



GEORGIA VERMONT

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Selectboard Regular Meeting Monday, April 13, 2026 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

7

Zoom Details:

8 <https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

9 Meeting ID: 616 584 3896 | Passcode: 5243524

10 Dial by your Location: 1 929 205 6099 (New York)

11
12 **1. CALL TO ORDER 6:00PM**

13 **SELECTBOARD PRESENT**

14 Chair Kellie Bosenberg, Vice Chair Brian Dunsmore, Judith Nasca, Carl Rosenquist, Tammy Hardy

15
16
17 **STAFF PRESENT**

18 Doug Bergstrom, Todd Cadieux, Kollene Caspers, Stacy Katon, Cheryl Letourneau (via Zoom)

19
20 **PUBLIC PRESENT**

21 Heather Dunsmore, Natasha Halverson (via Zoom)

22
23 **2. PLEDGE OF ALLEGIANCE**

24
25 **3. CHAIR UPDATE**

26
27 **4. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**

- 28 • L. Hobart requests the addition of warrant #2616 in the amount of \$14,752.40 (5F)

29
30 **5. SELECTBOARD MINUTES AND WARRANTS**

31 A. Approval of Selectboard Regular Meeting Minutes for March 23, 2026

32 Motion to approve minutes with no changes.

33 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

34 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

35
36 B. Approval of Selectboard Special Meeting Minutes for March 27, 2026

37 Motion to approve the meeting minutes with changes to library ADA discussion.

38 Motion made by Vice Chair Dunsmore, Seconded by T. Hardy
39 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
40

41 C. Approval of Selectboard Special Meeting Minutes for April 1, 2026
42 Motion to approve the meeting minutes with no changes.
43 Motion made by C. Rosenquist, Seconded by J. Nasca
44 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
45

46 D. Approval of Payroll Warrant
47 Motion to approve the Payroll Warrant.
48 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
49 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
50

51 E. Approval of Warrant #2615
52 Motion to approve Warrant #2615 in the amount of \$88,937.32
53 • L. Hobart was present to answer Selectboard questions on the warrant.
54 Motion made by Vice Chair Dunsmore, Seconded by J. Nasca
55 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
56

57 F. Approval of Warrant #2616
58 Motion to approve Warrant #2616 in the amount of \$14,752.40
59 • L. Hobart was present to answer Selectboard questions on the warrant.
60 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
61 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
62

63 **6. PUBLIC COMMENT (For items not on agenda)**
64 All participants must clearly state their names. Appropriate actions will be considered once the
65 Selectboard has reviewed the information provided and necessary subsequent research.
66

67 **7. CORRESPONDENCE**

68 A. Vermont Electric Power Company & Vermont Transco LLC Certificate of Public Good Notice
69

70 **8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

71 A. Grievance Response Letter - Action to Approve
72 • A letter was sent to the union representative. Under advice of the Town attorney, the
73 Selectboard will wait until the next regular meeting to approve the terms of the agreement if
74 the union is also in agreement.

75 B. Project WorkSAFE (Option 2) for 50% Abatement on VOSHA Citation #1 - Action to
76 Approve and Sign
77 Motion to approve Project WorkSAFE for 50% Abatement on the VOSHA Citation.
78 Motion made by C. Rosenquist, Seconded by J. Nasca
79 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

80 C. Letter of Intent for FY27 Grants-In-Aid - AOT Grant - Action to Approve and Sign
81 Motion to approve and sign the letter of intent for FY27 Grants-In-Aid application.
82 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
83 • S. Katon explained this is the letter of intent to apply for the yearly grant to assist with road
84 maintenance.

85 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

- 86 D. Adult Camp Rainbow Request to Waive Facility Use Fees for Georgia Beach July 7th-11th
87 Motion to approve the waiver of facilities use fees for Georgia Beach on July 7-11th for Adult
88 Camp Rainbow.
89 Motion made by C. Rosenquist, Seconded by J. Nasca
90 • Vice Chair Dunsmore suggested the Selectboard have a general discussion on waivers for
91 Town facilities so standards can be set in the future.
92 • T. Cadieux explained how facilities use incurs additional costs to the Town with increased
93 trash, cleanup and more hours for the Georgia Beach caretaker.
94 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
95 E. Black and White Copier - Action to Approve
96 • D. Bergstrom explained the copier quotes and the three bids he collected. After discussion
97 with the Treasurer, it was determined the purchase of another laser jet printer will suffice.
98 Motion to approve the purchase of the HP Laser Jet M610dn Black and White Printer for
99 \$1,099 for the TA's office.
100 Motion made by C. Rosenquist, Seconded by J. Nasca
101 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist, T. Hardy
102 Voting Nay: Vice Chair Dunsmore
103 F. Mapping System Discussion - Action to Approve
104 • D. Bergstrom explained the need for a new mapping system carrier, after the company's
105 higher quote exceeded the budget for mapping services.
106 • He suggests leaving the current tax mapping (NEMRC) for Assessor use and CloudPermit
107 mapping software for Zoning and Planning purposes.
108 Motion to approve the change from CAI to CloudPermit Mapping software for the Zoning
109 Department.
110 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
111 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
112 G. Town Impound Agreement & ACO Access to Town Garage - Action to Approve
113 • S. Katon explained the shortage of places for stray dogs to be impounded. By state statute,
114 the Town has to have an identified area for impounded dogs. Colchester reached out to the
115 Town of Georgia to collaborate on an impound solution.
116 • The ACO (Animal Control Officer) requested to use Town garage for impounded dogs.
117 • The ACO ordinance may need to be changed to reflect the new impound language in the
118 state statute.
119 • Chair Bosenberg suggested forming a committee of Selectboard members to work with the
120 ACO on an impound solution.
121 • C. Letourneau explained the Selectboard in seat at the time the ACO was first hired
122 promised the ACO a crate at the old Town garage for impounded animals.
123 • C. Rosenquist asked T. Cadieux for his thoughts on the old garage used as impound. T.
124 Cadieux is favorable to the use so long as the roads crew does not need to care for the
125 dog(s) and he receives notifications from the ACO when there is a dog present.
126 • D. Bergstrom, T. Cadieux and Vice Chair Dunsmore will work together with the ACO for
127 the impound area.
128 H. Paving Bids - Action to Approve
129 • T. Cadieux is asking for approval to go out to bid for paving. He is still working on
130 examining the roads.
131 • Paving may be more expensive now; he can wait to go out to bid. However, waiting too
132 long may mean the paving companies could book up leaving roads unpaved.

- 133 Motion to approve T. Cadieux go out for paving bids.
134 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore
135 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
136 I. 2026 Road & Bridge Standards - Action to Approve
137 Motion to approve the Road and Bridge standards.
138 Motion made by Vice Chair Dunsmore, Seconded by T. Hardy
139 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
140 J. State Building Permit for Georgia Beach Renovation Project - Action to Approve and Sign
141 • No Selectboard approval needed, T. Cadieux signed the State Building Permit for the
142 Beach renovation project.
143 • T. Cadieux answered Selectboard and Treasurer questions on the State permit needed for
144 the work.
145 • T. Cadieux will work with the TA for the Cadieux Carpentry CIO and work contract.
146 K. Job Posting for New Highway Position - Action to Approve
147 • T. Cadieux is looking to advertise the highway position. He will start with free sites, such
148 as VLTC, the Town website and social media. If needed, he can advertise on paid sites.
149 L. Appointment of Interim Town Administrator (TA) & Approval to Post the Position
150 • Chair Bosenberg thanked S. Katon for her time at the Town of Georgia.
151 • D. Bergstrom is willing to be the interim TA while the job is posted.
152 • Vice Chair Dunsmore asked if the work will be manageable between the Zoning and Town
153 Administrator offices, D. Bergstrom said between K. Caspers, L. Hobart and himself it will
154 be busy but can get the job done.
155 Motion to appoint D. Bergstrom as interim TA while the position is posted.
156 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
157 • S. Katon explained she is working with staff to get them up to speed on ongoing work to be
158 done before she leaves her position. She will also be available as needed remotely for the
159 next month.
160 • Vice Chair Dunsmore thanked S. Katon for her service and wished her the best in Florida.
161 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
162 • D. Bergstrom will post the TA position for the next four weeks.
163 M. Hazard Communication Policy - Action to Approve
164 Motion to approve the Hazard Communication Policy.
165 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
166 • J. Nasca reported discrepancies in “available” language at 5E and the letter sequencing in
167 section 6.
168 Vice Chair Dunsmore amended his motion to approve the Hazard Communication Policy with
169 edits to sections 5E and 6 D-F. C. Rosenquist seconded the motion.
170 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
171 N. Injury Reporting, Medical Treatment & Incident Review Policy – Review by Selectboard and
172 will be added to the next regular meeting agenda.
173 O. Property Disposal Policy - Review by Selectboard and will be added to the next regular
174 meeting agenda.
175 P. 911 Ordinance - Review (Old Version Attached) - Review by Selectboard and will be added to
176 the next regular meeting agenda.
177
178 **9. UNFINISHED BUSINESS**
179 A. Library MOU - Under Review by the Attorney

- 180 • Chair Bosenberg reached out the Town attorney who knows he is remiss on this but it is on
181 his radar.
- 182 B. GPL Building Revitalization Committee Update
- 183 • No updates. The committee will meet on April 21.
- 184 C. Bridge #28 (Bridge on Mill River Road)
- 185 • T. Cadieux says the project is on schedule. He asked for guidance on purchases for the
186 project, if he should seek Selectboard approval for each purchase. According to the
187 purchasing policy, if the purchase is over \$5,000 he will need Selectboard approval.
- 188 • Chair Bosenberg would like a budget and scope of work for next meeting to discuss the
189 purchase of materials.
- 190 D. Bridge #8 (Bridge on Georgia Shore Road between The Pines and Mill River Road)
- 191 • Bridge #8 estimates for paint removal is high. The bridge is coated with lead and will
192 need special removal tactics. Estimated at \$500,000 to remove the paint and repaint the
193 bridge beams. Discussion ensued on options to repair or replace the bridge, including
194 grant funding.
- 195 • There was discussion on using remaining bond money from Bridge #28 to help repair
196 Bridge #8, with permission from the taxpayers by vote.

197

198 **10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES**

199 **REPORTS**

- 200 A. Public Works/Highway Update - Dock Doctors for Replacement of the Boat Dock Update
- 201 • T. Cadieux gave an update on Georgia Beach docks from Dock Doctors. They will
202 assemble the docks three weeks before they are installed. The lake level has to drop to
203 about 98 feet before docks can be installed. The Town has a balance of \$15,942.87 to
204 Dock Doctors, which may be more as contracted.
- 205 • He is seeking permission from Board to purchase culverts for the year, within his
206 allowed budget. This includes the culvert needed for the Bridge. The Town buys
207 directly from the manufacturer, so three bids are not necessary. Selectboard approves
208 the purchase in scope of work and within budget.
- 209 • The person to install, monitor and decommission the docks would like confirmation
210 from the Town on insurance.
- 211 • Do Fire Department staff receive a waiver on the Fire Station Community Room fees?
212 Vice Chair Dunsmore again requested the discussion for facilities use and waivers.
- 213 • C. Rosenquist wants to thank VTrans for taking care of the trees on Route 7. He
214 requested contact information from T. Cadieux to do so.
- 215 B. Treasurer
- 216 • L. Hobart gave an update from the auditor's visit on April 6th, who gave the Town good
217 feedback on her start of the annual audit.
- 218 C. Town Administrator
- 219 • S. Katon provided a TA Transition Report to Selectboard and staff who will be covering
220 as she departs. She gave some highlights on upcoming duties to be addressed, including
221 the grievance response, Project WorkSAFE, and contract renewals.
- 222 • She recapped the auditor's visit on April 6th. L. Hobart made a great impression
223 providing requested information ahead of the visit.
- 224 • S. Katon had an opportunity to sit with the auditor to discuss the recommendations
225 given to the Town from previous audits, as noted in the Audit report. This included

226 bank statement and journal entry procedures; FY26 strategic planning; and completing a
227 Fraud Risk Assessment.

- 228 • S. Katon stated there were some concerns identified regarding the library, including
229 leave reporting discrepancies, library grant reporting concerns and personnel file
230 deficiencies. The documented discrepancies, together with control weaknesses and
231 repeated audit recommendations suggest this is a good time to consider the fraud risk
232 assessment. She recommends the Selectboard meet with the library Trustees.
- 233 • Vice Chair Dunsmore asked for clarification on the Fraud Risk Assessment. S. Katon
234 explained this has been included in the auditor's write-up for the past 3 years. She
235 brought up her concerns and findings to the auditor who agreed the Town should take a
236 closer look.

237
238 **11. OTHER**

239
240 **12. PLAN NEXT MEETING AGENDA**

241 A. April 27, 2026

242
243 **13. PROPOSED EXECUTIVE SESSION (pursuant to 1 V.S.A sec 313 - requires two-thirds vote)**

244 A. Personnel

245 Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel,
246 which premature disclosure or discussion may be detrimental to the board in itself and/or
247 individuals involved.

248 Motion to enter into Executive Session at 7:42pm.

249 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

250 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

251
252 Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel with
253 S. Katon and D. Bergstrom under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont
254 Statutes.

255 Motion to invite S. Katon and D. Bergstrom to Executive Session.

256 Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

257 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

258
259 Motion to exit from Executive Session at 8:59pm.

260 Motion made by C. Rosenquist, Seconded by J. Nasca

261 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

262
263 **No action taken out of Executive Session.**

264
265 **14. ADJOURN**

266 Motion to adjourn at 9:00PM

267 Motion made by Vice Chair Dunsmore, Seconded by T. Hardy

268 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

269
270 **TABLED ITEMS:** Injury Reporting, Medical Treatment & Incident Review Policy; Property Disposal
271 Policy; and 911 Ordinance to be reviewed by the Selectboard and included in the next Agenda. Facilities
272 use policy and waivers discussion.

274 **Agendas are posted to the Town website, four designated places within the Town of Georgia**
275 **(Town Clerk’s Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to**
276 **the local media.**

277 **Minutes and meeting videos are posted on the Town of Georgia website.**

278 **Signed: Stacy Katon, Town Administrator**

279 **Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com**

DRAFT