



## **Board of Trustees Regular Meeting Minutes**

January 07, 2025 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

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Mayor Fil Archuleta and trustees Leigh Sorensen, Rebecca Moreau, Sam Parsons and Gary Sorensen were present. Trustees Alex Lopez and Katherine Rodriguez were absent. Staff present: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Public Works Director Brett Bloom, Police Chief Jeremy Black, and Town Attorney Amy C. Penfold, who appeared by Zoom, were present. Officer Brandon Dudley, Police Technician Christopher Reid, Tracy Rowe and Quarter Master Steven Drapeau from the VFW, and Trent Johnston from Greeley Hat Works were present.

The Board will consider and may act on the following items:

### **Call to Order**

### **Roll Call**

#### **PRESENT**

Mayor Fil Archuleta  
Trustee Gary Sorensen  
Trustee Leigh Sorensen  
Trustee Sam Parsons  
Trustee Rebecca Moreau

#### **ABSENT**

Trustee Alex Lopez  
Trustee Katherine Rodriguez

### **Swear in Brandon Dudley as Police Officer**

### **Swear in Christopher Reid as Police Technician**

### **Consent Agenda**

- a. Approve Minutes from December 10, 2024 Regular Meeting
- b. Approve Bills Paid
- c. Approve Bills to be Paid
- d. Approve BehrTec LLC invoice #7523 in the amount of \$7,005.00
- e. Approve I and A Concrete Construction LLC invoice in the amount of \$15,312.00
- f. Approve Axon Enterprise inc. invoice in the amount of \$12,803.69
- g. Approve CIRSA Property/Casualty Pool quote in the amount of \$43,243.37
- h. Approve CIRSA Workers' Compensation Pool quote in the amount \$21,913.41
- i. Approve Tyler Technologies Inc. invoice in the amount of \$6,439.01
- j. Approve CivicPlus invoice #318930 in the amount of \$3,806.40
- k. Approve CivicPlus invoice #323778 in the amount of \$3,024.00
- l. Approve Monsido invoice #321501 in the amount of \$5,250.00
- m. Approve invoice #5691 to Earth Green Fence Products in the amount of \$5,972.03 for the Community Gardens Fence

Motion made to approve Consent Agenda items a.-m by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Leigh Sorensen, Trustee Gary Sorensen, Trustee Parsons, Trustee Moreau

5 Aye. 0 Nay. Motion carried.

### **Public Not on the Agenda Invited to be Heard**

None.

### **Liquor Licensing**

- a. Consider Pioneer Post Club of Greeley DBA Pioneer Greeley Post 2121 Tavern with Live Entertainment Liquor License Renewal

Tracy Rowe and Quarter Master Steven Drapeau represented the VFW in this matter. All inspections have been passed. There are some corrections from the Health Department that need to be resolved before they can be licensed. QM advised the Board he will be in tomorrow morning with the corrected paperwork and sign off from the Health Department. He will also turn in all bartenders TIPS training certificates to the Town.

Motion made to approve Pioneer Post Club of Greeley DBA Pioneer Greeley Post 2121 Tavern with Live Entertainment Liquor License Renewal contingent on Health Department corrections and TIPS training by Trustee Parsons, Seconded by Trustee Gary Sorensen.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Parsons, Trustee Moreau

### **Approve attendance and lodging for CML Annual Conference in Breckenridge**

Motion made to approve attendance and lodging for CML Annual Conference in Breckenridge by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Leigh Sorensen, Trustee Gary Sorensen, Trustee Parsons, Trustee Moreau

5 Aye. 0 Nay. Motion carried.

### **Approve 2025 posting and publishing locations**

The current posting place is the marquee on the west side of the building and publish in the Greeley Tribune.

Motion made to approve 2025 posting and publishing locations by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Leigh Sorensen, Trustee Gary Sorensen, Trustee Parsons, Trustee Moreau

5 Aye. 0 Nay. Motion carried.

### **Consider Bootleggin' Days Bands**

The Board instructed Brett to start working on the bands for Bootleggin' Days. Brett will reach out to the bands we had last year. No further action taken.

### **Contracts**

- a. Approve Greeley/Evans Transit Contract

Motion made to approve the Greeley/Evans Transit Contract in the amount of \$20,477.00 by Trustee Parsons, Seconded by Trustee Gary Sorensen.

Voting Yea: Mayor Archuleta, Trustee Sorensen, Trustee Sorensen, Trustee Parsons, Trustee Moreau

5 Aye. 0 Nay. Motion carried.

## Resolutions

- a. Adopt Resolution 01-2025 A Resolution Extending The Town Of Garden City's Commercial Revitalization Grant Program For 2025

Motion made to adopt Resolution 01-2025 A Resolution Extending The Town Of Garden City's Commercial Revitalization Grant Program For 2025 by Trustee Moreau, Seconded by Trustee Leigh Sorensen.

Voting Yay:

Mayor Fil Archuleta  
Trustee Gary Sorensen  
Trustee Rebecca Moreau  
Trustee Leigh Sorensen  
Trustee Sam Parsons

5 Aye. 0 Nay. Resolution 01-2025 adopted.

- b. Adopt Resolution 02-2025 A Resolution Extending The Town Of Garden City's Single Family Residential Revitalization Grant Program For 2025

Motion made to adopt Resolution 02-2025 A Resolution Extending The Town Of Garden City's Single Family Residential Revitalization Grant Program For 2025 by Trustee Parsons, Seconded by Trustee Gary Sorensen.

Voting Yay:

Trustee Sam Parsons  
Mayor Fil Archuleta  
Trustee Leigh Sorensen  
Trustee Gary Sorensen  
Trustee Rebecca Moreau

5 Aye. 0 Nay. Resolution 02-2025 adopted.

- c. Adopt Resolution 03-2025 A Resolution Extending The Garden City Pavement Improvement Grant Program For 2025

Motion made to adopt Resolution 03-2025 A Resolution Extending The Garden City Pavement Improvement Grant Program For 2025 by Trustee Moreau, Seconded by Trustee Leigh Sorensen.

Voting Aye:

Trustee Gary Sorensen  
Trustee Sam Parsons  
Trustee Rebecca Moreau  
Trustee Leigh Sorensen  
Mayor Fil Archuleta

5 Aye. 0 Nay. Resolution 03-2025 adopted.

- d. Adopt Resolution 04-2025 A Resolution Extending The Town Of Garden City Landscape Voucher Program For 2025

Motion made to adopt Resolution 04-2025 A Resolution Extending The Town Of Garden City Landscape Voucher Program For 2025 by Trustee Gary Sorensen, Seconded by Trustee Parsons.

Voting Aye:

Trustee Rebecca Moreau  
Trustee Gary Sorensen  
Mayor Fil Archuleta

Trustee Sam Parsons  
Trustee Leigh Sorensen

5 Aye. 0 Nay. Resolution 04-2025 adopted.

- e. Adopt Resolution 05-2025 A Resolution Extending The Garden City Residential Landscape Improvement And Water Rebate Program For 2025

Motion made to adopt Resolution 05-2025 A Resolution Extending The Garden City Residential Landscape Improvement And Water Rebate Program For 2025 by Trustee Parsons, Seconded by Trustee Leigh Sorensen.

Voting Aye:

Trustee Leigh Sorensen  
Trustee Rebecca Moreau  
Mayor Fil Archuleta  
Trustee Gary Sorensen  
Trustee Sam Parsons

5 Aye. 0 Nay. Resolution 05-2025 adopted.

- f. Adopt Resolution 06-2025 A Resolution Extending The Garden City Fence Grant Program For 2025

Motion made to adopt Resolution 06-2025 A Resolution Extending The Garden City Fence Grant Program For 2025 by Trustee Leigh Sorensen, Seconded by Trustee Moreau.

Voting Aye:

Trustee Sam Parsons  
Trustee Gary Sorensen  
Trustee Rebecca Moreau  
Mayor Fil Archuleta  
Trustee Leigh Sorensen

5 Aye. 0 Nay. Resolution 06-2025 adopted.

- g. Adopt Resolution 07-2025 A Resolution Extending The Garden City Tree Care And Removal Assistance Program For 2025

Motion made to adopt Resolution 07-2025 A Resolution Extending The Garden City Tree Care And Removal Assistance Program For 2025 by Trustee Moreau, Seconded by Trustee Parsons.

Voting Aye:

Trustee Gary Sorensen  
Mayor Fil Archuleta  
Trustee Sam Parsons  
Trustee Rebecca Moreau  
Trustee Leigh Sorensen

5 Aye. 0 Nay. Resolution 07-2025 adopted.

- h. Adopt Resolution 08-2025 A Resolution Approving The Replat Of Lots 6, 7, And 8, Block 16, First Addition To Arlington Park, Town Of Garden City, County Of Weld, State Of Colorado

Motion made to adopt Resolution 08-2025 A Resolution Approving The Replat Of Lots 6, 7, And 8, Block 16, First Addition To Arlington Park, Town Of Garden City, County Of Weld, State Of Colorado by Trustee Parsons, Seconded by Trustee Gary Sorensen.

Voting Aye:

Trustee Gary Sorensen  
Trustee Sam Parsons  
Trustee Rebecca Moreau  
Mayor Fil Archuleta  
Trustee Leigh Sorensen

5 Aye. 0 Nay. Resolution 08-2025 adopted.

### Ordinances

- a. Introduce Ordinance 01-2025 An Ordinance To Amend Chapter 16- Land Use and Development Of The Garden City Municipal Code By The Addition Of Article 13 Concerning The Regulation Of Natural Medicine Businesses In The Town Of Garden City, Colorado  
This Ordinance was introduced.
- b. Introduce Ordinance 02-2025 An Ordinance Amending Article 4 -Medical Marijuana Establishments, Chapter 16 - Land Use And Development Of The Garden City Municipal Code Regarding Modification Of Premises  
This Ordinance was introduced.
- c. Introduce Ordinance 03-2025 An Ordinance Amending Article 2 - Alcoholic Beverages, Division 2 - Licenses, Chapter 6 - Business Licenses And Regulations Of The Garden City Municipal Code Regarding Renewal Licenses  
This Ordinance was introduced.

**Approve Public Hearing regarding Ordinance 01-2025 An Ordinance To Amend Chapter 16- Land Use and Development Of The Garden City Municipal Code By The Addition Of Article 13 Concerning The Regulation Of Natural Medicine Businesses In The Town Of Garden City, Colorado and Ordinance 02-2025 An Ordinance Amending Article 4 -Medical Marijuana Establishments, Chapter 16 - Land Use And Development Of The Garden City Municipal Code Regarding Modification Of Premises for February 4<sup>th</sup>, 2025**

Motion made to schedule a Public Hearing regarding Ordinance 01-2025 An Ordinance To Amend Chapter 16- Land Use and Development Of The Garden City Municipal Code By The Addition Of Article 13 Concerning The Regulation Of Natural Medicine Businesses In The Town Of Garden City, Colorado for February 4th, 2025 by Trustee Parsons, Seconded by Gary Trustee Sorensen.

Voting Aye:

Trustee Moreau  
Mayor Fil Archuleta  
Trustee Gary Sorensen  
Trustee Leigh Sorensen  
Trustee Sam Parsons

5 Aye. 0 Nay. Motion carried.

Motion made to schedule a Public Hearing regarding Ordinance 02-2025 An Ordinance Amending Article 4 -Medical Marijuana Establishments, Chapter 16 - Land Use And Development Of The Garden City Municipal Code Regarding Modification Of Premises for February 4th 2025 by Trustee Moreau, seconded by Trustee Parsons. ,

Voting Aye:

Trustee Gary Sorensen  
Trustee Sam Parsons  
Trustee Leigh Sorensen  
Trustee Rebecca Moreau  
Mayor Fil Archuleta

5 Aye. 0 Nay. Motion carried.

### **Trent Johnson Regarding Business Use of 2619 8th Ave**

Mr. Johnson addressed the Board. Due to ongoing personal issues and his travel schedule for his business, the promise he made to the Board is the least of his worries. His building was over \$100,000.00 over budget and he is working toward paying that off and his sights are not on the retail aspect of the building right now. He is still planning for a retail vendor in the new building, just not soon. He is in the process of moving and relocating his admin staff to the new building as well.

### **Staff Reports**

#### a. Town Administrator

Brett has been working on the Community Gardens. There will be a light installed for security at night. Cheryl has posted the Finance position internally and Maria Cardenas is training for it. Allo has submitted a franchise agreement to our attorney. As long as she doesn't have any changes, there will be a hearing and an ordinance for the agreement. The new pay schedule for the Board will be available to them soon.

#### b. Police Chief

Chief will have December and year end stats at the next meeting. Christopher Reid started this week as the new Police Technician, and Brandon Dudley started as a new Police Officer a few weeks ago. Sgt is out this week. Two vehicles have engine block recalls on them and will need to be out of commission while that is being done. He is going to ask Ford if they can order the engines and bring them to us to install so they aren't out for so long. February 3rd the PD will be hosting a virtual reality training with several other departments. The homeless shelter is fully open for the season.

#### c. Public Works Director

Brett will have AirSolutions install air purifiers in all three furnaces at \$1,185.00 a piece. He rented a storage unit for the Christmas decorations until the addition of the shop is finished. The sidewalk in the park is going to be replaced to be ADA compliant. An IGA with Greeley for 8th Avenue is being updated. Excel Energy finally responded to the street lights and they will fix those soon.

#### d. Town Attorney

Ms. Penfold is working of the Allo Ordinance and Contract.

### **Other Board Issues**

There were no Other Board Issues.

### **Announcements**

- a. Work Session will be Tuesday, January 14th at 5:30pm
- b. Town Hall will be closed Monday, January 20th for Martin Luther King Jr Day

### **Adjourn**

Motion made to adjourn the meeting by Trustee Parsons, Seconded by Trustee Gary Sorensen.  
Voting Yea: Mayor Archuleta, Trustee Leigh Sorensen, Trustee Gary Sorensen, Trustee Parsons,  
Trustee Moreau  
5 Aye. 0 Nay. Motion carried.  
Mayor Fil Archuleta adjourned the meeting at 6:45pm.

DRAFT