

Georgia Public Library  
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(802) 524-4643  
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**Library Trustees**  
Nicole Jamison, Chair  
Debbie Mann, Vice Chair  
Kollene Caspers, Secretary  
Terry Cleveland, Treasurer  
Craig Volatile-Wood, Trustee

**Georgia Public Library Special Trustee Meeting: Purchase**  
**Friday, October 31, 2025 4:45pm**  
**Location: Georgia Public Library**

**MINUTES**

**Trustees Present:** Kollene Caspers, Terry Cleveland, Nicole Jamison, Debbie Mann, Craig Volatile-Wood

**Staff Present:** Bridget Stone (via cellphone)

1. Call to order: 4:46pm
2. Additions, deletions, or changes to the Agenda:
  - D. Mann will collect the Trustee's input on the Board and *Staff Programming Guide* provided by Colin P. Lindberg, Architect for the GPL Revitalization project by Tuesday morning, 11/4. The Committee will meet with the project architect and others on Tuesday afternoon to move forward with the project.
3. Trustee Approval to Purchase Library Bookshelf Endcaps:
  - Chair Jamison and T. Cleveland introduced the different bookshelf and endcap options for purchase. B. Stone offered numbers of endcaps needed and where they would be placed in the library.
  - In accordance with the Town of Georgia Purchasing Policy, the Town Administrator or the Selectboard will have to approve the purchase of 13 endcap units as the amount is over \$5,001. To avoid the approval process, 9 units could be purchased for under \$5,000.
  - The Trustees asked questions and discussion ensued on the purchase of the endcaps. Motion to approve the purchase of nine endcap units under \$5,000, or thirteen endcap units at approximately \$7,000 with approval of the Town Administrator by the end of the day on Monday November 3, 2025.
4. Executive Session (if needed)
5. Adjourn  
C. Volatile-Wood made the motion to adjourn at 4:57pm.  
Voting Yea: K. Caspers, T. Cleveland, N. Jamison, D. Mann and C. Volatile-Wood.