

Board of Trustees Self- Evaluation

Description:

On an annual basis, the Board of Trustees will conduct a self- evaluation. It is an individual self and overall Board preview process that:

- Focuses on the library
- Is performance-driven and based on the established Strategic Goals
- Identifies opportunities for self and board improvement
- Results in developing methods for improving the library
- Supports development of future library goals and service/s to the community

Process:

1. An evaluation tool will be used to document a self-evaluation and the overall functioning of the Board.
2. Each trustee will complete the self-evaluation tool and provide it the Chair for preparing a non-identifiable aggregate summary.
3. The self-evaluation summary will shared with all Trustees and used to determine any necessary improvements to the Board functioning.
4. The Trustee Self-Evaluation will be maintained as a permanent library document.

Prepared by: Trustees for John G. McCullough Free Library

Initiated: November 19, 2020

Reviewed:

Revised:

John G. McCullough Library
 North Bennington, Vermont
Connect. Discover. Create.

Instructions: Rate yourself in your role on the board. If you wish to comment, please check the comment box and number your comment in the area provided.

Rating scale: 1= Never 2 = On occasion 3 = Sometimes 4 = Most of the time 5 = Always

Self- Evaluation

	1	2	3	4	5	Check box if you have a comment
1. I am prepared and actively participate at meetings.						
2. I am a positive representative for the library to the community.						
3. I participate in library activities and programming.						
4. I find my Board member role and contributions to the library satisfying.						
5. I feel comfortable bring up ideas that may conflict with others.						
6. I believe my voice is heard.						
7. My participation on the Board is appreciated.						

Comments:

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Instructions: Rate the functioning of the board. If you wish to comment, please check the comment box and number your comment in the area provided.

Rating scale: 1= Never 2 = On occasion 3 = Sometimes 4 = Most of the time 5 = Always

Board - Evaluation

	1	2	3	4	5	Check box if you have a comment
1. Minutes, Agendas and Reports are sent out in a timely manner.						
2. Everyone is encouraged to participate in meetings.						
3. Board meetings keep to the agenda.						
4. Board culture is positive and supports the library success.						
5. The Board is focused on the Strategic Goals of the library.						
6. Everyone has an equal voice at meetings.						
7. There is opportunity to bring up suggestions and give constructive feedback to library staff.						
8. The Board has made positive contributions to the success of the library.						
9. Board discussions are strategic goal focused.						
10. The Board is an effective ambassador to the community for the Library.						
11. The Board ensures that evaluations (Director, Board, Staff) happen on an annual basis.						
12. The Board communicates effectively with key stakeholders.						
13. Constructive feedback is appreciated.						
14. Board By-Laws and Policies are up to date and reviewed on a regular basis.						

Comments:

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Please provide feedback on how the board can improve its effectiveness.