

ANNOUNCEMENT NO. 1

***ANNOUNCEMENT TO BE MADE BY MAYOR
AT THE BEGINNING OF THE EXECUTIVE SESSION
(MAKE SURE THE SESSION IS BEING RECORDED;
DO NOT TURN IT OFF DURING THE EXECUTIVE SESSION
UNLESS SO ADVISED BY LEGAL COUNSEL.)***

It's November 21, 2023 and the time is _____. For the record, I am the Mayor, Joel Kincaid. As required by the Open Meetings Law, this executive session is being electronically recorded.

Also present at this executive session are the following persons:

_____.

This is an Executive Session for the following purpose:

For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f). This executive session does not involve:

1. Any specific employees who have requested discussion of the matter in open session,
2. Any member of this body or any elected official,
3. The appointment of any person to fill an office of this body or of an elected official or
4. Personnel policies that do not require the discussion of matters personal to particular employees (for the City Manager's Formal Review without the City Manager)

I caution each participant to confine all discussion to the stated purpose of the executive session, and that no formal action may occur in the executive session.

If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.