sealed bids to the Selectboard that were received today.
- Bid #1 is from Wickham at $88.44/ton for a total of $292,886.12. An alternate bid for basic scope of work for 294 tons at the same price. Mill River Bridge $26,001.36, which includes budget funds from the bond and not out of paving funds.
- Bid #2 is from S.D. Ireland $87.40/ton and broken down by each road to be paved. Total bid for all the roads is $290,430.20.
- Bid #3 is from Pike Industries at $95.83 per ton, for a total of $346,617.11.
- T. Cadieux will work with D. Bergstrom to make sure the quotes are inclusive of what is needed for the project and give the Selectboard a recommendation.

Motion for T. Cadieux and D. Bergstrom to go through paving bids and agree on a paving company within the budgeted amount.
Motion made by Vice Chair Dunsmore, Seconded by J. Nasca
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

B. Mike Chase, GCEC, Community Biking Trails

- M. Chase addressed the Selectboard on bike trails networks for the community. Requesting public support and help with grants.
- Chair Bosenberg suggested contacting the Conservation Commission to work with for the project. It was also suggested he bring this back to the Selectboard in the near future.

C. Neumo (Formerly Avenu) Contract - Action to Approve

Motion to approve the Neumo contract.
Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

- C. Letourneau was present via Zoom to answer Selectboard questions.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

D. Georgia Public Library Board of Trustee Vacancy - Action to Appoint

- There were two candidates put forth by the Trustees. The Selectboard will discuss the appointment in Executive Session.

E. Highway/Public Works Hire Discussion

- D. Bergstrom explained the position had potential to benefit public works and highway departments, as there was need in both areas. However, the Town has a duty to work within the union contract.
- T. Cadieux said he needs to fill a position for plowing this fall/winter. The highway staff currently fill in for public works tasks as needed when available. This summer the Bridge #28 work will take up a lot of time for the highway employees.

Motion for T. Cadieux to hire a new staff member as a highway department employee.
Motion made by C. Rosenquist, Seconded by J. Nasca

- T. Cadieux answered questions regarding highway and public works needs for the current budget year.
- The Selectboard discussed current and future staffing needs, including the division of duties between the highway and public works departments.
- Chair Bosenberg stated this presents an opportunity to reevaluate job descriptions for the highway and public works departments.
- The Selectboard also discussed the upcoming union contract renegotiation in March 2027 and the potential for combining certain duties.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

- At budget time, the hiring of another staff member for the Public Works Department will be discussed.

F. 17 Black Walnut, LLC Subdivision Recreational Area - Action to Approve

Motion to approve the exception to the Development Regulations to allow a recreational space to become town property in the Village Core.

Motion made by J. Nasca, Seconded by Vice Chair Dunsmore

- D. Bergstrom explained the project to the Selectboard. This project is in the Village Core zoning district which has been identified as a high-density growth area. It is intended that the developer will turn the recreation area over to the Town of Georgia for future maintenance and care.
- Project engineer Justin Holmes, Pinnacle Engineering, was present to answer Selectboard questions.
- The Selectboard discussed potential uses and amenities for the recreation space, including playground features, bike racks, fencing, sidewalks, lighting, benches, security cameras, an automatic gate, and a possible future maintenance fund. A community forum and financial analysis were also discussed.
- D. Bergstrom will convey these discussion points to the DRB at the next meeting.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

G. LEMP Emergency Meeting Plan - Action to Approve

- D. Bergstrom introduced the Emergency Meeting Plan.
- The Selectboard discussed some of the changes to the list given to the Town by NRPC.

Motion to approve the Emergency Plan.

Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

H. Street Naming and Addressing Ordinance - Action to Approve

Motion to approve the Street Naming and Addressing Ordinance.

- D. Bergstrom explained the Ordinance was reviewed by the Town attorney. This will be added to the larger Town Roads ordinance.

Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

I. Better Roads Grant - Action to approve

Motion to approve the Better Roads Grant.

Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

- D. Bergstrom explained the grant. T. Cadieux was present to answer Selectboard questions. This grant has a match of 20% which will have to be in the budget next year.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

J. Bridge Excavating Work Estimate for Bridge #28

- D. Bergstrom explained the estimated excavation and bridge work. This has already been approved by the Selectboard but wanted to keep the Selectboard informed in case the hours go overbudget.
- T. Cadieux was present to answer questions for Bridge #28 work, including the materials that are still needed.

K. Assessor

- D. Bergstrom explained that the current Town Assessor is retiring and has put forth the resume of a replacement Town Assessor. The Selectboard discussed filling the Assessor position.

- It was suggested to advertise the position to the public and also reach out to the applicant for a meeting with the Selectboard.
- D. Bergstrom will follow up with the current Assessor and put a contract together for the new Assessor.

L. Philo Beach Camera

- D. Bergstrom explained the new docks are in place at Georgia Beach and the Town should have cameras installed to ensure proper usage and safeguarding of the dock.
- The estimated cost for one downward-facing camera, a 180-degree camera, and a larger hard drive is $3,869. T. Cadieux stated a pole would cost approximately $800, plus $300 for conduit.

Motion to approve security cameras at the beach towards the dock.
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

- Georgia Beach Dock Maintenance - Vice Chair Dunsmore made a suggestion for poles and fishing line to dissuade waterfowl excrement. D. Bergstrom will look into a solution to this problem.

M. Signing Authority

- D. Bergstrom does not have signing authority for some day-to-day work.

Motion to approve signing authority for Doug Bergstrom in his role as Town Administrator.
Tabled for next meeting to get the correct wording for signatory.

9. UNFINISHED BUSINESS

A. ACO Impound Kennel at the Old Town Garage Update

- The DRB approved the Conditional Use application of the old Town garage for an impound kennel as-needed for exclusive use by the Town of Georgia's Animal Control Officer (ACO) on June 2, 2026.

B. Georgia Public Library Building Revitalization Committee

- D. Bergstrom has contacted vendors, met with a glass company at the library for a glass vestibule to get estimates of work. He is waiting for the estimate but expects it to be substantially lower than what was initially quoted by the engineering firm.
- D. Bergstrom has also requested estimates for roof work. Cadieux carpentry, the service that finished work at the Town Beach, will give an estimate on roof work.
- D. Bergstrom has also spoken with two area engineers to get advice on planning the ADA renovation project.

C. Bridge #28 (Bridge on Mill River Road)

- Updates for Bridge #28 were addressed above in 8J.

D. Bridge #8 (Bridge on Georgia Shore Road between The Pines and Mill River Road)

- Bridge #28 engineer Tyler Billingsly suggested a 5–10-year temporary fix for the bridge based on the estimates received. The Selectboard will then need to develop a capital improvement plan.

10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Public Works/Highway

- The Public Works and Highway report was included in the TA's report. T. Cadieux was present to answer Selectboard questions on highway and fire department truck maintenance and repair.

- T. Cadieux asked if the Town would be interested in paying for half of a new tennis net together with a local community member. Chair Bosenberg requested the community member come to the Selectboard with the request.

B. Town Administrator

- D. Bergstrom presented his TA report and answered Selectboard questions.

C. Treasurer

- L. Hobart presented her Treasurer report and answered Selectboard questions.

Bank Account Signatures:
i. Doug Bergstrom as Online Banking and Cash Management
ii. Cheryl Letourneau and Lori Hobart as Signatories for Hot Lunch Account
iii. Cheryl Letourneau, Lori Hobart and Kellie Bosenberg as Signatories on Other Bank Accounts
iv. Cheryl Letourneau, Lori Hobart, Kellie Bosenberg and Kevin Webster on the Delinquent Tax Account
v. Cheryl Letourneau, Lori Hobart, Kellie Bosenberg, Kevin Webster and the Selectboard on the Corporate Banking Resolutions
vi. Todd Cadieux, Bridget Stone and Keith Baker as Signatories on Debit Cards.
Motion to approve the Bank Account Signatures as presented in the Agenda above.
Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

- L. Hobart answered questions on the bank account signatures.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

11. OTHER

Motion to approve a bonus in the amount of $2,000 to D. Bergstrom to cover the interim time he worked as both Town Administrator and Zoning Administrator.
Motion made by Vice Chair Dunsmore, Seconded by J. Nasca
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

12. PLAN NEXT MEETING AGENDA

A. June 22, 2026

13. PROPOSED EXECUTIVE SESSION (pursuant to 1 V.S.A sec 313 - requires majority vote)

Chair Bosenberg would entertain a motion to enter into executive session to discuss Personnel, Attorney- Environmental Court and Contracts which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

Chair Bosenberg moves that we enter into executive session to discuss Contracts, Attorney/Legal and Personnel with Doug Bergstrom, Kollene Caspers and Lori Hobart under the provisions of Title 1, Section 313 of the Vermont Statutes at 8:48PM.
Motion to enter into Executive session with D. Bergstrom, K. Caspers and L. Hobart.
Motion made by Vice Chair Dunsmore, Seconded by J. Nasca
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

Motion to exit Executive Session at 10:02 PM
Motion made by J. Nasca, Seconded by T. Hardy
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

Action out of Executive Session:
Motion to appoint Julia Harvey to the Georgia Public Library Board of Trustees
Motion made by J. Nasca, Seconded by T. Hardy
Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist, T. Hardy
Abstaining: Vice Chair Dunsmore

14. ADJOURN 10:05PM
Motion made by T. Hardy, Seconded by J. Nasca
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

TABLED ITEMS:
Signing Authority for Town Administrator

Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.
Minutes and meeting videos are posted on the Town of Georgia website.
Signed: Doug Bergstrom, Town Administrator
Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com