



Board of Trustees Regular Meeting Minutes

August 05, 2024 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

2. Roll Call

3. Consent Agenda

- a. Approve Minutes from July, 16 2024 Regular Meeting
- b. Approve Minutes from July 23, 2024 Special Meeting
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve Earth Green Fence invoice in the amount of \$18,154.30

Tim Costello moved, and Alex Lopez seconded to approve the Consent Agenda items a.-f.
7 Aye. 0 Nay. Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Marijuana

- a. Smoke Holdco LLC DBA Star Buds Medical Marijuana Facility License Renewal ML-2515-24
Adam Fuller represented Starbuds. The license number was changed from 2515 to 2502 to reflect the address change.
Tim Costello moved, and Leigh Sorensen seconded to approve Smoke Holdco LLC DBA Star Buds Medical Marijuana Facility License Renewal ML-2502-24.
7 Aye. 0 Nay. Motion carried.

6. Liquor

- a. Everyday Stores LLC Permit Application and Report of Changes Change of Registered Manager
Rupinder Singh addressed the Board as the new Manager.
Sam Parsons moved, and Tim Costello seconded to approve Everyday Stores LLC Permit Application and Report of Changes, Change of Registered Manager.
7 Aye. 0 Nay. Motion carried.
- b. Everyday Stores LLC DBA Everyday Stores #5709 Fermented Malt Beverage and Wine liquor license renewal
Harbans Lali and Rupinder Singh addressed the Board. The Board advised them that due to the illegal activity and hazardous material in and around the property, they will be moving to deny the renewal and move for a show cause hearing.

Leigh Sorensen moved, and Katherine Rodriguez seconded to deny Everyday Stores LLC DBA Everyday Stores #5709 Fermented Malt Beverage and Wine liquor license renewal and to set a show cause hearing for a future date.

7 Aye. 0 Nay. Motion carried.

c. **Approve Festival Permit for Bootleggin' Days 2024**

Tim Costello moved, and Leigh Sorensen seconded to approve the Festival Permit for Bootleggin' Days 2024.

7 Aye. 0 Nay. Motion carried.

d. **Approve Permission Letter**

Tim Costello moved, and Alex Lopez seconded to approve the Permission Letter for Bootleggin' Days 2024.

7 Aye. 0 Nay. Motion carried.

7. Approve Administrative Assistant position

Tim Costello moved, and Leigh Sorensen seconded to approve the Administrative Assistant Position.

7 Aye. 0 Nay. Motion carried.

8. Consider Greeley Furnace Co proposal for condenser replacement

a. **Greeley Furnace Proposal**

Sam Parsons moved, and Katherine Rodriguez seconded to approve two Rheem 15.2 Seer condensers with matching condenser for \$7,509.00 each, and two Merve 11, air filters in the amount of \$500.00 each.

7 Aye. 0 Nay. Motion carried.

9. Bootleggin' Days

a. **Discuss food vouchers for Friday night**

Leigh Sorensen moved, and Katherine Rodriguez seconded to approve the food vouchers for Bootleggin's Days at \$12.00 a piece.

7 Aye. 0 Nay. Motion carried.

10. Olsson Contract

a. **Approve Olsson Contract with Legal Revisions**

Alex Lopez moved, and Tim Costello seconded to approve the Olsson contract with legal revisions.

Sam Parsons, yes. Gary Sorensen, yes. Fil Archuleta, yes. Leigh Sorensen, yes. Katherine Rodriguez, yes. Tim Costello, yes. Alex Lopez, yes.

7 Aye. 0 Nay. Motion carried.

11. Discuss moving forward with Allo Internet

Tim Costello moved, and Sam Parsons seconded to move forward with Allo Internet.

7 Aye. 0 Nay. Motion carried.

12. Discuss Town Christmas Party

The staff will do research on a few restaurants in the area and follow up next meeting.

13. Schedule Budget Work Sessions

Leigh Sorensen moved, and Katherine Rodriguez seconded to schedule the Budget Work Sessions for September 10th and 24th at 5:30pm.

7 Aye. 0 Nay. Motion carried.

14. Staff Reports

a. Town Administrator

Administrator advised that security for Bootleggin' Days is \$5,300.00 this year. The price for traffic control went down this year. The Board advised that she can go ahead and pay the invoices to secure the services.

b. Police Chief

An officer is working on a firearms training course with POST. A contractor walk-through was done. The PD passed their 1033 compliance review. State Patrol will not be attending National Night Out. A reserve candidate has been tested. There will be a photographer here to take headshots of the officers and put them in the lobby, to put a face to a name. State law is going to require in dash cameras, Chief is gathering quotes. The homeless shelter is closed, and they are not communicating very well. Officer Hewell will attend a women in policing training soon.

c. Public Works Director

The Public Works Director advised that Xcel Energy will fix the 9th Ave lights. The well is up and running at the Community Gardens. He has a plan to create a bit of parking on the property. He purchases plaques for the car show at Bootleggin' Days.

d. Town Attorney

Ms. Penfold advised she went to a meeting with CDOT about the culvert next to Builder's First Source. CDOT is not taking ownership of the culvert. She advised the Board should consider hiring an engineer to determine ownership. The staff will return with quotes. Ms. Penfold also advised to keep an eye out for the rule making for Natural Medicine and new rules for Marijuana.

15. Personnel Issue--May be an executive session

Sam Parsons moved and Katherine Rodriguez seconded to move into Executive Session pursuant to Colorado Revised Statutes , Title 24, Article 6, Section 402, at subsection (4)(F) to discuss a personnel matter. 7 Aye. 0 Nay. Motion carried. The Board went into Executive Session at 7:06 PM.

The time is now 7:52 PM, and the executive session has been concluded. The participants in the executive session were:

a. Jeremy Black-Annual Evaluation

Sam Parsons moved and Katherine Rodriguez seconded to increase Jeremy Black's salary to \$120,000.00 annually. 7 Aye. 0 Nay. Motion carried.

b. Cheryl Campbell-Annual Evaluation

Sam Parsons moved and Katherine Rodriguez seconded to increase Town Administrator Cheryl Campbell's salary to \$130,000.00 annually. 7 Aye. 0 Nay. Motion carried.

16. Other Board Issues

Trustee Sam Parsons will be absent at the August 20, 2024 Board Meeting. Trustees Sam Parsons and Tim Costello will be out of town during Bootleggin' Days.

The Bootleggin' Days security proposal came in at \$5300.00 for 2024. The proposal will be on the next agenda for approval. The AWP proposal for road closures for Bootleggin' Days is \$803.00.

17. Announcements

- a. National Night Out is tomorrow August 6th at 5pm
- b. 8/7 Evans Chamber Event Lunch, Learn, Leads, 11:30-1:00 3819 Saint Vrain St.
- c. 8/13 Evans Chamber Event NOCO Connections, Tightknit Brewery 5:00-7:00
- d. 8/15 Evans Chamber Event BAH The Fleece Factory 5:00-7:00
- e. Bootleggin' Days is August 23rd 5-9pm and August 24th 10am-7pm

18. Adjourn

Sam Parsons moved and Katherine Rodriguez seconded to adjourn the meeting. 7 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 8:03 PM.