



## **Board of Trustees Regular Meeting Minutes**

**March 04, 2025 at 5:30 PM**

**Town Hall - 621 27th Street Road, Garden City, CO 80631**

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Mayor Fil Archuleta and trustees Alex Lopez, Leigh Sorensen, Rebecca Moreau, Katherine Rodriguez, Sam Parsons, and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Police Chief Jeremy Black, Public Works Director Brett Bloom, and Town Attorney Amy Penfold. Sgt. Ken Amick was present. Maria Cardenas was present. Kami Balthazor was present from Allo. Esmerelda Vargas was present from El Rodeo Night Club. David and Chris Seel were present from D&B Lockworks. Mckenzie Grey from the White Horse Inn was present.

The Board will consider and may act on the following items:

**1. Call to Order**

**2. Roll Call**

PRESENT

Mayor Fil Archuleta

Trustee Gary Gary Sorensen

Trustee Leigh Leigh Sorensen

Trustee Alex Lopez

Trustee Katherine Rodriguez

Trustee Sam Parsons

Trustee Rebecca Moreau

**3. Consent Agenda**

a. Approve Minutes from February 18<sup>th</sup>, 2025 Regular Meeting

b. Approve Bills Paid

c. Approve Bills to be Paid

d. Approve At Your Service Electric invoice #24371 in the amount of \$2,860.04

e. Approve Dell Technologies invoice for Police MDT in the amount of \$3,295.95

Motion made to approve the Consent Agenda items a.-e. by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

**4. Public Not on the Agenda Invited to be Heard**

There was none.

**5. Bob Beiersdorf from Allo**

a. Approve Allo Franchise Agreement

Kami Balthazar represented Allo.

Motion made to approve the Allo Franchise Agreement by Trustee Leigh Sorensen, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

## **6. Grants**

- a. Approve White Horse Inn 2750 8th Ave Commercial Revitalization Grant Application for Security Cameras Final Review and Payment in the amount of \$903.53

Mckenzie Greyy represented the White Horse Inn.

Motion made to approve White Horse Inn 2750 8th Ave Commercial Revitalization Grant Application for Security Cameras Final Review and Payment in the amount of \$903.53 by Trustee Moreau, Seconded by Trustee Lopez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

- b. Approve D&B Lockworks Commercial Revitalization Grant Application with final review and payment in the amount of \$8,000.00

David and Chris Seel represented D&B Lockworks.

Motion made to approve D&B Lockworks Commercial Revitalization Grant Application with final review and payment in the amount of \$8,000.00 by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

- c. Approve D&B Lockworks Pavement Improvement Grant Application with final review and payment in the amount of \$8,000.00

David and Chris Seel represented D&B Lockworks.

Motion made to approve D&B Lockworks Pavement Improvement Grant Application with final review and payment in the amount of \$8,000.00 by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

## **7. Liquor**

- a. El Rodeo Night Club LLC DBA El Rodeo 510 25th Street Tavern with Live Entertainment Liquor License Renewal

Esmerelda Vargas represented El Rodeo Night Club.

Motion made to approve El Rodeo Night Club LLC DBA El Rodeo 510 25th Street Tavern with Live Entertainment Liquor License Renewal by Trustee Lopez, Seconded by Trustee Moreau.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

- b. Approve Pioneer Post Club of Greeley DBA Pioneer Post 2121 Permit Application and Report of Changes Change of Registered Manager

Holly Fraser represented the Pioneer Post 2121.

Motion made to approve Pioneer Post Club of Greeley DBA Pioneer Post 2121 Permit Application and Report of Changes Change of Registered Manager by Trustee Moreau, Seconded by Trustee Leigh Sorensen.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

## **8. Contracts**

- a. Approve Stumble Monkey Contract for Bootleggin' Days in the amount of \$1,000.00

Motion made to approve Stumble Monkey Contract for Bootleggin' Days in the amount of \$1,000.00 by Trustee Moreau, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

- b. Approve Mountain High Disposal Customer's Duties and Liability Waiver- 3-Year Contract  
Brett Bloom addressed the Board. Mountain High Disposal pricing is lower than what the Town currently has.

Motion made to approve Mountain High Disposal Customer's Duties and Liability Waiver- 3-Year Contract by Trustee Gary Sorensen, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

## **9. Police Department Items**

- a. Officer Salary Schedule

This salary schedule was updated to reflect the market adjustment approved by the Board effective January 1st, 2025.

Motion made to approve the Officer Salary Schedule by Trustee Leigh Sorensen, Seconded by Trustee Moreau.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

- b. Sergeant Salary Schedule

This salary schedule was updated to reflect the market adjustment approved by the Board effective January 1st, 2025.

Motion made to approve the Sergeant Salary Schedule by Trustee Lopez, Seconded by Trustee Moreau.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

- 10. Approve Payment to University of Northern Colorado in the amount of \$2,321.22 for Maria Cardenas Spring semester for MBA in Accounting Analytics

a. UNC Invoices

Motion made to approve Payment to University of Northern Colorado in the amount of \$2,321.22 for Maria Cardenas Spring semester for MBA in Accounting Analytics by Trustee Moreau, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

**11. Approve Maria Cardenas as State of Colorado Department of Revenue Sales Tax Appointee for the Town of Garden City**

Motion made to approve Maria Cardenas as State of Colorado Department of Revenue Sales Tax Appointee for the Town of Garden City by Trustee Leigh Sorensen, Seconded by Trustee Moreau.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

**12. Approve EFT to Fun Productions for two payments in the amount of \$5,175.17 and \$1,636.95**

This is the third check Fun Productions has lost in the last year.

Motion made to approve EFT to Fun Productions for two payments in the amount of \$5,175.17 and \$1,636.95 by Trustee Lopez, Seconded by Trustee Moreau.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 aye. 0 nay. Motion carried.

**13. Public Hearing Regarding An Ordinance For The Regulation Of Traffic By The Town Of Garden City, Colorado; Adopting By Reference The 2024 Edition Of The "Model Traffic Code For Colorado"; Repealing All Ordinances In Conflict Therewith; And Providing Penalties For Violations Thereof**

The Mayor recessed the Regular Meeting and opened the Public Hearing Regarding An Ordinance For The Regulation Of Traffic By The Town Of Garden City, Colorado; Adopting By Reference The 2024 Edition Of The "Model Traffic Code For Colorado"; Repealing All Ordinances In Conflict Therewith; And Providing Penalties For Violations Thereof at 6:02pm.

There was no public comment.

The Mayor adjourned the Public Hearing at 6:03pm and reopened the Regular Meeting.

**14. Ordinances**

a. Adopt Ordinance 04-2025 An Ordinance For The Regulation Of Traffic By The Town Of Garden City, Colorado; Adopting By Reference The 2024 Edition Of The "Model Traffic Code For Colorado"; Repealing All Ordinances In Conflict Therewith; And Providing Penalties For Violations Thereof

Motion made to adopt Ordinance 04-2025 An Ordinance For The Regulation Of Traffic By The Town Of Garden City, Colorado; Adopting By Reference The 2024 Edition Of The "Model Traffic Code For Colorado"; Repealing All Ordinances In Conflict Therewith; And Providing Penalties For Violations Thereof by Trustee Moreau, Seconded by Trustee Leigh Sorensen.

Voting Yea:

Trustee Gary Sorensen

Mayor Fil Archuleta

Trustee Sam Parsons

Trustee Rebecca Moreau

Trustee Leigh Sorensen  
Trustee Alex Lopez  
Trustee Katherine Rodriguez

7 aye. 0 nay. Ordinance 04-2025 adopted.

- b. Adopt Ordinance 06-2025 An Ordinance Approving The Cable System And Services Franchise Agreement Between The Town Of Garden City, Colorado And Allo Communications LLC

Motion made to adopt Ordinance 06-2025 An Ordinance Approving The Cable System And Services Franchise Agreement Between The Town Of Garden City, Colorado And Allo Communications LLC by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea:

Trustee Sam Parsons  
Trustee Gary Sorensen  
Trustee Rebecca Moreau  
Trustee Alex Lopez  
Mayor Fil Archuleta  
Trustee Katherine Rodriguez  
Trustee Leigh Sorensen

7 aye. 0 nay. Ordinance 06-2025 adopted.

## 15. Staff Reports

- a. Town Administrator

Cheryl advised the Board that she and Maria were working with the CPA all day. David, the CPA, wants to adjust reports and change policies. A work session will be needed for the Board and David to go over the reports together. The Work Session will be scheduled at the next meeting.

- b. Police Chief

Chief Black advised the Board. Officer Dudley has been signed off and is on his own. He will double with the SGT on bar nights. Sgt is working on the Bootleggin; Days security plan. Officer McGarry is back from DRE training. The PD is being reimbursed for portions of the training and expenses. The Chief is continuing to look for grant programs.

- c. Public Works Director

Brett Bloom built a gate himself for \$600.00, for behind the shop instead of having it built for \$3,500.00. Olsson is going to be doing upgrades for the crosswalk free of charge. Brett asked the Board to consider his salary.

- d. Town Attorney

Ms. Penfold advised the Board of a bill passing through the House that will require virtual streaming in municipal courts and add limits to fines to match State fines, among other things.

## 16. Other Board Issues

Cheryl asked the Board if they would be willing to help with the Easter event in April. A few Board members will come to Town Hall and help stuff eggs for the hunt. The Mayor would like to have the Field of Honor donation on the next agenda for Flag Day. The Mayor also requested an update to the Commercial Revitalization grant applications to stipulate the length of time an applicant has to finish the work and be reimbursed. A recommendation of Smash My Trash was suggested for Clean-Up Days.

**17. Announcements**

**18. Adjourn**

Since there was no further business, Trustee Sam Parsons moved, and Trustee Gary Sorensen seconded to adjourn the meeting.

Mayor Fil Archuleta adjourned the meeting at 6:50pm.