



THE CITY OF FROSTBURG

Mayor and Council Meeting Minutes

Tuesday, August 18, 2026 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Will Coburn, Commissioner of Public Works

Nina Forsythe, Commissioner of Water, Parks, and Recreation

Kevin G. Grove, Commissioner of Public Safety

Jennifer Smouse, Commissioner of Finance

1. Call to Order

2. Pledge of Allegiance

3. Frostburg Blessing

4. Roll Call

PRESENT

Mayor Todd Logsdon

Commissioner of Public Works Will Coburn

Commissioner of Public Safety Kevin Grove

Commissioner of Water, Parks and Recreation Nina Forsythe

Commissioner of Finance Jennifer Smouse

5. Approval of the Agenda

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

6. Approval of the Minutes

A. Minutes from the July Council Meeting.

Motion and Second to Approve the Minutes for the July Council Meeting.

Motion made by Commissioner of Public Works Coburn, Seconded by Commissioner of Finance Smouse.

Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

7. Special Presentations and Requests

8. Mayor and Commissioners Reports and Announcements

A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Smouse, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

9. Public Hearings

A. Combined Sewer Overflow Monthly Public Hearing

No Public Comment.

10. Old Business

11. New Business

A. Ordinance 2026-06 An Ordinance to Repeal and Reenact Sections 3.01 of Appendix D of the City Code (The Rental Housing Code) Pertaining to the Registration of Dwelling Units as Rental Housing Units for the Purpose of Clarifying Those Terms. Jon Miller, Director of Community Development.

Motion and Second to Approve Ordinance 2026-06 on First Reading and set the September 15, 2026 Council Meeting as an advertised Public Hearing; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Coburn, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

B. Resolution 2026-31 Approving the Reappointment of a Member of the Planning Commission. Jon Miller, Director of Community Development.

Motion and Second to Approve Resolution 2026-31; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Smouse, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

C. Resolution 2026-32 Approving a Contract with GovWell Technologies Inc. to Provide Community Development Focused Software. Jon Miller, Director of Community Development.

Motion and Second to Approve Resolution 2026-32; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Smouse, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

D. Resolution 2026-33 Approving Corrected Permitting Fees in the FY27 Budget Fee Schedule. Jon Miller, Director of Community Development.

Motion and Second to Approve Resolution 2026-33; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Smouse, Seconded by Commissioner of Public Works Coburn.

Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

- E. Resolution 2026-34** Approving Change Order #1 for CSO Phase X-C. Hayden Lindsey, Director of Public Works.

Motion and Second to Approve Resolution 2026-34; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Coburn, Seconded by Commissioner of Finance Smouse.

Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

- F. Resolution 2026-35** Approving the Use of Funds to Commence Work at the Water Treatment Facility. Hayden Lindsey, Director of Public Works.

Motion and Second to Approve Resolution 2026-35; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Works Coburn.

Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

- G. Resolution 2026-36** Approving FY26 Year End Budget Amendments. Amy Phillips, CPA, Director of Finance.

Motion and Second to Approve Resolution 2026-36; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Smouse, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

- H. Resolution 2026-37** Appointing Commissioner Coburn as the Ex-Officio Member of the Frostburg Planning Commission. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2026-37; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Smouse, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

- I. Resolution 2026-38** Approving an Electrician for Work to be Completed at the Dam Keepers House. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2026-38; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public

Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

12. Open Public Comment

Becky DeWitt - Lived in Frostburg 20 years. Lived above Dante's and got a 2 week notice that water would be shut off. Would like longer notice next time. Concerned about not having a place to live.

Woody Getz - Former commissioner interested in the sustainability initiatives and wanted to see if it would be open to residents interested in sustainability and helping out.

Carol Smith - Wanted to know what happened to the large flag.

Announcements:

September 3rd - Cruise In Main Street

September 6th - Beverage Festival

September 9th - Block Party

September 12 & 13 - Dog Splash

13. Adjournment

Mayor Logsdon adjourned the meeting at 6:35 pm.

Patrick O'Brien, City Administrator

Todd J. Logsdon, Mayor