



**FRUITA**  
COLORADO

## AGENDA ITEM COVER SHEET

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**TO:** FRUITA CITY COUNCIL AND MAYOR

**FROM:** MARY ELIZABETH GEIGER, CITY ATTORNEY

**DATE:** OCTOBER 1, 2024

**AGENDA TEXT:** RESOLUTION 2024-29 – A request to approve a Resolution updating the City of Fruita’s Colorado Open Records Act Policies and Procedures – *City Attorney Mary Elizabeth Geiger*

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### BACKGROUND

The purpose of the agenda item is for the City Council to consider approving an update to the City of Fruita’s Colorado Open Records Act (“CORA”) Policies and Procedures to conform with recent state changes and the proposed policy mirrors the CORA policy adopted by a State agency. The attached policies and procedures include updates on deadlines when responding to an open records request, information on clarifying or narrowing requests, procedures for multiple, repeated or duplicative submissions, updated 2024 fees, and responding to abusive or harassing requests.

### APPLICABILITY TO CITY GOALS AND OBJECTIVES

Updating the City of Fruita’s Policies and Procedures related to the Colorado Open Records Act ensures public access to public records without unreasonable delay or cost and supports the City’s core value of transparency.

### FINANCIAL IMPACT

There is no fiscal impact associated with adopting the updated CORA Policies and Procedures.

### OPTIONS AVAILABLE TO THE COUNCIL

- Approve Resolution 2024-29 – Updating the City of Fruita’s Colorado Open Records Act Policies and Procedures
- Advise staff to revise the updated policies and procedures and bring back to the City Council in the future.

### STAFF RECOMMENDATION

- **MOVE TO APPROVE RESOLUTION 2024-29 – UPDATING THE CITY OF FRUITA’S COLORADO OPEN RECORDS ACT POLICIES AND PROCEDURES.**