



Board of Trustees Regular Meeting Minutes

November 19, 2024 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

Mayor Fil Archuleta and trustees Alex Lopez, Leigh Sorensen, Rebecca Moreau, Katherine Rodriguez, Sam Parsons and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Public Works Director Brett Bloom, Police Chief Jeremy Black, Sgt Ken Amick, and Town Attorney Amy C. Penfold were present. Ken Craft from Empire State Pizza was present.

The Board will consider and may act on the following items:

1. Call to Order

2. Roll Call

3. Consent Agenda

- a. Approve Minutes from November 5, 2024 Regular Meeting
- b. Approve Treasurer's Report for October 2024
- c. Approve Bills Paid
- d. Approve Bills to be Paid

Motion made to approve the Consent Agenda items a.-d. by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Public Hearing Regarding 2025 Budget

Mayor Fil Archuleta recessed the Regular Meeting at 5:31pm and opened the Public Hearing Regarding the 2025 Budget. Cheryl Campbell gave her staff report. There was no public comment. No action was taken by the Board in this hearing.

Mayor Fil Archuleta adjourned the Public Hearing and reopened the Regular Meeting at 5:33pm.

6. Liquor Licensing

- a. A.F. Ray's Barcade LLC DBA Empire State Pizza 2700 S 8th Avenue Hotel and Restaurant Liquor License Renewal

Ken Craft represented Empire State Pizza. All inspections have been completed and there are no objections to renew.

Motion made to approve A.F. Ray's Barcade LLC DBA Empire State Pizza 2700 S 8th Avenue Hotel and Restaurant Liquor License Renewal by Trustee Lopez, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

7. Marijuana Licensing

Motion made to move item 7a-7e Marijuana Licensing to the next Regular Meeting on December 10th at 5:30pm by Trustee Parsons, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

- a. Consider Nature's Herbs and Wellness Center Retail Marijuana Store License #RL-540-25
- b. Consider Nature's Herbs and Wellness Center Retail Marijuana Cultivation License #MCF-540-25
- c. Consider Nature's Kitchen LLC Retail Marijuana Products Manufacturer License #MIP-540-25
- d. Consider High Plainz Strains II LLC Retail Marijuana Store License #RL-2506-25
- e. Consider High Plainz Strains II LLC Retail Marijuana Cultivation Facility License #MCF-2506-25

8. Approve 8th Avenue Crack Seal Project-Schneider Paving at the estimated cost of \$40,000.00

- a. Approve 8th Avenue Crack Seal Project-Schneider Paving at the estimated cost of \$40,000.00

Motion made to approve the 8th Avenue Crack Seal Project-Schneider Paving in the amount of \$45,000 by Trustee Lopez, Seconded by Trustee Leigh Sorensen.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

9. 2025 Closures and Events

- a. 2025 Closures

Motion made to approve 2025 Closures by Trustee Lopez, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

- b. 2025 Events

Motion made to approve the 2025 Events by Trustee Parsons, Seconded by Trustee Lopez.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

10. Mark Young Construction LLC Contract for PD Expansion

- a. Mark Young Construction LLC Contract for PD Expansion

a. Leigh Sorensen moved, and Alex Lopez seconded to approve the General Conditions of the Contract for Construction contingent on changes. 7 Aye. 0 Nay. Motion carried.

b. Leigh Sorensen moved, and Katherine Rodriguez seconded to approve the Standard Form of Agreement between Owner and Construction Manager as Constructor Contingent with the changes. 7 Aye. 0 Nay. Motion carried.

11. Staff Reports

a. Town Administrator

Administrator Cheryl Campbell advised the Board she is working on the Budget and it will be adopted at the next meeting. Chad Chavies was here and they worked on journal entries. She advised the Town does not move excess funds to ColoTrust this year, to have a buffer when paying for the Police Department in the new year. There will be a resolution for the Budget Amendment.

b. Police Chief

Officer Perez resigned this week. She went to another agency. The Chief posted the full-time position and there are three possible candidates. There is a finalist for the Technician position. The department is closing out the books on cases and training. He will have a wellness program for the next meeting.

c. Public Works Director

The office is done in the shop. The crack sealing is finished before the winter weather sets in. The shop addition has been postponed until Friday. Trent Johnson is set to be here January 7th.

d. Town Attorney

Ms. Penfold will have ordinances for the Board soon.

12. Executive Session for the purpose of receiving legal advice

Sam Parsons moved and Gary Sorensen seconded to move into Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to potential litigation, as authorized by §24-6-402(4)(b), C.R.S.

7 Aye. 0 Nay. Motion carried at 6:15pm.

All personnel not involved in the Executive Session left the Board Room.

The time is now 6:50PM, and the executive session has been concluded.

The participants in the executive session were Trustees Rebecca Moreau, Alex Lopez, Leigh Sorensen, Katherine Rodriguez, Sam Parsons, Gary Sorensen and myself, Mayor Fil Archuleta. Also present were Attorney Amy Penfold and Town Administrator Cheryl Campbell.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Seeing none, the next agenda item is Other Board Issues.

13. Other Board Issues

None.

14. Announcements

- a. Town Hall will be closed Thursday, November 28 in observance of Thanksgiving
- b. The Staff Christmas party will be December 6 at 6:00pm
- c. The December Board Meeting will be held on Tuesday, December 12 at 5:30pm

15. Adjourn

Since there was no further business, Sam Parsons moved, and Katherine Rodriguez seconded to adjourn the meeting.

7 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 7:01pm.

By:_____

DRAFT