

MEMORANDUM OF UNDERSTANDING

between

FAMILY CRISIS RESOURCE CENTER, INC.

146 Bedford Street
Cumberland, MD 21502

and

FROSTBURG POLICE DEPARTMENT

37 Broadway
Frostburg, MD 21532

Through grant monies made available from Allegany County Circuit Court Family Services and County United Way, the **Family Crisis Resource Center, Inc. (FCRC)** agrees to pay the **Frostburg Police Department** to provide security for supervised visitation and exchange. The grant award period is July 1, 2025 through June 30, 2026. This is a cost-reimbursement contract that provides payment to the vendor of an agreed fixed amount as follows:

1. Overtime hours not to exceed \$24,000.
2. Consultant Rate is limited to \$81.25 per hour or \$650 per day. Rates above this threshold will be considered on a case-by-case basis and require prior approval.

Frostburg Police Department agrees to provide the following law enforcement services:

1. Security during supervised visits and exchanges for FCRC's Allegany Safe Haven Program.

As a sub-contractor, **Frostburg Police Department** agrees to submit reports and invoices (including overtime vouchers and receipts) for the above stated services on a monthly basis. Deadlines for the monthly reports and invoices are the 5th of the following month. For example, the invoice for law enforcement services for December needs to be submitted to FCRC by January 5th.

FCRC agrees to remit reimbursement on a monthly basis after the above services are rendered and related reports/invoices are submitted, based on actual costs, not to exceed the above budgeted amount of \$24,000.

The activities of this agreement must be completed by June 30, 2026

Chief Nicholas Costello Date
Frostburg Police Department

Rhonda Pick Date
Executive Director
Family Crisis Resource Center, Inc.