



TO: FRUITA CITY COUNCIL AND MAYOR
FROM: MICHAEL BENNETT, CITY MANAGER
DATE: APRIL 16, 2024
AGENDA TEXT: ELECTION OF A MAYOR PRO TEM

BACKGROUND

Article 3.05 of the Fruita City Charter states that the City Council shall elect from its membership a Mayor Pro Tem who shall act as Mayor during the absence or disability of the Mayor. The Mayor Pro Tem shall serve a two (2) year term. If there is a vacancy in the office of Mayor, the Mayor Pro Tem shall resign his/her Council seat and assume the office of Mayor until the next regular election. If there is a vacancy in the office of Mayor Pro Tem, a Mayor Pro Tem shall be elected by the Council to fill the unexpired term.

This appointment is typically made at the first meeting following the Regular Municipal Election. The steps are as follows:

1. The Mayor will ask for nominations for Mayor Pro Tem.
2. The Mayor will close the nomination process after receiving nominations.
3. If there is more than one nominee, the Mayor will offer nominees an opportunity to speak.
4. The Mayor will ask for a motion and a vote.

FISCAL IMPACT

None.

APPLICABILITY TO CITY GOALS AND OBJECTIVES

The election of a Mayor Pro Tem ensures that City business can be conducted in an orderly and efficient manner in the absence of the Mayor.

OPTIONS AVAILABLE TO THE COUNCIL

Elect a member of the City Council to serve as Mayor Pro Tem for a two-year term.

RECOMMENDATION

- **ELECT A MEMBER OF THE CITY COUNCIL TO SERVE AS MAYOR PRO TEM FOR A TWO-YEAR TERM**