



# GEORGIA VERMONT

## Selectboard Regular Meeting

Monday, April 28, 2025 at 6:00 PM

Chris Letourneau Meeting Room and via Zoom

## Minutes

### Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

### CALL TO ORDER: 6:03PM

### SELECTBOARD PRESENT

Chair Kristina Senna, Vice Chair Brian Dunsmore, Kellie Bosenberg, Carl Rosenquist

### SELECTBOARD ABSENT

Paul Jansen

### STAFF PRESENT

Todd Cadieux, Kollene Caspers, Lori Hobart, Stacy Katon

### PUBLIC PRESENT

Sara Currier (ACO), Tim Smith (FCIDC), Noah Lavalley (via Zoom) Joe Cowhig (via Zoom)

### 1. PLEDGE OF ALLEGIANCE

### 2. CHAIR UPDATE

### 3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- S. Katon requested addition to change the date of the May 26th Selectboard Meeting to accommodate the Memorial Day holiday (added as 11B).
- Request for addition of the Memorial Day Parade Road Closure documents for signature (added as 9G).
- Request to add additional Personnel matters, HR Guidelines and Employee Leave of Absence, to Executive Session.

Motion to approve and add the above items to the agenda.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore  
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

#### **4. SELECTBOARD MINUTES AND WARRANTS**

- A. Approval of Selectboard Regular Meeting Minutes for April 14, 2025  
Motion to approve minutes with minor changes.  
Motion made by C. Rosenquist, Seconded by K. Bosenberg  
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist
- B. Approval of Warrants 2511 & 2512  
Motion to approve Warrant 2511  
Motion made by C. Rosenquist, Seconded by K. Bosenberg  
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist
- Motion to approve Warrant 2512, highway payables.  
Motion made by Vice Chair Dunsmore, Seconded by K. Bosenberg  
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

#### **5. PUBLIC COMMENT (For items not on agenda)**

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

- N. Lavallee (via Zoom) and J. Cowhig (via Zoom) were present to follow up with the Selectboard regarding Bovat Road.
- Questioned the status of communications with American Tower. Chair Senna responded there has been no updates from the lawyer, but revenue to the Town has decreased from \$3400/month to \$1900/month.
- In regard to the status of potential aid from Town for the Bovat Road project, Chair Senna stated the Selectboard has been advised by the lawyer to not take any action.
- The Bovat Road Association does not have the requisite financial support from the residents to move forward with road repairs. Their next steps will be to contact an attorney.

#### **6. CORRESPONDENCE**

#### **7. UNFINISHED BUSINESS**

- A. Town Electronic Sign- no updates.
- B. Bridge # 10-Highbridge
- Correspondence with Georgia Elementary and Middle School for last day of school, June 16th. S. Katon will get a timeline from Blow & Cote before public notice is posted to the community regarding the road closure.
- C. Velco-ROW-SLW-Easement Deed for Permanent Access
- Draft Easement is still under review with Town Attorney. Follow up email sent to attorney on April 24, 2025, for any feedback or updates.
- D. Bridge # 28 - Mill River Bridge

- No updates on the Archaeological study. Vice Chair Dunsmore requested S. Katon check in on the study scheduling.

E. Georgia Public Library Building Revitalization Project

- Vice Chair Dunsmore reported that the Committee had a meeting with a general contractor, who will reach out to an architect with ideas for updating the library. P. Jansen is looking into additional bids.

F. Sherwood Forest 3 Acre Rule- no updates.

G. Purchase of Bidwell Parcel # 108110000 (GCC)--Follow up email with GCC Members sent on 4/24/25

H. Parcel ID 112260000-Robert Peet Lot-TOG Lot – no updates.

I. Closing of Perrigo- Water and Wastewater Treatment Plant--Feasibility study, ideas for future.- no updates.

**8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

A. Tim Smith of FCIDC - Join Meeting -Sharing successes/challenges/ongoing projects

- T. Smith introduced himself and his roles with the Franklin County Industrial Development Corporation (FCIDC) and as Chair of the Georgia Industrial Development Corporation (GIDC).
- He gave the Selectboard an update on what has been going on with the FDIDC and the GIDC. The water plant had been upgraded at \$2.4 million, with 250,000 gallons a day capacity but an average of 200,000 gallons a day, with Perrigo taking the majority of the water supply.
- Capital improvements have been made to the property, the FCIDC and GIDC are open to the discussions for businesses in the future.
- There has been little discussion with Perrigo at this time, questions have been asked to the company with minimal feedback.
- The financial impact for the Town is estimated at around \$200,000/year in lost tax revenue. Inventory revenue will be lost as well.

B. Sara Currier ACO--Visit--updates, Use of Old Garage for Impounding, ACO budget discussion/review.

- S. Currier, Animal Control Officer for Georgia and Fairfield, proposed to the Selectboard the idea to use the old Town garage as a temporary "holding facility" for stray animals. Explained a small number to start, enough room to house 4-10 dogs for ±10 days.
- This concept idea is in the early stages and up for discussion. Including feasibility, what other towns/counties could be involved with the endeavor. Franklin County does not currently have the resources for stray animals, there are no other holding facilities in the surrounding communities.
- S. Currier has connections to local resources, as she is a part of a rescue organization advocates, raises awareness, and builds facilities for rescues. In addition to a nonprofit funds, there is also a private donor to start the project.
- The old garage is an ideal space for size and location. The funds and labor area available to accommodate the space to what is needed.

- The Selectboard will have to discuss this proposal with other Town departments and absent Selectboard member. More information was requested from S. Carrier will obtain more information on size, costs, Vermont laws, etc. and will follow up with the Selectboard again in the near future.
- C. Todd Cadieux- Discussion regarding use Velco Stone suggestion & Town Highway & Public Works Updates
- A Town resident/tax-payer had requested leftover VELCO Stone to line the Falls Trail. VELCO responded the leftover stone will be used for future VELCO projects. No further upgrades by the Town are to be made to Town trails or Class 4 Roads, as advised by the attorney.
  - Chair Senna confirmed the portable toilets at the beach have been ordered for the Town Beach and Town offices.
  - T. Cadieux reported the road crew will be on Ballard Road ditch digging, from Old Stage Road area through Fontaine Road. The gas line goes through the area, VSG is consulting with T. Cadieux.
  - T. Cadieux talked with Bob Larose, who will open the Town beach this week. The mowers were serviced by the Town garage over the winter and he will also bring out the picnic tables.
  - Green Up day is this upcoming weekend, the road crew will assist with clean up bags and filling the dumpster to relieve stress from NWSWD.
  - Drug paraphernalia and waste has been found at the Town Sand & Salt Shed. The Sheriff's department has been given the information for the persons dumping the drug paraphernalia. Patrol suggestions for certain areas around Georgia, and not just along Route 7.
  - T. Cadieux is gathering quotes for installation of the docks at the Town Beach.
  - The tennis courts/basketball/pickleball courts will be resurfaced by the end of June/July. It will be posted online to the public for their information.
- D. Road Name Approval-Dunsmore Development- Marian Way-Action To Approve Motion to approve private road name- Marian Way.  
Motion made by C. Rosenquist, Seconded by K. Bosenberg.  
Voting Yea: Chair Senna, K. Bosenberg, C. Rosenquist  
Vice Chair Dunsmore recused himself from discussion and vote.
- E. Facilities Use Policy and Agreement- Reviews & Edits--We have the current Facilities Use Policy that TOG adopted. In review and after speaking with VLCT, they sent us a templated policy that outlines and details the categories needed for risk management. S. Katon would opt to use the templated version from VLCT.
- S. Katon explained the need to update both the Policy as well as the Facility Use Agreements, for continuity of wording and to follow Vermont State laws.
  - Chair Senna asked if S. Katon could make the changes and update the Facility Use Agreement to comply with needed language, combining the Town facility forms with the suggested forms from VLCT into one document to benefit the Town of Georgia.
  - The Selectboard went through the policy and together made changes for S. Katon to update the document.

- S. Katon will make the recommended changes to the Facility Use Agreement and the Facilities Use Policy. Once the changes are made, the policy and agreement will be presented at the May 12<sup>th</sup> Selectboard meeting.

F. Municipal Impact Questionnaire-Action to Approve and Sign

- 7 North Real Estate Holdings LLC. Storage Units by the Interstate.
  - The Town of Georgia would not be responsible for any roads to this project, as Route 7 is serviced by VTrans and the road to the units will be a private driveway.
  - The only services the Town of Georgia will provide are emergency services.
- Motion to approve and sign the Municipal Impact Questionnaire with Changes  
Motion made by C. Rosenquist, Seconded by K. Bosenberg.  
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

G. Motion to approve the Memorial Day Road Closure request form, action to sign.

- T. Cadieux asked if the Town needed certified flaggers for signs to detour. Chair Senna read the application for road closure. Road crew members were unavailable to participate in the parade, but T. Cadieux will ask for assistance the day of the parade.
  - S. Katon will follow up to find out if it is necessary to have certified flaggers for the event.
- Motion made by C. Rosenquist, Seconded by K. Bosenberg.  
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

**9. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS**

A. Town Administrator- New Impact Fee Ordinance-Went into effect on April 25, 2025

B. Town Administrator- New Animal Control Ordinance-Went into effect on April 25, 2025-- Board Signatures Needed.

- C. Rosenquist & Selectboard signed the Animal Control Ordinance.

C. Treasurer-Quarter 1 2025, Financial Statement Review

- L. Hobart reported that Kevin Webster was added to the Cloud database by Chip from NEMRC. All Tax transactions will be in the same database.
- The ARPA report was completed today.
- Q1 Financials were provided, the Selectboard went through the figures and L. Hobart answered questions on financials. T. Cadieux answered questions regarding Town Garage expenditures and maintenance.
- The Town will be over budget for Animal Control services and milage. The fee for boarding (individual or facility) is \$50/day. S. Katon is looking for guidance on how to navigate the approval of expenditures.

D. Town Administrator-Emailed Georgia Conservation Commission Chair on 4/24/25 regarding incorrect signage at the entrance of Town Trail #4. The signs reportedly have the same incorrect information as the "Falls Trail Signs" which the board had previously asked to be removed.

- S. Katon was directed by Chair Senna to have the GCC take the sign down.

**10. OTHER**

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227 **11. PLAN NEXT MEETING AGENDA**

- 228 A. May 12, 2025: Bid opening for paving and the GCC is on the agenda for a few different topics.  
229 • Wednesday, May 28, 2025 was proposed for the second Selectboard meeting in May due to  
230 the Memorial Day holiday on Monday May 26, 2025.

231 Motion to change the date of the second Selectboard meeting in May from May 26, 2025 to  
232 May 28, 2025 to accommodate the Memorial Day holiday.

233 Motion made by C. Rosenquist, Seconded by K. Bosenberg.

234 Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist  
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236 **12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

237 Chair Senna would entertain a motion to enter into executive session to discuss Evaluation of  
238 Public Official and Personnel which premature disclosure or discussion may be detrimental to the  
239 board in itself and/or individuals involved.

240  
241 Chair Senna would entertain a motion to enter into executive session to discuss the above with  
242 Town Administrator S. Katon under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont  
243 Statutes.

244  
245 Motion to Move into Executive Session at 8:12pm

246 Motion made by C. Rosenquist, Seconded by K. Bosenberg

247 Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg  
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249 Motion to invite S. Katon to join the Executive Session

250 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

251 Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg  
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253 Motion to exit from Executive Session at 9:48pm

254 Motion made by C. Rosenquist, Seconded by K. Bosenberg

255 Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg  
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257 **Action taken following Executive Session:**

258 Motion to amend letter to Public Official.

259 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

260 Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg  
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262 **13. ADJOURN**

263 Motion to Adjourn at 9:50pm

264 Motion made by C. Rosenquist, Seconded by K. Bosenberg

265 Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg  
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267 **TABLED ITEMS:**  
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269 **Agendas are posted to the Town website, four designated places within the Town of Georgia**  
270 **(Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to**  
271 **the local media.**

272 **Minutes and meeting videos are posted on the Town of Georgia website.**

273 **Signed: Stacy Katon, Town Administrator**

274 **Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**