



FRUITA
COLORADO

AGENDA ITEM COVER SHEET

TO: FRUITA HOUSING AUTHORITY

FROM: MARGARET SELL, TREASURER/SECRETARY

DATE: MARCH 7, 2023

AGENDA TEXT: ATTORNEY ENGAGEMENT LETTER – A request to approve the engagement of Butler Snow to provide legal services to the Fruita Housing Authority

BACKGROUND

The attached engagement letter retains Butler Snow as special legal counsel to advise the Fruita Housing Authority on legal issues related to proposals for affordable housing in the City of Fruita.

The Fruita Housing Authority was created in January of 2023. As a new Authority it is anticipated that legal services will be necessary to advise the Authority on specific proposals and financing options for affordable housing.

The Fruita Housing Authority by-laws require the Chair or Vice Chair and the Secretary to execute contracts on behalf of the Authority or may authorize the Housing Authority Director to sign such documents on behalf of the Authority.

FISCAL IMPACT

Legal fees of \$15,000 are included in the proposed 2023 Draft Budget. The Board may consider requiring reimbursement of legal fees associated with specific proposals from the applicant/developer.

RECOMMENDATION

It is the recommendation of the Staff that the Fruita Housing Authority move to:

APPROVE THE ENGAGEMENT LETTER OF BUTLER SNOW FOR LEGAL SERVICES FOR THE HOUSING AUTHORITY AND AUTHORITZE THE HOUSING AUTHORITY DIRECTOR TO SIGN THE ENGAGEMENT LETTER.