



FRUITA
COLORADO

AGENDA ITEM COVER SHEET

TO: FRUITA CITY COUNCIL

FROM: DEPUTY CITY CLERK DEBRA WOODS FOR MAYOR KINCAID AND COUNCIL LIAISON JEANNINE PURSER

DATE: SEPTEMBER 5, 2023

AGENDA TEXT: BOARDS AND COMMISSIONS APPOINTMENT – A request to approve the appointment of Tiffany O’Brien to the Downtown Advisory Board for a three-year term to expire in September of 2026

BACKGROUND

The membership guidelines of the Downtown Advisory Board (DAB) call for a maximum of seven to twelve (7 – 12) members. There are currently four members on the board, so there is the potential for eight (8) vacancies on the board. Staff has advertised these vacancies on the City’s website and Facebook page for over two years and will continue to do so.

On August 4, 2023, Tiffany O’Brien submitted her application for appointment to the DAB. City staff have not received any other applications.

On August 22, 2023, Mayor Kincaid and Council Liaison to the board Jeannine Purser interviewed Ms. O’Brien and subsequently recommend her appointment to the board for a three-year term to expire in September of 2026. If Tiffany O’Brien is appointed to the DAB, there will be seven (7) vacancies remaining on the board.

Pursuant to the Boards and Commissions Policy that was adopted by the City Council with the adoption of Resolution 2020-32 on August 4, 2020, if Tiffany O’Brien is appointed, she will be limited to one more consecutive three-year term on the DAB.

FISCAL IMPACT

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APPLICABILITY TO CITY GOALS AND OBJECTIVES

Boards and Commissions provide valuable input to the City and help establish goals and objectives. They provide a link between citizens of Fruita and city government.

OPTIONS AVAILABLE TO THE COUNCIL

1. Appoint Tiffany O'Brien to the Downtown Advisory Board for a three-year term to expire in September of 2026
2. Instruct staff to publish a notice of vacancy and repeat the interview process.

RECOMMENDATION

It is the recommendation of Mayor Kincaid and Councilor Purser that the following appointment be made:

- **TIFFANY O'BRIEN TO THE DOWNTOWN ADVISORY BOARD FOR A THREE-YEAR TERM TO EXPIRE IN SEPTEMBER OF 2026**