

**FRUITA HOUSING AUTHORITY  
IN PERSON MEETING  
MARCH 7, 2023  
6:00 P.M.**

**1. CALL TO ORDER AND ROLL CALL**

The second regular meeting of the Fruita Housing Authority was called to order by Joel Kincaid, designated Chairman of the Authority, at 6:00 p.m. The meeting was held in person and virtually.

**Present:**

Chairman Joel Kincaid  
Vice-Chairman Matthew Breman  
Commissioner Jeannine Purser  
Commissioner James Williams  
Commissioner Ken Kreie  
Commissioner Amy Miller  
Commissioner Aaron Hancey

**Excused Absent**

(None)

**Housing Authority staff present:**

Director Mike Bennett  
Director Designee Shannon Vassen  
Secretary Deb Woods  
Treasurer Margaret Sell  
Housing Authority Attorney Mary Elizabeth Geiger  
Communications and Engagement Specialist Ciara DePinto

**CONSENT AGENDA – ADOPT/AMEND**

- 1. MINUTES – APPROVAL OF THE MINUTES OF JANUARY 17, 2023**
- 2. ATTORNEY ENGAGEMENT LETTER – A REQUEST TO APPROVE THE ENGAGEMENT OF BUTLER SNOW TO PROVIDE LEGAL SERVICES TO THE FRUITA HOUSING AUTHORITY**

Chairman Kincaid asked if there were any requests to remove any item(s) from the Consent agenda for further discussion. There were no such requests.

**COMMISSIONER BREMAN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. COMMISSIONER HANCEY SECONDED THE MOTION. THE MOTION PASSED WITH SIX YES VOTES.**

**OTHER AGENDA ITEMS**

- 3. PRESENTATION AND OVERVIEW OF PROPOSED 2023 FRUITA HOUSING AUTHORITY BUDGET**

Director Designee Shannon Vassen presented the proposed draft 2023 Fruita Housing Authority Budget. He explained that now that the Authority has entered into an agreement with Butler Snow,

the Authority needs a budget to be able to pay expenses such as legal fees and publishing costs for notices to the public.

Chairman Joel Kincaid asked if the revenue in the Housing Authority Budget came from the City of Fruita's lodging tax or General Fund. Director Mike Bennett responded that when staff comes to the City Council to appropriate the funds, it will show where the funds will be coming from.

- **COMMISSIONER KREIE MOVED TO SCHEDULE A MEETING FOR APRIL 4, 2023 AT 6:00 PM AND PUBLISH NOTICE FOR THE ADOPTION OF THE HOUSING AUTHORITY BUDGET. COMMISSIONER MILLER SECONDED THE MOTION. THE MOTION PASSED WITH SIX YES VOTES.**
- 4. EXECUTIVE SESSION – TO CONVENE IN EXECUTIVE SESSION FOR DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS; DEVELOPING STRATEGY FOR NEGOTIATIONS; AND INSTRUCTING NEGOTIATORS PURSUANT TO C.R.S. SECTION 24-6-402(4)(E) WITH REGARD TO REQUEST FROM INDIBUILD, LLC/FRUITA MEWS AND RECEIVING LEGAL ADVICE FROM THE HOUSING AUTHORITY ATTORNEY AND SPECIAL COUNSEL PURSUANT TO C.R.S. SECTION 24-6-402(4)(B) REGARDING THE SAME**
- **COMMISSIONER PURSER MOVED TO CONVENE IN EXECUTIVE SESSION FOR DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS; DEVELOPING STRATEGY FOR NEGOTIATIONS; AND INSTRUCTING NEGOTIATORS PURSUANT TO C.R.S. SECTION 24-6-402(4)(E) WITH REGARD TO REQUEST FROM INDIBUILD, LLC/FRUITA MEWS AND RECEIVING LEGAL ADVICE FROM THE HOUSING AUTHORITY ATTORNEY AND SPECIAL COUNSEL PURSUANT TO C.R.S. SECTION 24-6-402(4)(B) REGARDING THE SAME. COMMISSIONER HANCEY SECONDED THE MOTION. THERE WERE SIX YES VOTES.**

*The Fruita Housing Authority convened in Executive Session at 6:06 p.m. The regular meeting of the City Council reconvened at 6:55 p.m.*

With no further business to come before the Fruita Housing Authority, the meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Debra Woods  
Secretary  
Fruita Housing Authority