

## SUMMARY OF CLOSED SESSION HELD ON December 17, 2024

### 1. *Statement of the time, place, and purpose of the closed session:*

Time of closed session: 6:19 pm

Place (location) of closed session: 37 Broadway, Frostburg Municipal Center, Meeting Room 100

Purpose of the closed session: To discuss specific employees and their compensation.

### *Record of the vote of each member as to closing the session:*

Names of members voting aye: Forsythe, Grove, Ritchey, Logsdon (Carter Absent)

Members opposed: None Abstaining: None

### 2. *Statutory authority to close session:*

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

➔ **Topic #1:** § 3-305(b) ( 1 ) ➔ **Topic #2:** § 3-305(b) ( ) ➔ **Topic #3:** § 3-305(b) ( )  
(add others as needed)

### 3. *Listing of each topic actually discussed, persons present, and each action taken in the session:*

Topic description	Persons present for discussion	Action Taken/Each Recorded Vote
#1: Discuss filling the position of City Administrator which will be vacant 2/1/25/	Commissioner Forsythe, Commissioner Grove, Commissioner Ritchey, Mayor Logsdon, & Elizabeth Stahlman – City Administrator	Discussed action plan to fill vacant position on an interim basis with current staff members.