



Board of Trustees Regular Meeting Minutes

July 02, 2024 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

Mayor Fil Archuleta and trustees Tim Costello, Alex Lopez, Trustee Leigh Sorensen, and Gary Sorensen were present. Trustees Katherine Rodriguez and Sam Parsons were absent. Staff present: Town Administrator Cheryl Campbell; Deputy Clerk Lindsay Shoemaker; Police Chief Jeremy Black; Public Works Director Brett Bloom and Town Attorney Amy C. Penfold. Robert Beiersdorf from Allo was present. Blake Pruett was present from 2626 8th Avenue.

The Board will consider and may act on the following items:

Consent Agenda

- a. Approve Minutes from June 17, 2024 Regular Meeting
- b. Approve Bills Paid
- c. Approve Bills to be Paid

Tim Costello moved, and Leigh Sorensen seconded to approve the Consent Agenda items a.-c.
5 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited to be Heard

Cheryl Campbell presented Mayor Fil Archuleta with the CML Graduate Award.

Bob Beiersdorf from Allo

Bob Beiersdorf gave a short presentation about the benefits that Allo Fiber Optic Internet can offer the town.

Community Gardens improvements

- a. Consider Earth Green Fence Products quote

This is the invoice for a fence at the back of the Community Gardens property and along the side to provide some privacy to the neighbors.

Tim Costello moved, and Alex Lopez seconded to approve the Community Gardens fence quote from Earth Green Fence Products quote in the amount of \$17,954.30.

5 Aye. 0 Nay. Motion carried.

- b. Consider At Your Service Electric bid for well electricity

This service will connect the electricity from the shed in the rear of town hall and go up and over to the well and pump to provide proper electricity.

Tim Costello moved, and Alex Lopez seconded to approve the At Your Service Electric bid for the well electricity in the amount of \$3,720.00.

5 Aye. 0 Nay. Motion carried.

- c. Approve Quality Well and Pump quote for pressurized pump

The well is producing too much amperage than is allowed. Brett advised the Board that Quality Well and Pump will go in and install a pressurized pump that is safer and more accurate to the standard 10 gallons per minute.

Tim Costello moved, and Gary Sorensen seconded to approve the Quality Well and Pump quote for a pressurized pump for the Community Gardens in the amount of \$5,635.77.

5 Aye. 0 Nay. Motion carried.

Schedule Board Goals work session for 2024-2026 term

Tim Costello moved, and Leigh Sorensen seconded to schedule a Board Goals work session for the 2024-2026 term for Tuesday, July 9th at 5:30pm.

5 Aye. 0 Nay. Motion carried.

Schedule Board Goals with Employer's Council

Employer's Council has requested a work session for Wednesday, July 31st at 5:30pm.

Leigh Sorensen moved, and Tim Costello seconded to schedule a work session with Employer's Council on Wednesday, July 31st at 5:30pm.

5 Aye. 0 Nay. Motion carried.

Update Colorado Open Records Act town policy

a. Colorado Open Records Act town policy

Tim Costello moved, and Alex Lopez seconded to approve the Colorado Open Records Act Policy for the Town of Garden City.

5 Aye. 0 Nay. Motion carried.

Appoint Tom Grant as alternate Municipal Judge

Leigh Sorensen moved, and Tim Costello seconded to appoint Tom Grant as alternate Municipal Judge.

5 Aye. 0 Nay. Motion carried.

2024 Street Rehabilitation Project Bid

a. Schneider Paving Bid

Tim Costello moved, and Leigh Sorensen seconded to approve the 2024 Streets Rehabilitation Project Bid from Schneider Paving in the amount of \$424,377.50.

5 Aye. 0 Nay. Motion carried.

b. J&T Consulting Design/Construction Engineering and Materials Testing

Leigh Sorensen moved, and Tim Costello seconded to approve J&T Consulting's Design/Construction Engineering and Materials Testing in the amount of \$81,999.00.

5 Aye. 0 Nay. Motion carried.

c. J&T Consulting Contingency

Tim Costello moved, and Alex Lopez seconded to approve J&T Consulting's Contingency in the amount of \$68,333.00.

5 Aye. 0 Nay. Motion carried.

2626 8th Avenue Update

Blake Pruitt, the Operations Manager at Animal Health International, spoke with the Board. A meeting took place last week with town officials to discuss the property. The tenants are willing to have a flagger to direct their delivery trucks so they impede traffic as little as possible. All retail sales are tax exempt due to Animal Health International being an agricultural supply company. The company stores microdose feed additives, and other chemicals that are not dangerous to the public. Cheryl has requested District 6 move their bus stop south to the park by the town hall. No action was taken on this item.

Consider Marijuana Hospitality Licensing

John Rotherham and Casey Villa both submitted letters to the Board.

Alex Lopez moved, and Leigh Sorensen seconded to reject Marijuana Hospitality Licensing at this time.

4 Aye. 1 Nay. Motion carried.

CML Reports

a. Fil

The Mayor gave his report from the CML Conference. He went to a class that was about preserving heritage. He discovered that there are tax credits for historical properties, like the White Horse and the VFW as a few examples. There are grants available to property owners who want to participate.

b. Alex

Trustee Lopez went to an infrastructure class about controlling flood waters. This sparked his interest for the Town and some of the issues it faces during the summer months when it floods.

c. Chief

Chief Black went to an IT class that covered phishing scams and other IT problems towns face. There is a software that can be purchased for employees to assist with detecting scam emails. Since the town is a member of CIRSA, the software is available at a discounted rate. He went to a purchasing class, and a Chief/Administration class. He attended an Emergency Management class as well.

d. Cheryl

Cheryl attended the general session about active listening. The Legislative Update was beneficial, although there were too many new laws to count. The idea behind tearing down the PD to build a new one will not work, there are laws that prohibit condemnation of a building to benefit town assets. She went to a liquor licensing class. She also went to an economic development class with the Mayor of Thornton. Their council went out and woo'd businesses to build in their city.

e. Lindsay

Lindsay went to the IT class that the Chief did. He covered the class fairly well in his report. The Clerk's class she attended said to "toot your own horn". She went to a JeffCO Housing Advocacy class that went into detail about their housing processes. Networking is always great, an employee of Monument is now looking into CivicPlus' Meeting Management software.

Staff Reports

a. Town Administrator

Cheryl advised that Lindsay will be away at CMCA in July for her last Institute. She demo'd with an AI vendor. They can track how many people visit the town and how long they stay. The Board decided to not go further with the vendor. Excel Energy is not getting paid on time with the checks that are being mailed. The Board will allow Cheryl to pay them online to make sure bills are entered on time. Admin

will start training a new temp for the front office starting next week. The Police Technician has given notice. The temp admin assistant will learn court procedure and front office duties and then move to the Police Technician position in September.

b. Police Chief

The Chief advised that G2 did a bid on the Police Department and assessed it at \$545 per square foot which puts them at roughly \$1 million. Police Technician Jansen is resigning in October. Traffic citation numbers are up.

c. Public Works Director

Brett advised that the crosswalk signs are synced and will not rotate anymore either. The company who fixed the lights, Olsson, are putting together a long term contract for maintenance. This will be presented to the Board for their decision at a later date. He is keeping up with the flowers and plants. He used a grub treatment on the grass in hopes to keep the Japanese beetles at bay this year.

d. Town Attorney

Ms. Penfold will have a summary of the 2023/2024 laws at the next meeting. The US Supreme Court deemed a camping ban constitutional, so the town can keep their camping ban in place. Colorado Court of Appeals allowed municipalities to adjust their noise ordinance for events. The site visit with Builders First Source went well. They are willing to work together to solve the problem. They, as well as the town, are still trying to contact CDOT to solve the problem.

Other Board Issues

The Board sent flowers to Don Hoff's funeral, before knowing that his family is requesting donations to the United Way or the Guadalupe Center. The Board elected to make a donation to the Guadalupe Center.

Announcements

- a. Town Hall will be closed Thursday, July 4th for the holiday

Adjourn

As there was no further business, Gary Sorensen moved, and Alex Lopez seconded to adjourn the meeting.

5 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 7:08pm.