



THE CITY OF FROSTBURG

Mayor and Council Meeting Minutes

Tuesday, November 18, 2025 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. Call to Order

2. Pledge of Allegiance

3. Frostburg Blessing

4. Roll Call

PRESENT

Mayor Todd Logsdon

Commissioner of Finance Donald Carter (Scheduled Late Arrival)

Commissioner of Public Safety Kevin Grove

Commissioner of Water, Parks and Recreation Nina Forsythe

Commissioner of Public Works Adam Ritchey

5. Approval of the Agenda

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

6. Approval of the Minutes

A. Minutes from the October 2025 Council Meeting.

Motion and Second to Approve the Minutes for the October 2025 Council Meeting.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Works Ritchey.

Voting Yea: Mayor Logsdon, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

Voting Abstaining: Commissioner of Finance Carter

7. Special Presentations and Requests

A. Miss Maryland Volunteer, Rebecca West

B. Miss Maryland Teen Volunteer, Tess Bond

8. Mayor and Commissioners Reports and Announcements

A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

9. Public Hearings

A. Combined Sewer Overflow Monthly Public Hearing

10. Old Business

11. New Business

A. **Resolution 2025-53** Appointing Members to the Frostburg Board of Elections. Patrick O'Brien, City Administrator

Motion and Second to Approve Resolution 2025-53; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

B. **Resolution 2025-54** Approving the Creation of the Frostburg 250 Committee. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-54; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Finance Carter.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

C. **Resolution 2025-55** Approving Changes in Rental Facilities Scheduling Blocks and Rates. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-55; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

D. **Resolution 2025-56** Approving the Renewal of a Contract with Percy Public Affairs, LLC. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-56; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety

Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

E. Resolution 2025-57 Approving a Change in the Hourly Rate for Services by the Law Office of Michael Scott Cohen, LLC. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-57; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

F. Resolution 2025-58 Reappointing a Board Member to the Planning Commission. Jamie Klink, Acting Director for Community Engagement.

Motion and Second to Approve Resolution 2025-58; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Finance Carter.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

12. Discussion Items

A. Employee Bonuses

13. Open Public Comment

Dan Duggin - Swanton, MD. Current candidate for the House of Delegates. Garrett County resident for 40 years. Is known well in Garrett because of involvement but not as well in Allegany County so he is introducing himself to Allegany County residents. Wants to learn more about the different towns in Allegany County district 1-A and understand what individual think and need.

14. Adjournment

Mayor Logsdon Adjourned the meeting at 6:13 PM.

Todd J. Logsdon, Mayor

Patrick O'Brien, City Administrator