



TO: FRUITA CITY COUNCIL AND MAYOR

FROM: SHANNON VASSEN, ASSISTANT CITY MANAGER

DATE: APRIL 2, 2024

AGENDA TEXT: RESOLUTION 2024-12 - Public Hearing – Amending the 2024 Budget with Supplemental Appropriations of Funds for Capital Projects, Purchased Professional Services, and Special Projects.

BACKGROUND

This is a request to amend the 2024 Annual Budget and to provide supplemental appropriations of funds in the General Fund for Engineering Design services for the City of Fruita’s Five-Year Capital Improvement Plan. This budget amendment also appropriates \$200,000 in the Sewer Fund for the update and replacement of the Wastewater Reclamation Facility’s SCADA system using savings from grant revenues from 2023 projects. Finally, this budget amendment also appropriates funding for special projects in the Marketing and Promotion Fund.

At the bottom of this cover sheet is a table outlining the changes and describing the use of funds in greater detail.

FISCAL IMPACT

This budget amendment does not have a significant fiscal impact as revenues are available to offset the increased appropriations.

APPLICABILITY TO CITY GOALS AND OBJECTIVES

The Budget is a financial plan developed for the purpose of allocating resources necessary to implement specific policies and strategies to achieve short- and long-term goals established by the City throughout the year. This budget amendment provides for completion of special projects and capital projects already identified as priorities for Fruita.

OPTIONS AVAILABLE TO THE COUNCIL

- Approve the budget amendment as presented or with amendments
- Advise staff to revise the budget amendment

RECOMMENDATION

It is the recommendation of staff that the Council by motion:

ADOPT RESOLUTION 2024-12 AMENDING THE 2024 BUDGET TO APPROPRIATE FUNDS IN THE GENERAL FUND, MARKETING AND PROMOTION FUND, AND THE SEWER FUND FOR CAPITAL PROJECTS, PURCHASED PROFESSIONAL SERVICES, AND SPECIAL PROJECTS.

Description	Summary	2024 Appropriations
Purchased Professional Services – Engineering	The City has solicited responses via Request for Proposals (“RFP”) to assist the City with additional capacity to facilitate the City’s CIP projects. This budget amendment for the City to hire an on-call professional engineering firm contractor for City of Fruita as requested for projects which are expected to potentially include site development review, development code review, construction observation, utility engineering, structural engineering, transportation and traffic engineering, grant identification and assistance with grant applications, coordination with other governmental and non-governmental entities, environmental services, water resources engineering, surveying, mechanical engineering and electrical engineering services.	\$100,000
Special Projects Mini-Grants – Marketing and Promotion Fund	Through March 2024, the Fruita Tourism Advisory Council (FTAC) has received five applications for mini-grant funding in the amount of \$4,500, exceeding the budgeted amount of \$4,000. The FTAC has recommended to staff and the City Council that all five projects be awarded grant funding, and that additional funding be made available for any other requests received throughout 2024. This budget amendment appropriates an additional \$5,000 in one-time funding for the mini-grant program using fund balance in the Marketing and Promotion Fund.	\$5,000
Sewer Capital Projects – SCADA Replacement	This budget amendment appropriates funds to purchase and install onsite equipment to provide Supervisory Control and Data Acquisition (SCADA) for visualization and cloud connectivity with remote connections and support. This includes installation of equipment at the WWRF, software and licensing, and will provide cybersecurity best practices, alarming/notification for SCADA alarms, quarterly and annual maintenance on premise and a service agreement. With savings from the Aeration project due to a grant the city received, ARPA funds are available to complete this	\$200,000

	project. ARPA must also be designated for use prior to the end of 2024.	
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