



# FRUITA

## COLORADO

**YELLOW HIGHLIGHTS – NEED COUNCIL INPUT**

### **BY-LAWS TEMPLATE**

#### **ARTICLE I. CREATON AND NAME:**

Per Resolution \_\_\_\_ by the Fruita City Council the following by-laws are being adopted to create the Fruita Localism Board.

#### **ARTICLE II. STATEMENT OF MISSION:**

Serving in an advisory capacity to Fruita City Council, the mission of the Localism Board is to represent and relay the needs and opinions of our diverse community and share this feedback within the City to ensure that all locals have a greater opportunity to live and play like a local.

Reach out | Receive | Engage.

#### **ARTICLE III. DUTIES AND RESPONSIBILITIES:**

**What are the goals for the board?**

#### **ARTICLE IV. MEMBERSHIP:**

**How many members on the board?**

All members of the board shall be appointed to three-year terms by the Mayor with approval of the City Council. First appointments shall be for staggered terms of one, two and three years.

**Board members should represent Fruita's diverse community and should foster ideas and projects that match the mission of the board.** – Recommendation from the Localism Committee

Appointments to the board shall mirror, as much as possible, the demographics of the population of Fruita's city and rural limits. These include ethnicity, gender, race, age, sexual orientation, political viewpoints and affiliations, and geographic location.

- A. Any person desiring to be appointed to the board is encouraged to attend at least one regularly scheduled meeting of the board and then submit an application to the City of Fruita.
- B. A board member may resign their membership at any time by providing written or email notice to the City of Fruita or the Chair of the board.
- C. Board members shall serve without compensation, except for those expenses incurred in connection with the work of the Board as approved by the City Manager or their designee.
- D. A board member may be removed by the City Council pursuant to the Article 6.07 of the Fruita City Charter.
- E. Localism Board Ex-Officio members will include a City Council Liaison appointed by the Mayor and City of Fruita Staff Member(s) as appointed by the City Manager.

#### **ARTICLE V. OFFICERS:**

Officers of the board shall consist of a Chair, Vice-chair, and Secretary. Only appointed members of the board are eligible to hold office.

- A. The Chair and Vice-chair shall be elected for one-year terms of office by members of the board. The Chair and the Vice-chair each may be elected for one (1) successive term to their same offices.
- B. In the event that a board member fills the position of Chair or Vice-chair due to a mid-term vacancy, the board member will still be eligible to serve up to two full one-year terms in the same office.

In the event of a mid-term vacancy in the office of Chair, the Vice-chair shall assume and finish out the remainder of the term of the office of Chair.

#### **ARTICLE V. BOARD MEETINGS AND QUORUM:**

- A. The board shall meet at least        times a year. Special meetings of the Board may be called at such times and places as may be determined necessary by the Chair or the Board itself.
- B. All meetings of the Board shall be open to the public in accordance with the state open meetings law.

- C. A record of each meeting shall be kept and a copy filed with the City Clerk's office.
- D. Only appointed board members may vote on issues before the Board. Each Board Member is allocated one vote for each issue to be voted upon. All decisions of the board shall be made by majority vote of those board members present in person. Votes can be made by proxy by providing advance notice to the Chair and the proxy holder.
- E. Agendas for all Board meetings shall be sent, if possible, to all Board Members in advance of the meetings.
- F. Regular meetings of the Board shall be at a time and place established by the Board.
- G. A quorum shall be necessary to conduct official business of the Board. A quorum shall consist of more than 50 percent, rounded up to the next whole number, of the appointed membership of the Board.
- H. If the Chair and Vice-Chair are unable to attend a scheduled meeting or must leave a meeting for any reason, the Committee members in attendance shall select an acting Chair to perform the duties of the Chair.

The Board may from time to time establish such sub-committees, ad-hoc committees or working groups as it considers advisable to fulfill its mandate.

- a. The by-laws listed herein, with the exception of the established by the City Charter, may be amended in the following manner:
  - i. A new amendment or an amendment change may be presented at a given meeting and discussed.
  - ii. Said amendment change will be considered for vote at the succeeding meeting.

These bylaws were passed and adopted this \_\_\_\_\_(day) of \_\_\_\_\_(month/year) by the City of Fruita City Council.

\_\_\_\_\_  
Joel Kincaid, Mayor

Attest:

\_\_\_\_\_  
City Clerk