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**TO:** Fruita Housing Authority Board of Commissioners

**FROM:** Mike Bennett, Executive Director

**DATE:** June 20, 2023

**AGENDA TEXT:** RESOLUTION 2023-03 - A Resolution of the Board of Commissioners of the Fruita Housing Authority Allowing for Virtual Meetings

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### **BACKGROUND**

The Board of Commissioners of the Fruita Housing Authority (“FHA Board”) records and broadcasts its meetings via video-conferencing and will continue to do so. The FHA Board desires to allow Commissioners, staff members, and Fruita Housing Authority counsel to participate in in-person Fruita Housing Authority meetings via video-conferencing if they are unable to attend in person. The FHA Board recognizes that there may be times when the FHA Board must meet entirely via video-conferencing, which requires the FHA Board to further clarify procedures regarding the allowance of virtual or electronic meetings for FHA Commissioners, staff, guest presenters, and counsel and, if a virtual-only meeting is deemed necessary or appropriate, virtual participation by members of the public. This resolution establishes the ability to hold virtual meetings and the policy regarding such.

**Electronic Participation in an In Person Meeting.** In the event a Commissioner, staff member, guest presenters and participants, or counsel is unable to meet at the day, hour, and place fixed by the rules and procedures of the Board because meeting in-person is not practical for such person(s), they may contact the FHA Clerk to be provided the means for Electronic Participation in the meeting; all members of the public and all other Commissioners, staff and counsel shall attend and participate in person.

**Virtual Only Meetings.** In the rare event when the FHA Board is unable to meet in person, but a meeting is necessary, such meeting shall be properly noticed pursuant to C.R.S. § 24-6-402(1)(b) with the information provided for Electronic Participation by members of the public.

### **APPLICABILITY TO CITY GOALS AND OBJECTIVES**

The FHA Board values transparency, public participation, and efficiency in running meetings and taking care of necessary FHA business.

### **FINANCIAL IMPACT**

The only financial impacts are already accounted for in already budgeted, ongoing subscriptions and existing equipment.

### **OPTIONS AVAILABLE TO THE COUNCIL**

1. Adopt Resolution FHA 2023-03, a Resolution of the Board of Commissioners of the Fruita Housing Authority Allowing for Virtual Meetings.
2. Direct FHA staff and counsel to amend Resolution FHA 2023-03 for further consideration.

**RECOMMENDATON**

It is the recommendation of staff that the Fruita Housing Authority by motion:

**ADOPT RESOLUTION 2023-03 ALLOWING FOR VIRTUAL MEETINGS**