

FRUITA CITY COUNCIL WORKSHOP
APRIL 26, 2022
6:30P.M.

CALL TO ORDER

The workshop of the Fruita City Council was called to order at 6:30 p.m. by Mayor Joel Kincaid. The Mayor turned the time over to City Manager Mike Bennett and City Attorney Mary Elizabeth Geiger to orient the City Council and provide training. City Council members present were Matthew Breman, Jeannine Purser, Heather O'Brien, Ken Kreie, Amy Miller, and James Williams.

City staff present were City Manager Mike Bennett, City Attorney Mary Elizabeth Geiger, and Communications & Engagement Specialist Ciara DePinto.

AGENDA ITEMS

1. CITY COUNCIL ORIENTATION & TRAINING (6:30 – 8:55 PM)

City Manager Mike Bennett began by discussing that before the Council dive into the training topics as planned, that he wanted the Council to know that he is excited to prepare for strategic planning with the Council in the June-July 2022 timeframe, and to do so would be providing updates to City Council on key planning processes with the community that have identified priorities via master plan updates. These overviews will be provided in regular city Council meetings during the months of May and June, after which City Council can identify times to strategically plan and team build.

City Manager Mike Bennett and City Attorney Mary Elizabeth Geiger walked City Council through discussion about the preparation materials for the training, found below.

Priority Materials Prior to the Training

- [City Council Handbook](#) (*Please pay particular attention to pages 1-11 or as noted in the Table of Contents 1. A. – E. Also please read through 2.E. the Ex-Parte Contacts Memo from City Attorney*)
- [CIRSA In the Scope of your Authority: Preventing Public Officials' Liability video \(17 min\)](#) (*Please watch this 17 minute video our Liability Insurance Carrier CIRSA requires of each elected official to view—rather than viewing at the training, we will discuss*)

Additional Materials Encouraged to Go Through Prior

- [CML Governance 101](#)
- [Tips for Municipal Elected Officials](#)

Other Reference Materials Specific to Elected Municipal Officials in Colorado

- [CML web page for New to Office Elected Officials](#)
- [CIRSA web page Training for Elected Officials](#)

The training covered topics of Home Rule & City Charter, the Council – Manager form of government, roles of elected officials, Colorado open meetings laws, Colorado open records act, communication, Council meetings, public hearings and the procedures of legislative and quasi-judicial public hearings, roles of Council and staff, chain of command, personnel matters, personal liability, organization liability, ethics, conflicts of interest, tips for strategic governing and upcoming training opportunities, The slides of the content are attached as part of the minutes.

City Council expressed interest in further training and the City Manager agreed to register City Council for the Colorado Municipal League Effective Governance webinar and invite the Executive Director of the City's liability insurance company CIRSA to engage Council in an updated training and establishment of norms of conduct for the City Council. The City Council would like to discuss at a future meeting reviewing and updating Chapter 2.70 of the Fruita Municipal Code, entitled "A Code of Ethics for City Officials" as it has been many years since last updated and to discuss differences with State statute regarding the same topic. Discussion was also had on needed updates to the City Council iPads used for City Council meetings and City Manager Mike Bennett would direct staff to make the necessary improvements.

ADJOURN

With no further business before the Council, the Mayor adjourned the meeting at 8:55 p.m.

Respectfully submitted,

Mike Bennett
City Manager