



## **Board of Trustees Regular Meeting Minutes**

**April 01, 2025 at 5:30 PM**

**Town Hall - 621 27th Street Road, Garden City, CO 80631**

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Mayor Fil Archuleta and trustees Alex Lopez, Leigh Sorensen, Rebecca Moreau, Katherine Rodriguez, Sam Parsons, and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Police Chief Jeremy Black, Public Works Director Brett Bloom. Town Attorney Amy Penfold was absent. Sgt. Ken Amick was present. Maria Cardenas was present.

The Board will consider and may act on the following items:

**1. Call to Order**

**2. Roll Call**

PRESENT

Mayor Fil Archuleta

Trustee Gary Sorensen

Trustee Leigh Sorensen

Trustee Alex Lopez

Trustee Katherine Rodriguez

Trustee Sam Parsons

Trustee Rebecca Moreau

**3. Consent Agenda**

a. Approve Minutes from March 18, 2025 Regular Meeting

b. Approve Bills Paid

c. Approve Bills to be Paid

d. Approve Hauser Architects invoice in the amount of \$10,934.00

Motion made to approve the Consent Agenda items a.-d. by Trustee Lopez, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

**4. Public Not on the Agenda Invited to be Heard**

There was none.

**5. Liquor**

a. Approve Ron-Lee-Von LLC DBA White Horse Inn LLC Festival Permit Application for Bootleggin' Days 2025

This Festival Application will be for Bootleggin' Days 2025. The White Horse Inn will be the Festival Permit holder. The date on the official application has been changed to reflect both addresses that are going to be licensed.

Motion made to approve Ron-Lee-Von LLC DBA White Horse Inn LLC Festival Permit Application for Bootleggin' Days 2025 by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

b. Permission Letter

Motion made to approve the Permission Letter for Bootleggin' Days 2025 by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

**6. Consider D&B Lockworks Estimate in the amount of \$3,161.55**

a. Estimate

Motion made to approve the D&B Lockworks Estimate in the amount of \$3,161.55 for the Community Center by Trustee Lopez, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

**7. TV donation options**

The old Board Room TV will be held to be used by the police department when the new department is built.

**8. Ordinance updates**

There was only one update for the ordinances and applications. On the Water Grant, the May deadline will be removed from the application. That's the only change that will be made.

**9. Discussion regarding Community Center chairs**

The Community Center Chairs are starting to rust. Administrator Cheryl Campbell advised that the Town can't rent them out to people in that condition. The Board requests that staff reach out to the AA Club to see if they would be interested in taking the 47 old chairs. Staff will create a release for them to sign, so they will be aware of the rusted chairs.

**10. National Night Out updates**

a. National Night Out Letter

Sergeant Amick advised the Board. Officer Bird will be spearheading National Night Out again this year. She and Officer Dudley will be moving forward with scheduling agencies to attend and requesting donations from local businesses.

Motion made to approve the National Night Out Letter by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

b. National Night Out Flyer

Motion made to approve the National Night Out flyer by Trustee Moreau, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

## **11. Staff Reports**

### **a. Town Administrator**

Town Administrator Cheryl Campbell has been researching the alley behind the police department to determine the ownership of it in order to begin renovations of the building. She is also working on a drainage issue.

### **b. Police Chief**

Police Chief Jeremy Black advised the Board that the Town will be receiving a \$23,000 check from the state in regards to the grant the Chief applied for for the new PD building. There will be a Hauser and Agpro update meeting tomorrow, Wednesday, April 2nd.

### **c. Public Works Director**

Public Works Director Brett Bloom advised the Board about the 85/34 Coalition. The letter asks the Board to write a letter to encourage the use of funds to be used for the highway project instead of other plans. 85 Business will be closed from now until October for paving operations. CDOT cleaned the drainage ditch at the Welcome Sign. The concrete work in the park and by the picnic table has been completed. Dale's Environmental Service has been scheduled to clean our storm drains. The crosswalks will be worked on next week.

### **d. Town Attorney**

Ms. Penfold was absent.

## **12. Other Board Issues**

Trustee Sam Parsons will be moving, his last meeting will be May 6th.

Xcel is finally installing additional street lights on 9th Avenue. One light is on the 2702 9th Avenue property, which requires an easement granted to the Town by the property owner. The owner of that property is requesting \$3,500.00 to put the light there. When the Town repaved 9th Avenue, they repaved 300+ feet of the owner's property for free.

Cheryl reached out to Xcel after the last meeting. Xcel finally responded to the town on 4/10/2025 advising to communicate directly with the property owner. Now that we have the response, Ms. Penfold will send a letter to the owner requesting the Town not pay them, since the paving was done for free and cost more than \$3,500.00.

Cheryl Campbell received a Regional Air Quality letter and Water Quality donation request. The Board denied both. Cheryl will not be at the next meeting. Trustee Moreau will not be at the next meeting, she will call in.

## **13. Announcements**

a. The Easter Event is Saturday, April 12th at 10:00am

b. Cheryl will be out of the office from April 14-18

## **14. Adjourn**

Since there was not further business, Trustee Sam Parsons moved to adjourn the meeting.  
Trustee Gary Sorensen seconded.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez,  
Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:07PM.

DRAFT