



Board of Trustees Regular Meeting Minutes

September 17, 2024 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

Mayor Fil Archuleta and trustees Tim Costello, Alex Lopez, Katherine Rodriguez, Sam Parsons, and Gary Sorensen were present. Trustee Leigh Sorensen was absent. Staff present: Town Administrator Cheryl Campbell, Police Chief Jeremy Black, Public Works Director Brett Bloom and Town Attorney Amy C. Penfold.

1. Call to Order

Mayor Fil Archuleta called the meeting to order at 5:30 PM.

2. Roll Call

3. Consent Agenda

- a. Approve Minutes from September 3, 2024 Regular Meeting
- b. Approve Minutes from September 10, 2024 Special Meeting
- c. Approve Treasurer's Report from August 2024
- d. Approve Bills Paid
- e. Approve Bills to be Paid
- f. Approve J&T Consulting invoice in the amount of \$21,762.15

Tim Costello moved and Katherine Rodriguez seconded to approve the consent agenda items a through f. 6 Aye. 0 Nay. Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Consider attendance to the Weld County Town and County Dinner on Wednesday, October 30, 2024

- a. Invitation

Alex Lopez moved and Tim Costello seconded to approve attendance at the Town County Dinner on October 30, 2024 for three Board members, one staff, and one guest. The cost is \$19.00 for one staff and \$19.00 for one guest. 6 Aye. 0 Nay. Motion carried.

6. Discuss plans for Community Gardens

The Board suggested revisions to the proposed plans. The plan will be on the next agenda.

7. Approve transfer from ColoTrust to First Farm Bank Operating Account in the amount of \$200,000.00

Tim Costello moved and Katherine Rodriguez seconded to approve a \$200,000.00 transfer from ColoTrust Plus to the general operating account at First Farm Bank. 6 Aye. 0 Nay. Motion carried.

8. Consider 2025 health insurance plans

- a. Options

Tim Costello moved and Sam Parsons seconded to approve Pubic Sector Health Care Group plans A, B, C, E, and Surest A3000 for 2025. 6 Aye. 0 Nay. Motion carried.

9. CIRSA Insurance Quotes for 2025

- a. Approve 2025 Property/Casualty Preliminary Contribution Quotation from CIRSA

Tim Costello moved and Sam Parsons seconded to approve the 2025 Property/Casualty quotation in the amount of \$43,243.37. 6 Aye. 0 Nay. Motion carried.

- b. Approve 2025 Workers' Compensation Preliminary Contribution Quotation

Tim Costello moved and Sam Parsons seconded to approve the 2025 Workers' Compensation Preliminary Quotation in the amount of \$21,913.41. 6 Aye. 0 Nay. Motion carried.

10. Approve increase in monthly health stipend to \$800.00 for full-time employees starting January 1, 2025

Tim Costello moved and Sam Parsons seconded to approve an increase in the monthly stipend for health benefits beginning January 1, 2025 to \$800.00 per month per eligible employee. 6 Aye. 0 Nay. Motion carried.

11. Approve increase in holiday pay to 10 hours per holiday for all full-time employees who are regularly scheduled to work a 10 hour day starting January 1, 2025

Tim Costello moved and Sam Parsons seconded to increase the holiday pay beginning January 1, 2025 to 10 hours per holiday for all full-time employees who are regularly scheduled to work a 10 hour day. 6 Aye. 0 Nay. Motion carried.

12. Staff Reports

- a. Town Administrator

Austin's Steak house is confirmed for December 6, 2024 for the Town Board and employee Christmas Dinner. Lindsay is out this week and will return on Monday September 23rd.

- b. Police Chief

The PD is advertising for a full-time staff position for a Police Technician. Brian Jansen's last day is September 26, 2024. The Sgt is on vacation until Thursday September 19th. Chief has been appointed to the Oversight Committee for the Police Academy at Aims College. Chief reported that former Reserve Officer Tim Boxley passed away yesterday.

- c. Public Works Director

Brett talked to Mike Rice at 2760 8th Avenue about the garbage constantly overflowing from the dumpster he provides for his apartments and business rentals to share. He has agreed to either increase the size of the dumpster or increase to two weekly pick-ups if the issue continues.

- d. Town Attorney

Amy Penfold gave the Board a further update on the new law regarding carrying weapons in Municipal spaces. The Board directed Amy to write an ordinance opting out of the law to be adopted at a future meeting.

13. Other Board Issues

Alex said the new door locking mechanism at the Community Center is sticking, Brett will call D & B Lock Works to come back to repair the mechanism. Alex suggested that the Town allow rentals at the Community Center to have alcohol. Cheryl will check with the Stare and neighboring communities to see how this can be accomplished.

14. Announcements

- a. Budget Session for all non-police departments, September 24, 2024 at 5:30pm. Dinner will be provided.
- b. CML District 2 Meeting is September 18, 2024 at 5PM at the Center for Creativity, 200 Mathews St. Fort Collins

15. Adjourn

Sam Parsons moved and Katherine Rodriguez seconded to adjourn the meeting. 6 Aye. 0 Nay. Motion carried. Mayor Fil Archuleta adjourned the meeting at 6:25 PM.

DRAFT