



GEORGIA VERMONT

Selectboard Regular Meeting

Monday, March 9, 2026 at 6:00 PM

Chris Letourneau Meeting Room and via Zoom

Minutes

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

CALL TO ORDER 6:00PM

SELECTBOARD PRESENT

Kellie Bosenberg, Brian Dunsmore, Tammy Hardy, Judith Nasca, Carl Rosenquist

STAFF PRESENT

Doug Bergstrom, Todd Cadieux, Kollene Caspers, Lori Hobart, Stacy Katon

1. PLEDGE OF ALLEGIANCE

2. REORGANIZATION

A. Town Administrator Stacy Katon requests nominations for Chair of the Selectboard.

Motion to appoint B. Dunsmore as Chair by C. Rosenquist, seconded by J. Nasca

B. Dunsmore does not accept the nomination.

Motion to appoint Kellie Bosenberg for a one-year term as Selectboard Chair.

Motion made by B. Dunsmore, seconded by T. Hardy. All in favor.

K. Bosenberg accepts the nomination.

B. Chair of the Selectboard continues the Reorganization

1. Vice Chair nominations: C. Rosenquist nominates Brian Dunsmore for a one-year term as Vice Chair of the Selectboard, seconded by J. Nasca.

Chair closes nominations. All in Favor.

- 38 2. Motion to appoint Kollene Caspers for a one-year term as Selectboard Clerk, made by
39 C. Rosenquist, seconded by Vice Chair Dunsmore. No further discussion. All in favor.
40
- 41 3. Motion to appoint Eric Nye for a one-year term as Tree Warden, made by Vice Chair
42 Dunsmore, seconded by J. Nasca. No further discussion. All in favor.
43
- 44 4. Motion to appoint Glenn Sjoblom and Chris Caspers to fill two one-year terms as
45 Development Review Board alternates, made by C. Rosenquist, seconded by J. Nasca.
46 No further discussion. All in favor.
47
- 48 **5. Nominations to appoint two individuals for one-year term representatives on the**
49 **Georgia Industrial Development Corporation Board will occur after members of**
50 **the GIDC meet for their regular meeting in April.**
51
- 52 6. Motion to appoint Cheryl Letourneau, Lori Hobart, Stacey Davis, Zev Wertz and
53 Deborah Mann for one-year terms on the Georgia Community Events Committee
54 (GCEC), made by Vice Chair Dunsmore, seconded by J. Nasca. No further discussion.
55 All in favor.
56
- 57 7. Motion to appoint Cheryl Letourneau for a one-year term as Deputy Health Officer,
58 made by Vice Chair Dunsmore, seconded by J. Nasca. No further discussion. All in
59 favor.
60
- 61 8. Motion to appoint Sara Currier for a one-year term as Animal Control Officer; and Jim
62 Benson for a one-year term as Assistant Animal Control Officer, made by Vice Chair
63 Dunsmore, seconded by C. Rosenquist. J. Nasca asked if the nominees agreed to
64 continue and were able to perform the services. S. Katon responded S. Currier is out on
65 medical leave but J. Benson is serving as ACO in her absence. Both candidates were
66 contacted and agreed to continue the roles for another year. All in favor.
67
- 68 9. Motion to appoint Kirk Waite and Doug Berstrom for one-year terms as Georgia
69 representatives to the Northwest Regional Planning Commission, made by C.
70 Rosenquist, seconded by J. Nasca. C. Rosenquist said he happily served on the
71 Commission for years and is confident both Kirk and Doug will skillfully represent
72 Georgia. All in favor.
73
- 74 10. Motion to appoint Suzanna Brown for a one-year term as Georgia Representative to the
75 Northwest Regional Planning Commission Transportation Advisory Committee, made
76 by Vice Chair Dunsmore, seconded by C. Rosenquist. No further discussion. All in
77 favor.
78
- 79 11. Motion to appoint Zachary Burdick for a one-year term as representative to the
80 Northwest Communications Unified District (CUD), made by C. Rosenquist, seconded
81 by J. Nasca. Two open positions remain for one-year terms as alternates for the
82 Northwest CUD. All in favor.
83

- 84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
12. Motion to appoint Jen Kale and Suzanna Brown for four-year terms as representatives on the Conservation Commission; Connor O’Driscoll for two years remaining on a former commission member’s four-year term as representative on the Conservation Commission; and Debb Frasier and Meghan Cox for one-year terms as alternates on the Conservation Commission, made by C. Rosenquist, seconded by J. Nasca. No further discussion. All in favor.
 13. Motion to appoint Paul Lambert. for a one-year term as the Georgia representative to the Northwest Solid Waste District (NWSWD), made by J. Nasca, seconded by Vice Chair Dunsmore. No further discussion. All in favor.
 14. Motion to appoint all Selectboard members for one-year terms as authorized signers on Town Warrants, made by C. Rosenquist, seconded by Vice Chair Dunsmore. No further discussion. All in favor.
 15. Motion to appoint Stitzel Page & Fletcher for a one-year term as primary legal counsel for the Town of Georgia; and Kimball & Storrow for a one-year term as the Town’s secondary legal counsel, made by Vice Chair Dunsmore, seconded by J. Nasca. The Selectboard discussed the working relationship between the law office and the staff, SP&F have worked well with the Town for years. All in favor.
 16. Motion to set the St. Alban’s Messenger for a one-year term as the official paper for the Town of Georgia; and Seven Days to be used on an emergency basis only, made by Vice Chair Dunsmore, seconded by C. Rosenquist. No further discussion. All in favor.
 17. Motion to use the **State Agency of Transportation rates** to charge for use of Town equipment unless it is a FEMA project. If there is a FEMA project, the FEMA rates will be charged. Motion made by C. Rosenquist, seconded by Vice Chair Dunsmore. T. Cadieux was available to answer Selectboard questions on the equipment use rates. All in favor.
 18. Motion to set the **Animal Control Fines** based on the current fine schedule, made by Vice Chair Dunsmore, seconded by J. Nasca. S. Katon responded to Selectboard questions on billing for Animal Control fines. All in favor.
 19. Motion to re-affirm the current **Selectboard policies, rules of procedure and the meeting schedule** of 2nd and 4th Mondays at 6:00PM every month utilizing the agenda now in place (24 VSA §871), made by Vice Chair Dunsmore, seconded by J. Nasca. No further discussion. All in favor.
 20. Motion to re-affirm the **Ethics Policy of the Town of Georgia** dated February 24, 2025, made by Vice Chair Dunsmore, seconded by J. Nasca. No further discussion. All in favor.
 21. Motion to appoint Terri Sabens for a one-year term as the Town’s Assessor, made by Vice Chair Dunsmore, seconded by C. Rosenquist. T. Sabens has been a great addition

130 to the Town of Georgia this past year and her experience has organized the Town's
131 Assessor records. All in favor.

132
133 22. Motion to set the 2026 compensation for Planning Commission, Development Review
134 Board and Board of Civil Authority at \$20.00 per meeting attended as per the policy
135 that "Board Members will not be paid for meetings where they are representing
136 themselves or another party", made by C. Rosenquist, seconded by J. Nasca. Discussion
137 ensued about a legislative bill asking for minimum wages for elected board members.
138 All in favor.

139
140 23. Motion to set the 2026 wages for Town Moderator and Parliamentarian at the minimum
141 wage rate, made by Vice Chair Dunsmore, seconded by J. Nasca. Discussion was had
142 on the Town moderator's past payments. All in favor.

143
144 24. Motion to appoint Fire Officers based on the recommendation from Chief Baker for
145 one-year terms- 1st Assistant Chief: Patrick King; Captain: Eric Couture; 1st Lieutenant:
146 Todd Cadieux; 2nd Lieutenant: Landon Baker; 3rd Lieutenant: Michael Cook; and EMS
147 Chief: Chelsea Dubie, made by Vice Chair Dunsmore, seconded by T. Hardy. No further
148 discussion. All in favor.

149
150 **3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**

- 151 • L. Hobart requested the addition of Warrant #2609 in the amount of \$145.94 and Warrant
152 #2610 in the amount of \$464.97. (4D)
- 153 • Vice Chair Dunsmore requested the addition of discussion on internal library cameras. (7E)
- 154 • S. Katon requested the addition of Philo's service visit to the Town offices and library. (7E)

155 Motion to approve the additions to the Agenda.

156 Motion made by J. Nasca, Seconded by Vice Chair Dunsmore

157 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

158
159 **4. SELECTBOARD MINUTES AND WARRANTS**

160 A. Approval of Selectboard Regular Meeting Minutes for February 23, 2026

161 Motion to approve the minutes with changes.

162 Motion made by J. Nasca, Seconded by Vice Chair Dunsmore

163 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

164
165 B. Approval of Minutes from the March 2, 2026 Town Informational Meeting

166 Motion to approve minutes as written.

167 Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

168 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

169
170 C. Approval of Payroll Warrant

171 Motion to approve the Payroll Warrant

172 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

173 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

174
175 D. Approval of Warrants #2608

176 Motion to approve Warrant #2608 in the amount of \$130,903.09

177 Motion made by Vice Chair Dunsmore, Seconded by J. Nasca
178 • L. Hobart and T. Cadieux answered questions on the warrant.
179 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist
180

181 Approval of Warrant #2609 in the amount of \$145.94.
182 Motion to approve Warrant #2609 in the amount of \$145.94 for Highway items at Tractor
183 Supply.

184 Motion made by Vice Chair Dunsmore, Seconded by J. Nasca
185 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist
186

187 Approval of Warrant #2610 in the amount of \$464.97.
188 Motion to approve Warrant #2610 in the amount of \$464.97 for MVP insurance and election
189 supplies.

190 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
191 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist
192

193 **5. PUBLIC COMMENT (For items not on agenda)**

194 All participants must clearly state their names. Appropriate actions will be considered once the
195 Selectboard has reviewed the information provided and necessary subsequent research.
196

197 **6. CORRESPONDENCE**

198
199 **7. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

200 **A. Selectboard Tour of Liquid Measurement Systems (LMS)**

- 201 • S. Katon explained the request by LMS for the Selectboard to tour the facility. This tour
202 would include information on products manufactured and sold for the global
203 aeronautics industry, expansion, future market and job growth in the Town of Georgia.
204 • S. Katon will reach out to Selectboard members with date and time of the tour for those
205 available to participate.

206 **B. Procurement Policy - Action to Approve**

207 Motion to approve the Procurement Policy.

208 Motion made by J. Nasca, Seconded by Vice Chair Dunsmore

- 209 • S. Katon explained the Procurement Policy and how it relates to the purchasing policy
210 which was recently updated by the Selectboard.

211 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

212 **C. Road Maintenance Policy - Action to Approve**

213 Motion to approve the Town of Georgia Highway Department Winter Road Maintenance
214 Policy.

215 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

- 216 • S. Katon and T. Cadieux answered Selectboard questions on the policy.

217 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

218 **D. Repeal Cash Receipts, Petty Cash and Returned Check Policy (August 8, 2011) and Returned
219 Check Policy (April 28, 2005) - Action to Approve**

220 Motion to Repeal Cash Receipts, Petty Cash and Returned Check Policy (August 8, 2011) and
221 Returned Check Policy (April 28, 2005)

222 Motion made by J. Nasca, Seconded by Vice Chair Dunsmore

- 223 • L. Hobart answered questions on the repeal of the policies. A 2024 policy replaces the
224 information in these outdated policies.

225 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

226 E. Security Cameras in the Library and Philo Security Systems' Visit

- 227 • D. Bergstrom and T. Cadieux attended Philo's service call to the Library, Town offices
- 228 and Town Beach on Friday March 6th for testing, battery changes and backup battery
- 229 units.
- 230 • Mindy Grange, Library Assistant, voiced concerns for a recurring visitor in the library
- 231 who remains on the premises for hours and exhibits concerning behaviors. The staff are
- 232 concerned and are wearing panic buttons on a lanyard. D. Bergstrom answered
- 233 questions about the panic buttons, how they work and police coverage in the area.
- 234 • Philo has recommended indoor cameras at the library for slip and fall scenarios,
- 235 increased security, and other liability issues. Indoor cameras were recommended by the
- 236 company years ago but were not installed after pushback from the library.
- 237 • The library is a municipal building and currently only has exterior cameras. It is
- 238 recommended that one camera be placed at the front door for potential slip and fall
- 239 events, "180 degree" cameras be installed inside the library and back-office area.
- 240 • Without interior cameras in place, there is no recourse for law enforcement, no facial
- 241 recognition, no evidence of any potential incidents. Interior cameras will not include
- 242 sound and will not be monitored on an ongoing basis.
- 243 • D. Bergstrom will go to the library board meeting tomorrow to explain to the Trustees
- 244 about an increase in security measures.
- 245 • There was discussion on how the project will be financed, including using
- 246 administrative impact fees or applying for a PACIF grant.
- 247 • This issue will be tabled for the next meeting so D. Bergstrom can meet with the
- 248 library, get quotes on equipment and work with Town Treasurer L. Hobart for impact
- 249 funding.
- 250 • Vice Chair Dunsmore stated keeping our staff safe is a Town priority.
- 251

252 **8. UNFINISHED BUSINESS**

253 A. Library Memorandum of Understanding (MOU) - Under Review by the Town Attorney

- 254 • Chair Bosenberg explained the MOU to new Selectboard member T. Hardy.
- 255 • Cleaning service discussion, K. Caspers said library trustees are open to the library
- 256 obtaining its own cleaning company with funds allocated by the Town.

257 B. Georgia Public Library (GPL) Building Revitalization Committee Update - Town Meeting Day

258 & 3/4/26 Meeting

- 259 • Chair Bosenberg recapped the Revitalization Committee and the ADA compliance
- 260 project. The Selectboard allocated \$50,000 towards a study to bring the library building
- 261 up to ADA compliance standards; and review the building's plumbing, electrical and
- 262 HVAC for any recommendations.
- 263 • Vice Chair Dunsmore, also a Committee member, explained the project is focused on
- 264 reaching ADA compliance for a Town Building, not necessarily as renovations for a
- 265 Library.
- 266 • C. Rosenquist expressed an interest in combining the library with Georgia Elementary
- 267 and Middle School library at the school. He has already discussed this option with
- 268 Superintendent Teague, as well as with the school board. GEMS is seeking to create an
- 269 accessible entrance at the main entryway. Combining the two libraries would save
- 270 taxpayers from investing in double the number of materials.

- 271
- 272
- 273
- 274
- 275
- 276
- 277
- 278
- 279
- 280
- 281
- 282
- Vice Chair Dunsmore said this is a discussion for Selectboard members to have with the school.
 - Chair Bosenberg reminded the Selectboard this project will be up for a potential Bond vote in August or November.
 - The Selectboard discussed the potential renovations for the library, ADA compliance and limitations given space and budget.
 - Discussion was tabled for the next meeting, Selectboard members should return with any thoughts for the future of the Georgia Public Library.
 - T. Hardy explained money was set aside for ADA compliance back when she was last on the Selectboard (2016), she questioned if any of this work happened and/or what happened to the money that was set aside for the project back then. L. Hobart will look into this.

283 C. Bridge #28 (Mill River Bridge) – no updates.

284 D. Bridge #8 (Georgia Shore at Mill River Road) – Bridge #28 project engineer Tyler Billingsly
285 will inspect Bridge #8 when all the ice and snow melt.

286

287 **9. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES**

288 **REPORTS**

289 A. Public Works/Roads

- 290
- 291
- 292
- 293
- 294
- 295
- 296
- 297
- 298
- 299
- 300
- Public Works Director and Road Foreman T. Cadieux reported ants at the library, he called an exterminator for safe ant elimination.
 - He responded to a frozen culvert this past weekend on Georgia Shore Road. This caused damage to a property owner's driveway south of Polly Hubbard Road. They thawed the culvert. The property owner is asking the Town to repair damages. S. Katon is working with the property owner for photos of the damage to send to the insurance company.
 - Excessive melt from plowed snow near the school led to an adjacent property owner with a flooded basement. T. Cadieux is working with the homeowner for resolution.
 - T. Cadieux found a hot box on auction for purchase to replace the unit damaged last year. He is authorized to spend as much as \$5,000 on a purchase, which is the amount covered by the insurance company to replace the hot box.

301 B. Town Administrator

- 302
- 303
- 304
- 305
- 306
- 307
- Town Administrator S. Katon gave her report to the Selectboard.
 - The report included a strategic plan outline with a summary of thoughts and discussions from staff and departments. This plan was developed to keep staff focused on growth in the future.
 - S. Katon asked the Selectboard to forward her any priorities to focus on in 2026, and rolling ideas for the next 5 years.

308 C. Treasurer

- 309
- 310
- 311
- 312
- 313
- 314
- 315
- 316
- Town Treasurer L. Hobart reported the Auditor will be on site April 6th. She is sending files for the primary visit. The follow-up visit will include two auditors, date to be determined.
 - There is an issue with NEMRC reports not matching, she will disclose this to the auditors for explanation.
 - L. Hobart is preparing a draft 18-month budget for 2027. This includes collecting information on the capital budget and reserve funds.

317 **10. OTHER**

318
319
320
321
322
323
324
325
326
327
328
329
330
331
332
333
334
335
336
337
338
339
340
341
342
343
344
345
346
347
348
349
350
351
352
353
354
355
356
357
358
359
360
361
362
363
364
365

11. PLAN NEXT MEETING AGENDA

A. March 23, 2026

12. Motion to suspend the meeting at 7:57pm, to resume after the Liquor Board Meeting has adjourned.

Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

Motion to reopen the Selectboard Regular Meeting at 8:01pm

Motion made by J. Nasca, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

13. PROPOSED EXECUTIVE SESSION (pursuant to 1 V.S.A sec 313 - requires two-thirds vote)

A. Personnel

Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel, which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

Motion to enter into Executive Session at 8:01pm.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel with Town Administrator Stacey Katon and Public Works Director Todd Cadieux under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes.

Motion to invite S. Katon and T. Cadieux to Executive Session.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

Motion to exit from Executive Session at 9:20pm.

Motion made by J. Nasca, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

No action taken out of Executive Session.

14. ADJOURN

Motion to adjourn at 9:23pm.

Motion made by Chair Bosenberg, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

TABLED ITEMS: Library Security, Library Revitalization

Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Minutes and meeting videos are posted on the Town of Georgia website.

Signed: Stacy Katon, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com