



## **Board of Trustees Regular Meeting Minutes**

**December 10, 2024 at 5:30 PM**

**Town Hall - 621 27th Street Road, Garden City, CO 80631**

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Mayor Fil Archuleta and trustees Alex Lopez, Leigh Sorensen, Rebecca Moreau, Katherine Rodriguez, Sam Parsons and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Public Works Director Brett Bloom, Police Chief Jeremy Black, Sgt Ken Amick, and Town Attorney Amy C. Penfold were present. Tucker Eldridge from Nature's Herbs and Wellness, and Irma Navarro from El Bandido were present.

**The Board will consider and may act on the following items:**

**1. Call to Order**

**2. Roll Call**

**3. Consent Agenda**

- a. Approve Minutes from November 19, 2024 Regular Meeting
- b. Approve Treasurer's Report for November 2024
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve Build-West Construction LLC in progress invoice and payment for Shop add on in the amount of \$19,357.60
- f. Approve Paradise Landscape Management LLC in progress invoice and payment #140892 in the amount of \$19,091.00
- g. Approve Paradise Landscape Management LLC in progress invoice and payment #140898 in the amount of \$2,375.00

Motion made to approve the Consent Agenda items a.-g. by Trustee Lopez, Seconded by Trustee Leigh Sorensen.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau.

7 Aye. 0 Nay. Motion carried.

**4. Public Not on the Agenda Invited to be Heard**

There was none.

**5. Marijuana Licensing**

- a. Consider Nature's Herbs and Wellness Center Retail Marijuana Store License #RL-540-25  
Tucker Eldridge represented both Nature's Herbs and Wellness and High Plainz Strains.

Motion made to approve Nature's Herbs and Wellness Center Retail Marijuana Store License #RL-540-25 by Trustee Gary Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau  
7 Aye. 0 Nay. Motion carried.

- b. Consider Nature's Herbs and Wellness Center Retail Marijuana Cultivation License #MCF-540-25

Motion made to approve Nature's Herbs and Wellness Center Retail Marijuana Cultivation License #MCF-540-25 by Trustee Gary Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

- c. Consider Nature's Kitchen LLC Retail Marijuana Products Manufacturer License #MIP-540-25

Motion made to approve Nature's Kitchen LLC Retail Marijuana Products Manufacturer License #MIP-540-25 by Trustee Gary Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

- d. Consider High Plainz Strains II LLC Retail Marijuana Store License #RL-2506-25

Motion made to approve High Plainz Strains II LLC Retail Marijuana Store License #RL-2506-25 by Trustee Lopez, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

- e. Consider High Plainz Strains II LLC Retail Marijuana Cultivation Facility License #MCF-2506-25

Motion made to approve High Plainz Strains II LLC Retail Marijuana Cultivation Facility License #MCF-2506-25 by Trustee Lopez, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau.

7 Aye. 0 Nay. Motion carried.

## **6. Liquor Licensing**

- a. Permit Application and Report of Changes for Modification of Premises at 618 25th St I&B Inc DBA El Bandido Nightclub

Irma Navarro represented El Bandido. They are applying to include the basement area, stairs and parking lot in their liquor licensed area. They will be using the basement for private parties. The parking lot would be licensed for occasional parties and horse shows during the day.

Public safety voiced their concerns about the underage drinking that has occurred in the past. They have no issue with the new licensing application.

The Board voiced concerns about underage drinking and the policing of the alcohol being served in the basement for those parties.

Ms. Navarro advised there will be extra security guards and cameras installed in the basement for compliance. There will be extra security called in for the events in the parking lot along with temporary fencing with guards posted to restrict alcohol to the premise.

Motion made to approve the Permit Application and Report of Changes for Modification of Premises at 618 25th St I&B Inc DBA El Bandido Nightclub by Trustee Lopez, Seconded by Trustee Parsons.

Voting Yea: Trustee Lopez, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons

Voting Nay: Mayor Archuleta, Trustee Gary Sorensen

5 Aye. 0 Nay. Motion carried.

**7. Approve Earth Green proposal for chain link fence at the shop in the amount of \$3,380.00**

**a. Earth Green proposal**

Motion made to approve Earth Green proposal for chain link fence at the shop in the amount of \$3,380.00 by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

**8. Community Gardens**

**a. Consider crushed asphalt or concrete for Community Gardens**

Motion made to approve concrete for the Community Gardens by Trustee Lopez, Seconded by Trustee Gary Sorensen.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

**b. Approve Earth Green proposal for TREX Fence for the Community Gardens in the amount of \$5,972.03**

Motion made to approve Earth Green proposal for TREX Fence for the Community Gardens in the amount of \$5,972.03 by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

**9. PD Items**

**a. Consider Rifle Package Proposal for PD in the amount of \$25,463.29**

Motion made to approve Rifle Package Proposal for the PD in the amount of \$25,463.29 by Trustee Gary Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

**10. Resolutions**

**a. Resolution 14-2024 A Resolution Summarizing Expenditures And Revenues For Each Fund And Adopting A Budget For The Town Of Garden City, Colorado, For The Calendar Year Beginning On The First Day Of January, 2025 And Ending On The Last Day Of December, 2025.**

Motion made to adopt Resolution 14-2024 A Resolution Summarizing Expenditures And Revenues For Each Fund And Adopting A Budget For The Town Of Garden City, Colorado,

For The Calendar Year Beginning On The First Day Of January, 2025 And Ending On The Last Day Of December, 2025 by Trustee Gary Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Lopez, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Resolution 14-2024 adopted.

- b. Resolution 15-2024 A Resolution Appropriating Sums Of Money To The Various Funds And Spending Agencies, In The Amounts And For The Purpose As Set Forth Below, For The Town Of Garden City, Colorado, For The 2025 Budget Year.

Motion made to adopt Resolution 15-2024 A Resolution Appropriating Sums Of Money To The Various Funds And Spending Agencies, In The Amounts And For The Purpose As Set Forth Below, For The Town Of Garden City, Colorado, For The 2025 Budget Year by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Trustee Leigh Sorensen, Trustee Gary Sorensen, Mayor Archuleta, Trustee Rodriguez, Trustee Parsons, Trustee Moreau, Trustee Lopez

7 Aye. 0 Nay. Resolution 15-2024 adopted.

- c. Resolution 16-2024 A Resolution Levying General Property Taxes For The Year 2024, To Help Defray The Costs Of Government, For The Town Of Garden City, Colorado, For The 2025 Budget Year.

Motion made to adopt Resolution 16-2024 A Resolution Levying General Property Taxes For The Year 2024, To Help Defray The Costs Of Government, For The Town Of Garden City, Colorado, For The 2025 Budget Year by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Trustee Moreau, Trustee Parsons, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Mayor Archuleta

7 Aye. 0 Nay. Resolution 16-2024 adopted.

- d. Public Hearing Regarding 2024 Budget Amendment

Mayor Fil Archuleta opened the Public Hearing at 6:36pm.

Administrator Cheryl Campbell gave the staff report.

There was no public comment.

Mayor Fil Archuleta adjourned the Public Hearing and reopened the Regular Meeting at 6:38pm.

- e. Resolution 17-2024 A Resolution Amending The Budget And Appropriating Additional Sums Of Money In Excess Of The Amount Budgeted For Calendar Year 2024, For The Town Of Garden City, Colorado

Motion made to adopt Resolution 17-2024 A Resolution Amending The Budget And Appropriating Additional Sums Of Money In Excess Of The Amount Budgeted For Calendar Year 2024, For The Town Of Garden City, Colorado by Trustee Parsons, Seconded by Trustee Leigh Sorensen.

Voting Yea: Trustee Lopez, Trustee Parsons, Trustee Moreau, Trustee Gary Sorensen, Mayor Archuleta, Trustee Rodriguez, Trustee Leigh Sorensen

7 Aye. 0 Nay. Resolution 17-2024 adopted.

- f. Resolution 18-2024 A Resolution of the Town of Garden City Approving Increase In Health Insurance Stipend For Town Employees

Motion made to adopt Resolution 18-2024 A Resolution of the Town of Garden City Approving Increase In Health Insurance Stipend For Town Employees by Trustee Parsons, Seconded by Trustee Rodriguez.

Voting Yea: Trustee Rodriguez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Moreau, Trustee Lopez, Trustee Parsons, Mayor Archuleta

7 Aye. 0 Nay. Resolution 18-2024 adopted.

## **11. Staff Reports**

### **a. Town Administrator**

Cheryl Campbell thanked the Board for everything they have done for the town this year.

### **b. Police Chief**

Chief Black advised the Board that their email addresses will be changing due to an overhaul in security measures for the town. The department has a Police Technician candidate that will hopefully start early next year. A new Police Officer candidate will also hopefully start early next year. Chief and Sgt thanked the Board for their service to the town this year.

### **c. Public Works Director**

Brett had the Chinese Elms removed at the end of 27th Street. Olsson has an option to do a traffic study. Brett will get more information for the new year. He thinks putting a "state law" crosswalk sign up might deter drivers from not stopping for pedestrians. Brett talked with Paradise Landscaping about sprucing up the Welcome Sign.

### **d. Town Attorney**

Ms. Penfold has not received any response from Builder's FirstSource after her most recent contact. This is positive. She will have a land use ordinance regarding natural medicine in the new year.

## **12. Other Board Issues**

Administrator Cheryl Campbell asked the Board if the Town would be willing to give her grandkids \$25 gift cards for all the hours they volunteered this year. They agreed.

A work session will be set for January 14th at 5:30pm regarding HR and the Community Center.

## **13. Announcements**

- a. Lindsay Shoemaker will be out of the office December 18-23, 2024
- b. Cheryl Campbell will be out of the office December 23-26, 2024
- c. Town Hall will be closed Tuesday and Wednesday December 24th and 25th in observance of Christmas Eve and Day
- d. Town Hall will be closed Wednesday, January 1st 2025 for New Year's Day

## **14. Adjourn**

Since there was no further business, Gary Sorensen moved, and Sam Parsons seconded to adjourn the meeting.

Mayor Fil Archuleta adjourned the meeting at 7:06pm.