THE CITY OF FROSTBURG
Mayor and Council Meeting Minutes

Tuesday, October 20, 2026 at 5:50 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Will Coburn, Commissioner of Public Works

Nina Forsythe, Commissioner of Water, Parks, and Recreation

Kevin G. Grove, Commissioner of Public Safety

Jennifer Smouse, Commissioner of Finance

1. Call to Order

Mayor Logsdon called the meeting to order at 5:30 pm.

2. Pledge of Allegiance

3. Frostburg Blessing

4. Roll Call

PRESENT
Mayor Todd Logsdon
Commissioner of Public Works Will Coburn
Commissioner of Public Safety Kevin Grove
Commissioner of Water, Parks and Recreation Nina Forsythe
Commissioner of Finance Jennifer Smouse

5. Approval of the Agenda

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.
Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

6. Approval of the Minutes

A. Minutes from the September Council Meeting.

Motion and Second to Approve the Minutes for the September Council Meeting.

Motion made by Commissioner of Finance Smouse, Seconded by Commissioner of Public Works Coburn.
Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

7. Special Presentations and Requests

A. Proclamation: Light It Up Orange Day

8. Mayor and Commissioners Reports

A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Coburn, Seconded by Commissioner of Water, Parks and Recreation Forsythe.
Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

9. Public Hearings

A. Combined Sewer Overflow Monthly Public Hearing

B. Public Hearing: Ordinance 2026-07 Establishing Legislation Pertaining to the Operation of Bicycles, Recreational Conveyances, and Personal Delivery Devices.

Ms. Kelly - 283 East Main

Would like the ban to be all the way down to Main Street. Wants to know how we will be able to enforce it if when police are called the people are gone.

Ms. Karen Reidler (Submitted via Letter)

Expressed concern about the impact of this ordinance on tourism with individuals from the trail if enforcement leads to citations for visitors.

10. Old Business

A. Ordinance 2026-07 Establishing Legislation Pertaining to the Operation of Bicycles, Recreational Conveyances, and Personal Delivery Devices. Patrick O'Brien, City Administrator.

Motion and Second to Amend Ordinance 2026-07, subsection D, Section 2 to delete "From Water Street to Bowery Street."

Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Water, Parks and Recreation Forsythe.
Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

Motion and Second to Approve Ordinance 2026-07 on Second Reading; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Water, Parks and Recreation Forsythe.
Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

11. New Business

A. Ordinance 2026-08 Designating Accessory Dwelling Units as a Permitted Use on Any Lot With an Existing Single-Family Detached Dwelling Unit. Jon Miller, Director of Community Development.

Motion and Second to Approve Ordinance 2026-08 on First Reading and Set the November 17, 2026 Council Meeting as an advertised Public Hearing; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Coburn, Seconded by Commissioner of Finance Smouse.
Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public

Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

B. Resolution 2026-46 Authorizing a Cost Share Agreement with Evergreen Associates, LLC for the Installation of a Sidewalk on Welsh Street. Hayden Lindsey, Director of Public Works.

Motion and Second to Approve Resolution 2026-46; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Coburn, Seconded by Commissioner of Finance Smouse.
Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

C. Resolution 2026-47 Approving the Desigination of a Plan Administrator for MissionSquare Retirement Accounts. Amy Phillips, CPA, Director of Finance

Motion and Second to Approve Resolution 2026-47; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Smouse, Seconded by Commissioner of Water, Parks and Recreation Forsythe.
Voting Yea: Mayor Logsdon, Commissioner of Public Works Coburn, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Finance Smouse

12. Open Public Comment

13. Announcements

A. National Prescription Drug Take Back Day - Saturday, October 24, 2026 from 10:00 am - 2:00 pm at the Frostburg Elks Lodge.

Halloween Parade - Thursday, October 29, 2026 at 6:00 pm.

Election Day - Tuesday, November 3, 2026

Veterans Day - City Hall Closed - Wednesday, November 11, 2026

Trick or Treating - October 31st

Check out the City of Frostburg Facebook page for additional activities.

14. Adjournment

Mayor Logsdon adjourned the meeting at 6:37 pm.