



# GEORGIA VERMONT

## Selectboard Regular Meeting

Monday, July 28, 2025 at 6:00 PM

Chris Letourneau Meeting Room and via Zoom

## Minutes

### Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

### CALL TO ORDER 6:00PM

#### SELECTBOARD PRESENT

Vice Chair Brian Dunsmore, Kellie Bosenberg, Paul Jansen, Carl Rosenquist

#### SELECTBOARD ABSENT

Chair Kristina Senna

#### STAFF PRESENT

Doug Bergstrom, Todd Cadieux, Lori Hobart, Stacy Katon

#### PUBLIC PRESENT

Carolyn Branagan, via Zoom

### 1. PLEDGE OF ALLEGIANCE

### 2. CHAIR UPDATE

### 3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- B. Dunsmore requested the addition of discussion on liability at Georgia Beach to be added to the Executive Session Agenda.
- S. Katon requested the addition of discussing a quote from Bouchard Services for a new computer monitor and laptop unit.
- S. Katon also requested the addition of a Vacation Time Addendum, part of the Personnel Policy, for discussion in Executive Session.
- L. Hobart requested the addition of Warrant #2522 to Section 5 of the Agenda.

39 Motion to add the items above to the Agenda.

40 Motion made by C. Rosenquist, Seconded by K. Bosenberg

41 Voting Yea: Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

42  
43 **4. SELECTBOARD MINUTES AND WARRANTS**

44 A. Approval of Selectboard Regular Meeting Minutes for July 14, 2025 and Approval Liquor  
45 Board Minutes of July 14, 2025

46  
47 Motion to approve Liquor Board Meeting Minutes on July 14, 2025.

48 Motion made by C. Rosenquist, Seconded by K. Bosenberg.

49 Voting Yea: Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

50 Voting Abstaining: P. Jansen

51  
52 Motion to approve Selectboard Regular Meeting Minutes on July 14, 2025 with minor  
53 changes.

54 Motion made by C. Rosenquist, Seconded by K. Bosenberg.

55 Voting Yea: Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

56 Voting Abstaining: P. Jansen

57  
58 B. Approval of Warrants #2520 & # 2521

59 Motion to approve Warrant #2520.

- 60 • L. Hobart answered Selectboard questions on the warrant.

61 Motion made by P. Jansen, Seconded by K. Bosenberg.

62 Voting Yea: Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

63  
64 Motion to approve Warrant #2521.

- 65 • T. Cadieux and L. Hobart answered Selectboard questions on the warrant.

66 Motion made by P. Jansen, Seconded by K. Bosenberg.

67 Voting Yea: Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

68  
69 Motion to approve Warrant #2522.

- 70 • L. Hobart explained warrant expenses were made for library grants.

71 Motion made by P. Jansen, Seconded by K. Bosenberg.

72 Voting Yea: Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

73  
74 **5. PUBLIC COMMENT (For items not on agenda)**

75 All participants must clearly state their names. Appropriate actions will be considered once the  
76 Selectboard has reviewed the information provided and necessary subsequent research.

- 77 • C. Branagan was present for tax information on the Agenda, she did not have any public  
78 comment at this time.

79  
80 **6. CORRESPONDENCE**

81  
82 **7. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

83 A. Preston Family Memorial Bench-Action To Approve Placement on Family Plot

84 C. Rosenquist made a motion to approve Preston Family Memorial Bench placement on family  
85 plot.

- S. Katon explained the request, and T. Cadieux answered questions about the placement. The Selectboard had a discussion on the placement.
- The Selectboard agreed to have the family work with T. Cadieux for best bench placement.

C. Rosenquist withdrew his motion.

B. Velco-ROW-SLW-Easement Deed for Permanent Access-Notice of Sale of Municipal Real Estate

- This the notice of sale of municipal real estate. This is still under review at the Georgia Town attorney's office. The Class 4 road, legal trail and right-of-way are issues of consideration. The Selectboard examined the VTrans roads records.

Motion to approve the posting and publishing of the Notice of Sale of Municipal Real Estate to convey an access easement to Vermont Transco (VELCO) to the Silver Lake Woods, and to authorize Kristina Senna to execute the Easement Deed and any other documents related to this transaction.

Motion made by C. Rosenquist, Seconded by P. Jansen.

S. Katon read the attorney's language for motion.

C. Rosenquist rescinded his motion.

Motion to approve the posting and publishing of the Notice of Sale of Municipal Real Estate to convey an access easement to Vermont Transco (VELCO) to the Silver Lake Woods, to approve the draft Easement Deed and conveyance of the easement to Vermont Transco subject to further review and approval by the Town Attorney, and to authorize Kristina Senna to execute the Easement Deed and any other documents related to this transaction.

Motion made by C. Rosenquist, Seconded by K. Bosenberg

Voting Yea: Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

C. Back Ground Check Policy Review/Discussion-Review a Proposed Addendum to Personnel Policy for Back Ground Checks

- S. Katon introduced the addendum and asked for Selectboard feedback. This will be revisited at the next Selectboard meeting.

D. Tax Rate Worksheet Review-Action to Approve

- Motion to approve the 2025 municipal tax rate of \$0.4372.

Motion made by C. Rosenquist, Seconded by P. Jansen.

Voting Yea: Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

E. Town Property Keys and Codes -Discussion

- Vice Chair Dunsmore wanted to ensure property keys and codes are accessible to Town departments.

- S. Katon has a spreadsheet for the keys that are available, where they are located and who has access to them.
- The key safe will be moved from the Town vault and placed in an area covered by cameras and available to all those who are allowed access.

F. Approval for DRB Board Appointment of - Tony Gabel for 4 Year Term  
Motion to approve Tony Gabel for a 4-year term on the Development Review Board.  
Motion made by C. Rosenquist, Seconded by K. Bosenberg.  
Voting Yea: Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

## **8. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS**

Added to the Agenda: A quote from Bouchard Services for new computer monitors and laptop unit with software for the zoning and assessor departments.

- S. Katon gave the quote to the Selectboard, this will come out of impact fee funds but was not budgeted for in 2025.

Motion to approve the purchase of new computer hardware and software for the zoning and assessor departments.

Motion made by K. Bosenberg, Seconded by C. Rosenquist.  
Voting Yea: Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

- A. Public Works/Grounds/Highway--Updates from Todd Cadieux-Director of Public Works
- T. Cadieux gave an update on the Public Works Department.
  - T. Cadieux is working with Tyler Billingsley, the engineer for Mill River bridge project. They are working together to make purchases this year for the bridge work next year.
  - He met with Forest Glen and Hidden Woods associations, they are looking to move forward with the initial storm water design phase. T. Cadieux reported the Town of Georgia had agreed to cover the cost of the initial phase, which the Selectboard questioned when that was approved.
  - Discussion was had on whether this work should proceed given the delays in State deadlines.
- B. Treasurer-Review St. Albans Rec-Pool Pass Budget
- The budget for St. Albans Pool Passes is \$10,000, we have spent \$6,400 in pool costs to date.
- C. Treasurer-Review Qtr 2 2025 Financials
- L. Hobart presented the Quarter 2 Financials for 2025 and answered Selectboard questions.
- D. Treasurer-Review Tax Bill Insert
- L. Hobart presented the tax bill insert to the Selectboard for review. This insert will go out to the community with the tax bills.

- 180
- 181 E. Town Administrator-Review/Signature for Letter of Support for Training Participation for
- 182 Town Administrators and more.
- 183 • S. Katon explained the Town Administrator training opportunity hosted by VLCT and
- 184 University of Vermont. This is a grant funded opportunity.
- 185 • D. Bergstrom is also signed up for a Zoning Administrator course and will prepare a
- 186 letter of support.
- 187 • Vice Chair Dunsmore signed the letter of support.
- 188

189 **9. UNFINISHED BUSINESS**

- 190 A. Beach Bathroom Renovations-Stacy Preparing the Bid Proposal for project
- 191 • Bid proposals were sent to the Selectboard for beach bathroom renovations.
- 192 B. Boat Dock Replacement
- 193 • P. Jansen gave the Selectboard an update on the dock replacement. Dock Doctors will
- 194 prepare a quote for the Town of Georgia for the dock, and a diagram for location. The
- 195 Selectboard had a discussion over cost and future dock maintenance.
- 196 C. Bridge # 10 (High Bridge)- Construction in Progress
- 197 D. Parcel ID 1122600000-TOG Lot-Awaiting New Development Regs
- 198 E. Closing of Perrigo
- 199 F. Georgia Public Library-Building Revitalization Project
- 200 • P. Jansen explained the Committee is still waiting for the architect's quote.
- 201 G. Bridge # 28 (Mill River Bridge)
- 202 • T. Cadieux and T. Billingsly, bridge engineer, are working on getting purchases
- 203 completed in 2025.
- 204 H. TOG Change from Calendar Year to Fiscal Year Discussions
- 205 • L. Hobart has received a copy of the VLCT Treasurer's Handbook that has just came
- 206 out, where advice and best practices to Towns changing from calendar to fiscal budgets
- 207 are covered.
- 208 • Copies of this information will be made available to all Selectboard members.
- 209 I. Memorandum of Understanding for Town and Library Discussions
- 210 • S. Katon will be working on this for the next Selectboard meeting.
- 211 J. Town Hunting Policy--Awaiting Review by GCC
- 212 K. Town Administrator Evaluation-Board to Discuss August 11, 2025 Meeting
- 213 L. Town Electronic Sign- In Process
- 214

215 **10. OTHER**

216

217 **11. PLAN NEXT MEETING AGENDA**

- 218 A. Next Special Meeting July 31, 2025-Public Meeting for Development Regulation Review at the
- 219 Fire Station starting at 6 - 7:30 PM
- 220 B. August 11, 2025
- 221

222 **12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

- 223 A. Personnel--Vacation Time Accruals
- 224

Vice Chair Dunsmore would entertain a motion to enter into Executive Session to discuss Personnel -Vacation Accrual and Liability at Georgia Beach which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

Vice Chair Dunsmore would entertain a motion to enter into Executive Session to discuss the above with Town Administrator S. Katon and Town Treasurer Lori Hobart under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes.

Motion to Move into Executive Session at 8:10pm

Motion made by C. Rosenquist, Seconded by K. Bosenberg

Voting Yea: Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg, P. Jansen

Motion to invite S. Katon and L. Hobart to join the Executive Session

Motion made by C. Rosenquist, Seconded by K. Bosenberg

Voting Yea: Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg, P. Jansen

Motion to exit from Executive Session at 8:46pm

Motion made by K. Bosenberg, Seconded by C. Rosenquist

Voting Yea: Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg

**No action taken outside of Executive Session.**

### **13. ADJOURN**

Motion to adjourn at 8:47pm

Motion made by K. Bosenberg, Seconded by C. Rosenquist.

Voting Yea: Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

**Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.**

**Minutes and meeting videos are posted on the Town of Georgia website.**

**Signed: Stacy Katon, Town Administrator**

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