



# GEORGIA

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## VERMONT

### **Junk Ordinance Violation Procedure**

**June 17, 2024**

- 1.) Receive notice of possible violation either verbal or written
- 2.) Enforcement Officer to perform a “drive by” inspection taking notes and photos
- 3.) Prepare a notice of violation warning – use the prepared template
- 4.) Send draft letter to town attorney for review
- 5.) Once approved, send letter to owner via certified mail and 1<sup>st</sup> class mail
- 6.) After 30 days if no response, contact town attorney to draft a violation notice
- 7.) After 30 days if no response, then a municipal ticket would be issued and seek fines in the Judicial Bureau or injunctive relief in the Civil Division.