



City of Frostburg

MEMORANDUM

Todd J. Logsdon
Mayor

To: Mayor, City Council, and Patrick O'Brien, City Administrator
From: Jamie Klink, Planner JK
Date: July 3, 2025
Subject: Frostburg Planning Commission Appointment

Commissioners

Donald L. Carter, Jr.
*Commissioner of
Finance*

The Frostburg Planning Commission has one position that was recently vacated on June 1, 2025. Board member Eric Stevens submitted his resignation due to moving outside of City limits. Community Development advertised the opening and performed recruitment for a new volunteer member.

Among the six applications received, Mr. Chad Paul has provided his credentials and has been found to be the most qualified applicant to fill the vacancy. Staff recommends that he be appointed to fill the remainder of the unexpired five year term, beginning July 16, 2025 and ending on February 18, 2028.

Kevin G. Grove
*Commissioner of
Public Safety*

Please provide staff with recommendations for the Frostburg Planning Commission vacancy, request staff to solicit additional letters of interest, or appoint Mr. Paul to the Frostburg Planning Commission during the July Mayor and Council meeting.

Nina Forsythe
*Commissioner of
Water, Parks and
Recreation*

The Mayor and Council have the authority to appoint individuals of their choice to this board.

If you have any questions or concerns, please contact me at your convenience.

Adam Ritchey
*Commissioner of
Public Works*

Patrick O'Brien
City Administrator