



Board of Trustees Regular Meeting Minutes

October 01, 2024 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

Mayor Fil Archuleta and trustees Tim Costello, Alex Lopez, Leigh Sorensen, Katherine Rodriguez, Sam Parsons, and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Public Works Director Brett Bloom, Police Sgt. Amick, and Town Attorney Amy C. Penfold.

The Board will consider and may act on the following items:

1. Call to Order

2. Roll Call

3. Consent Agenda

- a. Approve Minutes from September 17, 2024 Regular Meeting
- b. Approve Bills Paid
- c. Approve Bills to be Paid
- d. Approve Water Rebate payment to Eliseo Lopez in the amount of \$324.71
- e. Approve Water Rebate payment to German Batrez in the amount of \$301.23
- f. Approve Water Rebate payment to Tammy Malick in the amount of \$164.65
- g. Approve Water Rebate payment to Timothy Costello in the amount of \$304.55
- h. Approve Water Rebate payment to Theodore Parsons in the amount of \$173.94
- i. Approve Water Rebate payment to 9th Ave Apartments in the amount of \$400.00

Trustees Costello, Lopez and Parsons recused themselves from the Consent Agenda.

Motion to approve the Consent Agenda items a.- i. made by Trustee Leigh Sorensen,
Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez

Abstaining: Trustee Costello, Trustee Lopez, Trustee Parsons

4 Aye. 0 Nay. Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Accept Trustee Tim Costello's letter of resignation

Motion to accept Trustee Tim Costello's letter of resignation made by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

6. Announce vacant seat on the Town of Garden City Board of Trustees

Motion made to announce a vacant seat on the Board of Trustees by Trustee Lopez, Seconded by Trustee Sorensen.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

Leigh Sorensen moved, and Sam Parsons seconded to set a deadline for letters of interest of 2pm on October 15th, 2024. A vote will be taken to choose the new trustee at that meeting.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

7. Consider Winter Coat Drive 2024

a. Options for Winter Coat Drive

Motion made to approve the winter coat drive by Trustee Lopez, Seconded by Trustee Leigh Sorensen.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

8. 2024 Streets Rehabilitation Project

a. Approve additional costs of 2024 Street Rehab Project

Motion to approve additional costs of the 2024 Street Rehabilitation Project in the amount of \$66,977.87 made by Trustee Lopez, Seconded by Trustee Costello.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

b. Approve Schneider Paving LLC invoice for striping in the amount of \$17,200.00

Motion to approve the Schneider Paving LLC invoice for striping in the amount of \$17,200.00 made by Trustee Lopez, Seconded by Trustee Costello.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

c. Direct staff to prepare a 2024 budget amendment to be adopted in December 2024

Motion made to direct staff to prepare a 2024 budget amendment in the amount of approx. \$85,000.00 to be adopted in December, 2024 by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

9. Final Community Garden Plan

a. Final Plan

Motion to approve the final community garden plan made by Trustee Costello, Seconded by Trustee Sorensen.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

10. Staff Reports

a. Town Administrator

Cheryl Campbell advised the Board she is working on the budget. The Town has hired an administrative assistant that will start later in October. She is still researching the subject of having alcohol in the Community Center. There will be a work order for Olsson for the crosswalk lights. With their agreement they also offer a traffic study. The account coordinator is working up a cost for the study.

b. Police Chief

Sgt. Amick addressed the Board as the Chief was absent. Franen Pittman and Mark Young will be presenting for the new Police Department at the October 15th meeting.

c. Public Works Director

Brett Bloom advised the Board that the flowers are still beautiful but it's coming time for them to be done. He touched on the traffic study from Olsson as well.

d. Town Attorney

Ms. Penfold advised the Board she will have an ordinance for the next meeting.

11. Other Board Issues

Trustee Leigh Sorensen asked about the Administrator's succession plan. The Finance Director will be hired and trained through 2025. And interviews for the new Administrator will begin in 2026. There will be an update about the engineer's assessment at the next meeting.

12. Announcements

- a. Town Hall will be closed Monday October 14th for Columbus Day

13. Adjourn

Motion to adjourn made by Trustee Costello, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:15pm.