



THE CITY OF FROSTBURG

Mayor and Council Meeting Minutes

Tuesday, March 17, 2026 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. Call to Order

Mayor Logsdon called the meeting to order at 5:30 pm.

2. Pledge of Allegiance

3. Frostburg Blessing

4. Roll Call

PRESENT

Mayor Todd Logsdon

Commissioner of Finance Donald Carter

Commissioner of Public Safety Kevin Grove

Commissioner of Water, Parks and Recreation Nina Forsythe

Commissioner of Public Works Adam Ritchey

5. Approval of the Agenda

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

6. Approval of the Minutes

A. Minutes from the February 2026 Council Meeting.

Motion and Second to Approve the Minutes for the February 2026 Council Meeting.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

7. Special Presentations and Requests

A. "If I Were Mayor..." Essay Contest Winners.

8. Mayor and Commissioners Reports and Announcements

A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

9. Public Hearings

A. Combined Sewer Overflow Monthly Public Hearing

B. Ordinance 2026-01 An Ordinance to Amend the City's Zoning Ordinance by Changing the Classification of Artisan/Small-Scale Manufacturing Land Use From a Special Exception Use to Permitted Use in All Commercial Districts. (Amended) Public Hearing.

10. Old Business

A. Ordinance 2026-01 An Ordinance to Amend the City's Zoning Ordinance by Changing the Classification of Artisan/Small-Scale Manufacturing Land Use From a Special Exception Use to Permitted Use in All Commercial Districts.

Motion and Second to Approve Ordinance 2026-01 as Amended on Third Reading; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

11. New Business

A. Resolution 2026-03 Reappointing a Member of the Board of Zoning Appeals. Jon Miller, Director of Community Development.

Motion and Second to Approve Resolution 2026-03; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Finance Carter.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

B. Resolution 2026-04 Appointing a Member to the Housing Authority Board. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2026-04; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

C. Resolution 2026-05 Approving a Contract with EmPOWER Maryland for Funding for the VFD Project. Hayden Lindsey, Director of Public Works.

Motion and Second to Approve Resolution 2026-05; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

- D. Resolution 2026-06** Approving Change Order #3 for CSO Phase X-A. Hayden Lindsey, Director of Public Works.

Motion and Second to Approve Resolution 2026-06; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Finance Carter.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

- E. Resolution 2026-07** Approving Mid-Year Budget Amendments to the FY26 Budget. Amy Phillips, CPA, Director of Finance.

Motion and Second to Approve Resolution 2026-07; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

- F. Resolution 2026-08** Approving an Increase in the Frostburg Summer Day Camp Fees. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2026-09; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

12. Open Public Comment

Mr. Nathan McCarthy - Solar on Earth

Discussed the Solar on Earth program that the City of Frostburg is considering for energy credits. Also discussed a potential discount for residential customers that could equal up to 15-25%. Worked with the Housing Authority to offer them a 75% discount. Proposing to the City an open ended agreement for 10 years with up to two 5 year extensions. 180 notice. No termination fee.

For the city contract, the city would sign up as a subscriber to receive credits.

Ms. Kelly Mears

Candidate for Commissioner of Finance. Happy to hear comments about solar. Know there are energy issues in the area. Frostburg residents are concerned about state decisions whether it is energy, data centers, etc. What does it mean when we try to bring jobs to the area around energy. Will they stay?

Comments on ordinance 2026-02. Happy to see that the chief spoke on the ordinance as his views aligned with hers. Concerns about the enforcement concept of the code as it sits.

Hotel motel tax applications - Knows that it is a controversial topic. Thanked Commissioner Carter for laying out what the funding is meant for. Happy to see there was an initiative to meet with those over a certain request and movement toward a rubric of sorts.

End on a win. Happy to see the zoning ordinance pass that took into residents concerns. JMA software was really good to see.

13. Adjournment

Mayor Logsdon adjourned the meeting at 6:47 pm.

Todd J. Logsdon, Mayor

Patrick O'Brien, City Administrator