



**FRUITA**  
COLORADO

## AGENDA ITEM COVER SHEET

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**TO:** Fruita City Council and Mayor

**FROM:** Parks and Recreation Department

**DATE:** December 20, 2022

**AGENDA TEXT:** City of Fruita Clothing/Merchandise – A notice of award to Merge 2 Media for Clothing and Merchandise needs for 2023

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### BACKGROUND

The purpose of this agenda item to approve an award to Merge 2 Media, to provide clothing and merchandise needs for 2023. Earlier this year it was identified that numerous divisions and departments were needing screen printing for race shirts, staff shirts, summer camp, athletic uniforms, and Mike the Headless Chicken merchandise. Staff compiled estimated quantities needed for each of their respective departments and that information was provided to prospective vendors.

As required by the City of Fruita's purchasing policies, three quotes were received for the Clothing and Merchandise needs. Each vendor provided cost for items that they could provide.

For the purpose of public disclosure, Staff wanted to communicate with the Council that Merge 2 Media was selected to fulfill any printing of clothing and merchandise for 2023 as they are the apparent low bidder. Merge 2 Media is a company owned by Mayor Kincaid. City Council does not need to approve the award of this bid. State law and the City Charter do not prohibit such an award. Per Chapter 2.70.020 of the Fruita Municipal Code, however, public disclosure of this award is required. Mayor Kincaid is not allowed to participate in this discussion.

The relevant section for this award is Section C of the Fruita Municipal Code, which reads:

C. Incompatible employment. No official shall engage in private employment with, or render services for, any private person who has business transactions with any public body unless he shall first make full public disclosure of the nature and extent of such employment or services.

A summary of the three quotes that were received is provided on page 2.

### Quotes received:

The following vendors provided quotes, BSN Sports, First String, and Merge2Media. The Locker Room and Hole in the Wall did not provide a bid by the deadline. The quotes do not represent total amount of contract as that is dependent on what is actually purchased.

## OPTIONS AVAILABLE TO THE COUNCIL

No action is needed from City Council on this matter.

## RECOMMENDATION

No action is needed from City Council on this matter.

City of Fruita RFP results for staff uniforms and Mike Festival Merchandise 2023					
Department	Item	Quantity	First String	Merge2Media	BSN Sports
FCC Guest Services	Bella Canvas or Next Level	125	\$11	\$7.50	\$8.55
Fitness	Bella Canvas Tanks	40	\$14.50	\$8.50	\$13.70
Youth Activties	Bella Canvas or Next Level	75	\$11	\$9	\$11.13
Athletics	thsirts	900	\$7	\$5.25	\$6.80
	reversible jersey	350	\$38	\$15.13	\$13.99
	sweathshirt	50	\$22	\$19.70	\$12.45
Mike Fest					
	womens lightweight hoodie	50		\$15.74	\$22.32
	ringer	100	\$9	\$5.84	\$6.40
	gildan 5000 short sleeve	250		\$6.96	\$6.26
	Bella Canvas BC3001CVC	15		\$9.50	\$9.86
	new era hats	50		\$14.75	\$27
	trucker hat	50	\$15	\$12.59	\$10.58
	bucket hat	25	\$25	\$15.61	\$14
	ladies racerback tank top	50	\$13	\$8.24	\$7.50
	Mens basketball shorts	30		\$9.66	\$10.20
	mens muscle tank	75	\$13	\$5.74	\$9.80
	pint glass	100	\$6.50	\$4.39	
	coffee mug	100	\$7.50	\$4.41	
	stemless wine glass	100	\$3.65	\$4.59	
	water bottle sticker	500	\$1.00	\$0.48	
	mike run tanks	315	\$13.00	\$10.79	\$9.33
Parks	gildan 5000 short sleeve	33	\$10	\$7.96	
	port and company tshirt	33	\$12		
	button up dress shirt	10	\$33.25	\$20.11	\$25.66
	Carhartt sweatshirt	5	\$50	\$48.13	\$60.85
	Otto Hats	12	\$15	\$9.50	
Public Works	cotton tshirts 5300	60	\$13.50		
	cotton long sleeve tshirt		\$16		
	cornerstone button up		\$38.50		
	port authority tatserall		\$38.50		