



City of Frostburg

Memorandum

Todd J. Logsdon
Mayor

To: Mayor, City Council, and Patrick O'Brien, City Administrator
From: Jamie Klink, Planner *JK*
Date: June 1, 2026
Re: Board Appointment for the Frostburg Historic District
Commission

Commissioners

Donald L. Carter, Jr.
*Commissioner of
Finance*

Historic District Commissioner and Chairperson Dawn Hein's term expires June 15, 2026. Chair Hein has indicated that she is willing to serve another three year term. Chair Hein has represented the City of Frostburg with distinction and expertise as a Historic District Commissioner, and her service to our community has been invaluable to the preservation of our precious resources in Frostburg's Historic District.

Kevin G. Grove
*Commissioner of
Public Safety*

Staff recommends that Chair Hein be reappointed to a new three year term. Staff feels that Chair Hein brings a demonstrated interest and a strong background to the historic preservation of our City, and her academic and professional training lends a specific expertise to the Commission.

Nina Forsythe
*Commissioner of
Water, Parks and
Recreation*

Please provide staff with recommendations for the Historic District Commission vacancy, request staff to solicit letters of interest, or reappoint Chair Hein during your June Mayor and Council meeting.

Adam Ritchey
*Commissioner of
Public Works*

The Mayor and Council have the authority to appoint individuals of their choice to the Board.

Patrick O'Brien
City Administrator

If you have any questions or concerns please contact me at your convenience.