



TO: FRUITA CITY COUNCIL AND MAYOR

FROM: SHANNON VASSEN, ASSISTANT CITY MANAGER

DATE: NOVEMBER 21, 2023

AGENDA TEXT: RESOLUTION 2023-35 - Public Hearing – Amending the 2023 Budget with Supplemental Appropriations of Funds for Capital Projects, Equipment, Purchased Services, and Special Projects.

BACKGROUND

This is a request to amend the 2023 Annual Budget and to provide supplemental appropriations of funds in the General Fund, Conservation Trust Fund, Capital Projects Fund, and the Trash Fund. The supplemental appropriations will fund a capital project, special projects, and purchased services.

The table below outlines all changes to the budget as part of this resolution.

FISCAL IMPACT

For the appropriations regarding the Arts and Culture Board, Open Space Equipment, and Trash Services, there is no fiscal impact as revenues are available to offset the expenses. For the Reed Park renovation project, there is significant fiscal impact to this budget amendment. After going through a formal procurement process, staff has identified a \$1.15 million gap in funding between the construction bid and non-contract items (playground, mini-pitch court, design, other small items). Approving this budget amendment does use fund-balance from the General Fund and spends down grant revenues from the American Rescue Plan (which by rule have to be appropriated by the end of 2024, spent by 2026) and Conservation Trust Fund reserves. Due to the importance of this project, however, staff is recommending using these sources to complete the project.

APPLICABILITY TO CITY GOALS AND OBJECTIVES

The Budget is a financial plan developed for the purpose of allocating resources necessary to implement specific policies and strategies to achieve short- and long-term goals established by the City throughout the year. This budget amendment provides for completion of special projects and capital projects already identified for construction.

OPTIONS AVAILABLE TO THE COUNCIL

- Approve the budget amendment as presented or with amendments
- Advise staff to revise the budget amendment

RECOMMENDATION

It is the recommendation of staff that the Council by motion:

ADOPT RESOLUTION 2023 -35 AMENDING THE 2023 BUDGET TO APPROPRIATE FUNDS IN THE GENERAL FUND, CONSERVATION TRUST FUND, CAPITAL PROJECTS FUND, AND THE TRASH FUND FOR CAPITAL PROJECTS, EQUIPMENT PURCHASED SERVICES, AND SPECIAL PROJECTS.

Description	Summary	2023 Appropriations
General Fund – Parks and Recreation – Arts and Culture Board	The Arts and Culture Board has raised funds for the three artists chosen for the HeART of Fruita display. This budget amendment covers the cost of the artists and supplies for the installation.	\$3,500
General Fund – Parks and Recreation – Open Space Equipment	A resident is purchasing a memorial bench for Snooks Bottom that will be made by a local artist. The donation is available to cover the cost of the memorial bench.	\$1,500
General Fund – Non-Departmental	This budget amendment appropriates \$415,000 in the unassigned General Fund – Fund Balance to be transferred to the Capital Projects Fund for the Reed Park Renovation Project.	\$415,000
Conservation Trust Fund	This budget amendment appropriates \$325,000 in the Conservation Trust Fund – Fund Balance to be transferred to the Capital Projects Fund for the Reed Park Renovation Project.	\$325,000
Capital Projects Fund	This budget amendment appropriates \$410,000 in grant revenue (American Rescue Plan funds), a \$415,000 transfer from the General Fund, and a \$325,000 transfer from the Conservation Trust Fund to the Reed Park Renovation Project.	\$1,150,000
Trash Fund – Trash Collection Services	Staff is estimating that trash collection charges will exceed the 2023 Budgeted amounts by \$20,000, revenues for current year trash collection charges are available to offset the difference.	\$20,000