

JULY 1, 2026
(Amended August 2026)

CITY OF FROSTBURG
SCHEDULE OF MUNICIPAL FEES

REAL ESTATE TAXES: \$0.70 per \$100 of Assessed Value
The interest rate on real estate taxes is 1.5% per month after the due date.

TRAILER/MOBILE HOME TAXES: \$5.00 per lot per month on each occupied mobile home lot;
taxes are payable monthly by the landowner

PERSONAL PROPERTY TAXES: \$1.50 per \$100 of Assessed Value

Personal property taxes are assessed and billed monthly throughout the fiscal year by the City as assessment certifications are received from the State Department of Assessments and Taxation. The due date for personal property taxes is not less than 30 days after the billing date. The interest rate on personal property tax is 1.5% and is added monthly to any delinquent amount due.

WATER SHUT OFF PENALTY: \$48

AFTER HOURS WATER RECONNECTION FEE: \$80

SUPPLEMENTAL WATER METER READINGS \$10

REJECTED PAYMENT CHARGES (CHECK, ACH, CREDIT AND DEBIT CARD)

First Offense	\$30
Second and Continuing Offense	\$50

OTHER FEES

Administrative rebilling fee	\$10 per billing
Interest	1½ % per month on unpaid balances

ELECTRONIC PAYMENT PROCESSING FEES (For payments processed in person at the Municipal Center at 37 Broadway and online tax payments and utility payments)

Credit Cards	percentage of the total transaction as required per Vendor (not less than 2.95%)
E-Checks (Remitted via the City's website)	Transaction fee is paid by the City

ELECTRONIC PAYMENT PROCESSING FEES (Permit and rental licensing online payments only)

Credit or debit card	3.25% of the total transaction amount (\$2.00 minimum)
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ELECTRONIC PAYMENT PROCESSING FEES (Debit or credit card payments through Square only)

Card presented in person and entered electronically	3.75%
Card entered manually	4.75%

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WATER RATES

WATER CONSUMPTION	<u>IN CITY CUSTOMERS</u>
0 – 50,000 gallons per billing	\$7.39/1,000 gallons
50,001 gallons per billing and over	\$14.14 /1,000 gallons

Based on an evaluation of water consumption on an annual basis in February each year, in-city customers who typically consume an average of 1,000,000 gallons per month over a 12 month period are billed for water consumption as follows:

0 – 500,000 gallons per billing	\$7.39/1,000 gallons
500,001 gallons per billing and over	\$14.14/1,000 gallons

WATER CONSUMPTION	<u>INDIVIDUAL CUSTOMER ACCOUNTS OUTSIDE CITY</u>
0 – 50,000 gallons per billing	\$11.09/1,000 gallons
50,001 gallons per billing and over	\$21.21/1,000 gallons

	<u>BULK DELIVERY TO ALLEGANY COUNTY</u>
All water consumption	\$4.38/1,000 gallons

SEWER RATES

Billed based on water consumption	<u>ALL CUSTOMERS</u>
0 – 50,000 gallons per billing	\$11.80/1,000 gallons
50,001 gallons per billing and over	\$15.25/1,000 gallons

WATER SURCHARGE

Surcharge per unit or equivalent	
In-City Frostburg customers	\$8.30/month
Out of City customers	\$8.30/month
County customers except Eckhart	\$8.30/month
County customers - Eckhart	\$2.96/month

CSO (Combined Sewer Overflow) SURCHARGE

Surcharge per unit or equivalent	\$7.00/month
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ServLine Residential Leak Insurance.....\$1.70/month

Single family residential units are automatically enrolled in the program coverage unless the customer opts out of this service by contacting ServLine at 1-888-752-0339.

GARBAGE RATES

Residential customers	\$18.00/month
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In-City residential recycling credit (requires enrollment with Burgmeier's) \$3.00 per month
Special Garbage Charges

A special garbage collection can be scheduled for a prepaid fee of \$75 per load.

An excess trash charge of \$75 will be assessed to the property owner for each load over the first pick-up truck sized load during bulk pick-up.

SALE OF BULK WATER – \$100 is due with the Application for Bulk Water. Upon approval by the Director of Public Works, water is billed at \$10 per 1,000 gallons and payable within 30 days. Written documentation of water usage must be provided by the approved user.

WATER CONNECTIONS

Fee applicable to in-city and out-of-city connections – credits applicable to in-city connections only

Tap Size	Tap & Connection Fee	le ss ap pli ca bl e co nn ec tio n cr ed it	New Connection Credit (new tap is made to line by City Water Dept.)	Residential Existing Tap Credit (issued if tap to be used is existing and approved by City Engineer (e.g. subdivisions))	Commercial Existing Tap Credit (issued if tap to be used is existing and approved by City Engineer (e.g. new shopping center))	Redevelopment Credit (issued when new tap is made to line for <u>existing or razed</u> structure for sprinkler system)
3/4"	\$1,500		-	\$1,000	\$1,000	\$600
1"	\$1,800		-	\$1,200	\$1,200	\$800
1 1/2"	\$3,000		-	\$2,000	\$2,000	\$1,500
2"	\$4,500		-	\$2,500	\$2,500	\$2,500
4"	\$6,000		-	n/a	\$3,000	\$3,000
6"	\$9,000		-	n/a	\$4,500	\$4,500
8"	\$12,000		-	n/a	\$6,000	\$6,000
Taps 10" and larger will be priced by City Engineer						

SEWER CONNECTIONS

Use Type	Tap & Connection Fee	le ss ap pli ca bl e co nn ec tio n	New Connection Credit (new tap is made to line by City Street Dept.)	Existing Tap Credit (issued if tap is pre-existing (e.g. subdivisions))	Redevelopment Credit (issued when new tap is made to line for <u>existing or razed</u> structure(s))
Single Family Residential (including townhouse & twin family where each unit is on a fee-simple lot)	\$2,000		\$ -	\$1,500	\$500
Two-family & Multi-family *	\$2,500		\$ -	\$2,000	\$500

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Commercial *	\$3,000	n cr ed it	\$ -	\$2,500	\$500
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* Fee may be higher if actual costs incurred are greater

WATER METER FEES complete with 1 check valve and 1 coupling

<i>Meter size</i>	<i>Meter + Registry</i>	<i>Additional Coupling</i>	<i>Additional Check Valve</i>
Water meter bottom	\$25	-	-
≤ 3/4"	\$450	\$25	\$125
1"	\$900	\$30	\$225
1 1/2"	\$1,000	\$85	Supplier cost plus 10%
2"	\$1,200	\$110	Supplier cost plus 10%
<i>Meters larger than 2" shall be priced by City Engineer</i>			
Water meter registry only		\$225	
Water meter excluding registry	"Meter + Registry" fee above less \$225		

EXTENDED SEWER & WATER TAPS: RESIDENTIAL/COMMERCIAL

Note: This extended sewer and water tap charge applies to new building and/or conversion building and shall be assessed at the time the building permit is issued.

Add \$0 for each additional unit over 1

\$0 each (water)

LAND USE AND BUILDING PERMIT FEES

Call City Hall for the number of inspections required as they vary by project. The inspection fee is based on use type.

Residential Permit Fees

Single Family	\$150.00 + \$.05 for every sq ft finished or unfinished
Twin Dwelling/ Two-Family	\$175.00 + \$.05 for every sq ft finished or unfinished
Renovation (Structural Changes)	\$50.00

Single and Two-Family Sprinkler Rebate	\$500
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After the Use & Occupancy Permit has been issued by the City following the construction of a new single or two-family home with a sprinkler system (required by State Law), a rebate will be issued to the property owner.

Residential Inspection Fees

Inspections	\$105.00 per inspection
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Electric Service	
100-200 amp	\$135.00 per service
400 amp	\$160.00 per service

Plan Review (non-refundable)	\$125.00 per hour
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Plan Review Deposit Required with Application	Fee TBD
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Commercial and Multi-Family Permit Fees

Multi-Family Housing	\$50/unit + \$.10 for every sq ft finished or unfinished
Commercial	\$150.00 + \$0.10 for every sq ft finished or unfinished
Renovation (Structural Changes)	\$100.00

Commercial and Multi-Family Housing Inspection Fees

Multi-Family	\$105.00/unit inspection plus cost of electric service
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Plan Review (non-refundable)	\$150.00 per hour
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Plan Review Deposit Required with Application	Fee TBD
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Commercial (retail, assembly, restaurant and similar spaces)	
First 5,000 square feet	\$1.05 per square foot
Additional square footage	\$0.38 per square foot
Commercial Kitchen	\$0.25 per square foot
Office Space	\$0.80 per square foot
Hotel	\$400.00 per room for first 20 rooms
Hotel Additional rooms	\$200 per room

Commercial Medical/Educational/Assembly With Alcohol/Live Band	1st 5000 Sq Ft
	\$1.30 per square foot

Commercial Medical/Educational/Assembly With Alcohol/Live Band	Over 5000 Sq Ft
	\$0.70 per square foot

Special Occupancies Not Listed Call For Pricing

Commercial Electric Service	
100-200 amp	\$135.00 per service
400 amp	starting at \$160.00 per service
600 amp	\$405.00 per service
800 amp	\$735.00 per service
1000 amp	\$1005.00 per service
Transfer Switch -	\$50 in addition to service cost

Residential re-inspection	\$105.00 per trip
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Commercial re-inspections are minimum of	\$135.00 per trip.
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Other occupancies, change of occupancy, and remodel prices are determined by the inspector.

Residential and Commercial Accessory Structures and Additions (sq. ft. based on total floor area)

Less than 300 square feet	\$105.00 per trip	\$50.00
300-899 square feet	\$105.00 per trip	\$75.00
Greater than 900 square feet	\$105.00	\$100.00
Fences/Swimming Pools	\$105.00	\$50.00
Retaining walls >30" in height	\$105.00	\$50.00

Residential and Light Commercial Photovoltaic Inspection

First 5,000 KWA - 5 KVA	\$195.00
Price per additional KWA, KVA up to 1 megawatt	\$35.00
Battery	\$135.00
Plan Review (residential installations)	\$130.00 per hour
Plan Review (commercial installations)	\$155.00 per hour
Car charger	\$135.00
<u>Energy/Telecom Structure</u> (per new structure)	\$60.00
<i>Plan review, inspections, and/or grading permit may be required depending on project</i>	

Demolition Permit & Inspection Fees

Demolition	\$50.00
Demolition of Structure damaged by fire or other natural disaster, or listed on the Code Enforcement Blighted Property List	\$0.00
Inspections (typically 2)	\$100.00 per inspection

Emergency or re-inspections if work is not ready for inspection

\$160.00 per trip

Grading

If an Allegany Soil Conservation District review is required, ASCD will charge fees based on the official ASCD fee schedule, in addition to, or in lieu of, City of Frostburg fees.

Forest Harvest	\$40.00
Minor/Standard Plan	\$40.00
Major Plan	\$130.00
Street Entrance	\$50.00
Stormwater Facility	\$150.00

Sign Permits (See City Zoning Ordinance § 7 for Signs requiring a Permit)

Sign area is determined per the City Zoning Ordinance § 7

Replacement of lettering or light panel on existing sign structure	\$25.00
Directional, instructional, or "wayfinding" sign	\$25.00

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Less than 25 square feet	\$50.00
25 to 60 square feet	\$65.00
61 to 180 square feet	\$105.00
Greater than 180 square feet	\$185.00
Electronic Messaging Centers (EMCs)	permit fee based on size + \$135.00

Other Permit Fees

Open Cut Permit	\$45.00
Zoning Certification	\$25.00
Home Occupation Permit	\$45.00
Residential Occupancy Permit	\$35.00
Commercial Use and Occupancy Permit	\$45.00

Solicitor Permits	
Door to Door (effective for one year from date of issuance)	\$75.00
Short-Term Mobile/Temporary Business Unit	\$150.00
Seasonal Mobile/Temporary Business Unit	\$175.00
Long-Term Mobile/Temporary Business Unit	\$225.00
One-Time Special Event	\$50.00

Subdivision Review

Consultation Meeting	\$50.00
Formal Application (water/sewer/public road available at site)	\$300.00
Formal Application (review of off-site infrastructure extension included)	\$600.00

Board of Zoning Appeals

Special Exception	\$350.00
Variance	\$350.00
Administrative Error	\$250.00

Re-Zoning Request

Zoning Map Error or Map Change	\$200.00
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MISCELLANEOUS PERMIT FEES

Burning Permit	\$0
Chicken License 1 Year Expiration	\$55.00

POLICE DEPARTMENT

Parking Violations	
Handicap Only	\$50

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Fire Hydrant Violations	\$50
All Others	\$30
Second offense or continuing violations may be doubled.	

Late Fee: A fee of \$5 is added when parking tickets are delinquent. Thirty days after delinquency, a ticket may be flagged with MVA and the original fine will be doubled.

Vehicles may be towed if they have accumulated three or more unpaid violations thirty (30) days after the issuance of first violation.

Parking Permits (City Place lot)

The permit fee is \$40 per month or \$400 for an annual permit which is purchased in advance.

Parking Permits (all other City parking lots)

The permit fee is \$20 per month or \$200 for an annual permit which is purchased in advance.

Copies	\$10.00
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RENTAL HOUSING LICENSING & INSPECTION

Initial Rental Licensing

License per unit, prior to occupancy.....\$48.00

Rental License Renewal

Annual License per unit, by February 1.....\$48.00

Annual License per unit, by March 1.....\$58.00

Annual License per unit, by April 1.....\$110.00

Annual License per unit, after April 1.....\$150.00 + \$275.00 citation

Rental units will forfeit any “*grandfathering*” if not licensed and fees paid by June 1st.

Rental Housing Annual License Fee includes one primary rental housing inspection to occur once every three (3) years by City licensed Rental Housing Inspector, and one reinspection (if required).

Second and Subsequent Re-inspection Fee (if required); to be paid to the City.....\$50.00

DOCUMENTS

Zoning Ordinance	\$12.00
Subdivision Regulations	\$12.00
Rental Housing Code	\$12.00
Rental Unit Verification	\$12.00
Comprehensive Plan	\$12.00

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Personnel Policy	\$12.00
Miscellaneous copies	\$0.20 per page

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RECREATION FEES

	City Resident	Non-City Resident	
Community Center	\$300/day \$ 40/hour	\$350/day \$ 50/hour	(\$150 Security Deposit)
Preston Amphitheater	\$300/day \$ 40/hour	\$350/day \$ 50/hour	(\$250 Security Deposit)
City Place			
Hall	\$300/day \$ 40/hour	\$350/day \$ 50/hour	(\$150 Security Deposit)
Meeting Room	\$150/day \$ 25/hour	\$175/day \$ 35/hour	
Pavilion Rentals			
8:00 am – 2:00 pm	\$ 40/6 hours	\$ 50/6 hours	
2:00 pm – 8:00 pm	\$ 40/6 hours	\$ 50/6 hours	
Full Day	\$ 75/day	\$ 90/day	

Additional charges may apply for damages and police response as set forth in the rental agreement.

Armory Gym Rental	\$ 35/hour/month \$ 15/hour	\$ 50/hour/month \$ 20/hour	
	\$ 55/hour/month \$ 25/hour		
Armory Special Event	\$ 40/hour	\$ 50/hour	(\$150 Security Deposit)
Field & Court Rentals	\$ 100/day \$ 25/hour	\$ 130/day \$ 35/hour	
Rec Facility Key Deposit	\$40/key	\$40/key	
Special Event Fee (all buildings; events ending after 11:00pm)			\$50 per hour
League Participation Fee (non-City residents)			\$5 per person

RECREATION FEES – DAY CAMP

Daily Rate.....	\$22 per child
Weekly Rate (5 day weeks).....	\$105 per child
Weekly Rate (3 day weeks).....	\$66 per child

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RECREATION FEES – SWIMMING POOL

Daily Pool Admissions

Adults - \$6.00

Children (age 5 – 17) - \$5.00

Children (age 4 and under) – Free with a paying adult

Group Rate (15 or more ages 5 & up) - \$1.00 off each admission

Pool Passes		City Resident	Non-City Resident
Individual Season Pass	1 Pass	\$ 60.00	\$ 70.00
	2 Passes	\$115.00	\$135.00
	3 Passes	\$165.00	\$195.00
	4 Passes	\$210.00	\$250.00
	5 Passes	\$250.00	\$300.00
	6 Passes	\$285.00	\$345.00

Individual Season Passes can only be purchased in increments of 6 or less.

15 Swim Punch Pass:	1 for \$60.00	15 admissions ~	\$4.00/admission
	2 for \$110.00	30 admissions ~	\$3.67/admission
	3 for \$150.00	45 admissions ~	\$3.33/admission
	4 for \$180.00	60 admissions ~	\$3.00/admission

*If purchasing 4 or more punch passes, each additional 15 swim punch pass is \$45.00 if purchased on the same day. **Punch passes are valid for individual or group entry for up to 15 admissions per pass.**