



TO: Mayor & City Council

FROM: City Manager Mike Bennett

DATE: October 18, 2022

AGENDA TEXT: RESOLUTION 2022-27 – Adopting the City Council Norms of Conduct

BACKGROUND

During a special training workshop earlier this year with Tami Tanoue, Executive Director of the City's Liability Insurance Carrier, CIRSA, the Council identified norms of conduct based upon agreed upon values. The City Manager presented a draft of the Norms of Conduct to the City Council for discussion and feedback at the September 27, 2022, Council Workshop. City Council discussed and provided direction to move forward with a resolution to adopt the Norms of Conduct.

The purpose of the Norms of Conduct is to clarify guidelines agreed to by the City Council that define values the City Council and Mayor agree to abide by in performing the duties and roles of their office most effectively. The guidelines are organized with the following sections: **(1)** Parameters & Realities and **(2)** additional Norms of Conduct. The Appendix contains **(3)** summaries of values found in other documents, **(4)** a word cloud of inputted values from the Norms of Conduct Workshop on June 28, 2022, and **(5)** the slides from the CIRSA training with notes in red font from the facilitator Tami Tanoue.

FISCAL IMPACT

None.

APPLICABILITY TO CITY GOALS AND OBJECTIVES

To efficiently accomplish goals, set policy, and give staff clear direction to implement such, the Council has established these value guidelines for how to function together most effectively. These guidelines are organized by the City's core values.

OPTIONS AVAILABLE TO THE COUNCIL

1. Approve RESOLUTION 2022-27 – Adopting the City Council Norms of Conduct as presented
2. Approve RESOLUTION 2022-27 – Adopting the City Council Norms of Conduct with adjustments
3. Deny RESOLUTION 2022-27 – Adopting the City Council Norms of Conduct with direction on how to proceed

RECOMMENDATION

It is the recommendation of staff that the City Council, by motion:

- **APPROVE RESOLUTION 2022-27 – ADOPTING THE CITY COUNCIL NORMS OF CONDUCT**